Briefing Note to the Committee of Permanent Representatives on the development of the Executive Director’s Report on Innovative Solutions for Environmental Challenges and Sustainable Consumption and Production

The Secretariat is pleased to update the Committee of Permanent Representatives on the development, consultations and outreach processes of the report of the Executive Director on Innovative Solutions for Environmental Challenges and Sustainable Consumption and Production.

In this regard, the Secretariat is pleased to inform that an outline for the report, based on the concept note on the theme of the fourth UN Environment Assembly as revised on September 3, 2018\(^1\) is now available for comments and inputs by Member States.

The outline is currently available at the UN Environment Assembly Papersmart Portal (previous Resolution Platform) [https://papersmart.unon.org/unenvironment/](https://papersmart.unon.org/unenvironment/) and is open for inputs and suggestions by Member States, UN organizations, accredited stakeholders and selected invited reviewers until the 5\(^{th}\) of October. Representatives requiring support to login to the Portal can contact Victor Oburu ([Victor.Oburu@un.org](mailto:Victor.Oburu@un.org)).

This note highlights key dates for member States to review the development of the report and contains an illustrative graphic on the production steps of the report including outreach.

### Key dates on the development of the report:

<table>
<thead>
<tr>
<th>Date</th>
<th>Action</th>
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<tbody>
<tr>
<td>24 September – 5 October 2018</td>
<td>Outline available in Resolutions Platform for review by Member States, agencies and stakeholders</td>
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<tr>
<td>28 September 2018</td>
<td>Briefing to Member States on development and review of the report at the 143rd meeting of the Committee of Permanent Representatives</td>
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<tr>
<td>29 October – 9 November 2018</td>
<td>Review period in Resolutions Platform of first draft by Member States, agencies and stakeholders</td>
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<tr>
<td>8 November 2018</td>
<td>Presentation of first draft of report to member States for oral comments at the Subcommittee meeting of Committee of Permanent Representatives</td>
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<tr>
<td>3 December 2018</td>
<td>Submission of advanced final unedited version of report to member States, to take note at the 144(^{th}) meeting of the Committee of Permanent Representatives (in parallel Secretariat will submit to UNON for editing, layout in all official UN languages)</td>
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<tr>
<td>18 December 2018</td>
<td>Member States will be invited to take note of the report at the 144th meeting of the Committee of Permanent Representatives</td>
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<tr>
<td>21 January 2019</td>
<td>Report is circulated to all member States in all official languages, 6 weeks before the Open-Ended Committee of Permanent Representatives/UN Environment Assembly</td>
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\(^1\) The concept note for the Assembly is available at the following link [http://web.unep.org/environmentassembly/node/40727](http://web.unep.org/environmentassembly/node/40727)
Timeline for the Development, Consultations and Outreach for the Report of the Executive Director
Innovative Solutions for Environmental Challenges and Sustainable Consumption and Production

September 2018

- Outline available on the Resolutions Platform for review by Member States, agencies and stakeholders (Sept 24th - Oct 5th)
- Production of the first draft report based on the reviewed outline (Oct 5th - Oct 26th)
- Review period by Member States, agencies and stakeholders on the Resolutions Platform for the first draft report (Oct 29th - Nov 9th)
- Production of the second and final draft (Nov 9th - Nov 16th)
- Quality control by UN Environment Senior Management Team; final review by lead authors and sign-off by Executive Director (Nov 16th - Nov 30th)
- Submission to Member States of an advanced final unedited version to take note at the 144th CPR meeting; in parallel, Secretariat will submit this version to UN ECOSOC for editing, layout and in all official UN languages (Dec 9th - Jan 18th)

March 2019

- 143rd CPR Briefing to Member States on development and review (Sept 28th)
- Subcommittee meeting to present to Member States the first draft report for oral comments (Nov 8th)
- 144th CPR Member States invited to take note of the report (Dec 18th)

Special event during Asia Pacific Ministerial Forum in Singapore (January)
Special event in Addis Ababa in partnership with African Union and the Economic Commission for Africa (February)
Special event in New York Headquarters (February)
Special event in partnership with World Economic Forum in Davos (January)

UN Environment Assembly
March 11th - March 15th