

Strategic Approach to International Chemicals Management (SAICM)

First meeting of the intersessional process considering
the Strategic Approach and the sound management of
chemicals and waste beyond 2020

Brasilia, Brazil, 7 to 9 February 2017

**PRACTICAL INFORMATION
FOR PARTICIPANTS**

1. The Meeting

The first meeting of the intersessional process considering the Strategic Approach and the sound management of chemicals and waste beyond 2020, will be held from 7 to 9 February 2017 at Brasil 21, *Centro de Eventos e Convenções*, Brasília, Brazil. The meeting will open on Monday, February 7th 2017 at 10 a.m. and conclude on Wednesday February 9th at 6 p.m. The intersessional process will be followed by the 1st meeting of the Chemicals in Products Programme Steering Group on 10 and 11 February 2017 at the same venue.

2. Venue

Brasil 21, *Centro de Eventos e Convenções* is located at:
SHS (Setor Hoteleiro Sul) Quadra 06 - Complexo Brasil 21, postal code 70297-400
Brasília, Brazil
Tel.: (+55) 61 3039 8880
E-mail: comercial@convencoesbrasil21.com.br
Website: www.convencoesbrasil21.com.br

3. Registration of participants

Onsite registration of meeting participants will take place on Monday, 7 February 2017 from 8 a.m. at the conference centre. At the registration desk, conference badges will be issued to participants only after receipt of completed registration forms. A valid identity document must be presented to registration officials in order to collect your badge.

4. Access and Facilities for disabled person

All entrances to the Conference Center are accessible to disabled persons. Disabled friendly elevators are available in the conference centre and the conference rooms and public areas can be easily accessed by wheelchair.

6. Paperless meeting

The meeting will be paperless; printed documents will not be available at the meeting. Pre-session documents will be made available on the meeting documents page on the SAICM website (www.saicm.org) and in session documents (if any) will be available electronically via the website. Making a meeting paperless considerably reduces its cost and carbon footprint. A paperless meeting also makes it easier for participants to locate documents and allows for the faster preparation and distribution of conference room papers.

To facilitate the paperless nature of the meeting, participants are requested to ensure the following:

- Each participant should bring a laptop computer containing basic applications, including Microsoft Office Word, Excel and PowerPoint, Adobe Acrobat Reader and updated antivirus software.
- Laptops should be pre-checked for viruses and confirmed as virus-free prior to arrival at the meeting. Virus free laptops are crucial to the success of a paperless meeting.
- Participants should bring a memory stick that has been pre-checked for viruses for the purpose of transferring documents.
- Laptops should be configured for a standard wireless (Wi-Fi) connection. If in doubt, please check with your local information technology expert.

6. Languages

The meeting will be **conducted in English only**.

7. Time-table:

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Timing	Tues 7 February 2017	Wed 8 February 2017	Thurs 9 February 2017
8.00 – 10.00	Regional / sectoral meetings	Independent Evaluation* Focus Group	Independent Evaluation* Focus Group
10.00 – 1.00	Plenary	Plenary	Plenary
1.00 – 3.00	Lunch - Informal Dialogues	Lunch - Informal Dialogues	Independent Evaluation* Focus Group
3.00 – 6.00	Plenary	Plenary	Plenary.
		Independent Evaluation* Focus Group 5.00 – 7.00 p.m.	
Evening	Dinner hosted by Brazil	Independent Evaluation* Focus Group 7.00 – 9.00 p.m.	Independent Evaluation* Focus Group 7.00 – 9.00 p.m.

*Focus groups will be set-up throughout the time as part of the Independent Evaluation. A separate schedule will be available soon.

8. Accommodation

It is the responsibility of participants to make their own arrangements for accommodation. The Secretariat encourages all parties to make such arrangements at the earliest possible opportunity. An updated list of hotels offering preferential rates to the United Nations is available at http://www.saicm.org/images/saicm_documents/Beyond_2020/IP1/List_of_hotels_in_Brasilia.pdf.

9. Visas

It is the responsibility of each participant to obtain the required entry visa for Brazil. Please note that all Visas must be obtained prior to arrival. Please click [here](#) for more information.

