

Second Joint Preparatory Retreat of the Bureaux
of the UN Environment Assembly and
the Committee of Permanent Representatives
9 to 10 June 2017
Hotel Villa Caletas (Pacifico Central)
Puntarenas, Costa Rica

PROVISIONAL AGENDA

- 1. Opening of the Second Preparatory Retreat**
- 2. Stocktaking on the 2017 UN Environment Assembly Preparations**
- 3. Preparations for the Open Ended Committee of Permanent Representatives**
- 4. Working Dinner: Private Sector Engagement in the UN Environment Assembly**
- 5. Main Recommendations from the Background Document on Pollution**
- 6. Consultations on the Ministerial Declaration**
- 7. Visibility of the UN Environment Assembly**
- 8. Closing of the Second Preparatory Retreat**

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- 1. Opening of the Second Preparatory Retreat**

The Second Joint Preparatory Retreat is expected to be opened at 4.00pm by the President of the UN Environment Assembly. Welcome remarks to be made by the President of the 2017 Environment Assembly, Chair of the Committee of Permanent Representatives, and Executive Director, UN Environment. It is expected that the Agenda for the Retreat will be adopted on the 22 May by both Bureaux.
- 2. Stocktaking on the 2017 UN Environment Assembly preparations**

The Bureaux are expected to take stock of preparations for the 2017 UN Environment Assembly, focusing on structure and organization, logistics, invitations and other relevant areas. The Secretariat will make a presentation.
- 3. Preparations for the Open Ended Committee of Permanent Representatives**

The Bureaux are expected to discuss the working arrangements for the Open Ended Committee of Permanent Representatives to be held from 29 November to 1 December 2017, as well as for the Committee of the Whole, including consultation on the leadership by its presiding officers. The Bureaux will consider a proposed Agenda and structure for the Open Ended Committee of Permanent Representatives.
- 4. Working Dinner: Private Sector Engagement in the UN Environment Assembly**

The Bureaux are expected to discuss private sector engagement at the UN Environment Assembly as the basis of a Note from the Secretariat. A Guest Representative will be expected make a presentation.
- 5. Main Recommendations from the Background Document on Pollution**

The Secretariat is expected to update the Bureaux on the Executive Director's Report on the theme.
- 6. Consultations on the Ministerial Declaration**

The President of the Assembly is expected to update the Bureaux on the process of consultations on the Ministerial Declaration. Feedback from Participants on Outline Document (to be presented 30 May). Discussions led by President. Summary on next steps of regional consultations, with aim to develop final draft by early October 2017.
- 7. Visibility of the UN Environment Assembly**

The Bureaux are expected to discuss on-going efforts to enhance the visibility of the UN Environment Assembly based on reports from Bureau members who participated in the Partnership for Action on the Green Economy Ministerial Meeting held in Berlin, and the Basel, Rotterdam and Stockholm Conference of the

Parties, as well as oral reports from Bureaux members on information gleaned through their networks. Presentation by Secretariat on Public Perception with Inputs on the Outreach and Media Strategy followed by discussions on upcoming High Level Political Forum (HLPF); and recent engagement with Multilateral Environment Agreements, Regional Fora, and Political Groups.

8. Closing of the Second Preparatory Retreat

Summary and key recommendations to be distributed.