10. Insurance

It is strongly recommended that delegates take out international medical, accident and travel insurance. Therefore, it is the responsibility of all participants to ensure that they obtain adequate insurance prior to their travel to Brasilia.

11. Local transportation and safety

Once in Brasilia, reaching the conference centre is simple. Brasil 21 Complex is located at approximately 15km away from Brasilia International Airport (~20 mins by taxi).

Taxis

Taxis are the easiest way to go from the airport to the Hotels Sector (in Portuguese: Setor Hoteleiro Norte and Setor Hoteleiro Sul) and to Brasil 21 Complex. It is available and safe, but comparatively expensive (approx. US\$ 25-30). There are taxis available in front of the JK Airport, but you can also call a taxi (+55 61 3321 3030 or +55 61 3224 1000).

Public Transport

The Airport Executive Bus (113) goes from the airport to the Hotels Sector and stops at the Brasil 21 Complex. The Executive Bus runs every day from 6:30 a.m. to midnight. You can find the bus stop for Executive Bus in front of the JK Airport building. It costs approx. US\$ 3 (R\$10); more information can be found [here](#).

Click [here](#) for the access map to the Brasil 21 Complex.

Safety

Brasilia is a relatively safe place, but the incidence of pickpocketing and theft have increased over the last few years. Participants are advised to pay particular attention at the airport and around the Brasil 21 Complex, especially nearby the *Patio Brasil* shopping mall, and to not leave their luggage unattended at any time.

12. Electricity

Participants are kindly requested to bring their own power adaptors.

Voltage: 220 volts

Frequency: 50-60 Hz

Plug/socket: Plug C (CEE 7/16) has been replaced by the N plug since 2011.

13. Post office

There is a post office near the conference centre (~ 7 mins walking) at *Patio Brasil* Shopping Mall:

SCS Quadra 7 Bloco A - Pátio Brasil Shopping Piso 3, Postal Code 70307-902

Telephone: +55 61 3325-5269 or +55 61 3325-3242

14. Emergency telephone numbers in Brazil

The following are telephone numbers to call in case of emergency:

- Medical emergencies 192
- Fire 193
- Police 190

15. Banking and Currency Exchange Facilities

The currency of Brazil is the Brazilian Real (BRL). Currency exchange facilities and ATMs are available at *Patio Brasil* Shopping Mall and at the airport.

16. Restaurants

The Brasil 21 Conference centre has coffee/tea bar and restaurants are located on the ground and first-floor levels. Other cafes, restaurants and shops are within walking distance of the Brasil 21 Complex:

- [Patio Brasil Shopping](#): ~7 mins walking
- [Venâncio Shopping](#): ~7 mins walking
- [Fogo de Chão Churrascaria](#) (Brazilian Barbecue): ~5 mins walking

Other options of restaurants worth a visit can be found below (distance from the Brasil 21 Complex):

- [Coco Bambu Lago Sul](#): ~15 mins by taxi. Seafood by the lake Paranoá and menus in English.
- [Nau Restaurante](#): ~15 mins by taxi. Seafood by the lake Paranoá and the JK bridge.
- [Mangai Restaurante](#): ~15mins by taxi. Typical food from the Northeastern region of Brazil.
- [Pontão do Lago Sul](#): ~10 mins by taxi. Complex of many restaurants by the lake Paranoá.
- [New Koto](#): ~10 mins by taxi. Traditional Japanese food.
- [Bloco C](#): ~10 mins by taxi. Brazilian food and special decoration from Brasília.
- SQS 405: ~8 mins by taxi. Called the "*Quadra* of the restaurants", there are many different options of restaurants here, including French, Italian or fast food options.

17. Other useful information

Brasília International Airport: <http://www.aeroporto Brasilia.net/en/>

Information about the city: <http://www.aboutbrasilia.com>

Information about [public transportation](#)

Information about [sightseeing around Brasília](#)

18. Weather

The weather in Brasília is usually divided into two firmly fixed seasons: dry season (May to September) and wet season (October to April). In such way, the weather is expected to be sunny with occasional storms/showers.

For more information regarding weather see: <http://www.inmet.gov.br/portal/>