

**Orientation Session for New Members of the Committee of Permanent Representatives**  
**Thursday 3 October 2019, 10.00 - 15.30 in the VIP Lounge (opposite the main cafeteria in the UN compound)**

<b>TIME</b>	<b>PROGRAMME</b>	<b>CONTRIBUTOR/FACILITATOR</b>
10.00 – 10.10	<b>Welcoming remarks</b>	<b>Inger Andersen</b> , UNEP Executive Director <b>H.E. Mr. Fernando Estellita Lins de Salvo Coimbra</b> Chair of the Committee of Permanent Representatives
10.10 – 10.30	<b>Overview of the state of the world environment</b>	<b>Edoardo Zandri</b> , Head, Scientific Assessments Branch, Science Division
10.30 – 10.45	<b>UNEP’s Programme of Work and Budget</b>	<b>Ebrahim Gora</b> , Senior Programme Management Officer, Policy and Programme Division
10.30 – 10.50	- <b>UNEP’s Governing Bodies: UNEA and the CPR</b>	<b>Jorge Laguna Celis</b> , Director, Governance Affairs Office
10.50 – 11.10	- <b>Civil Society engagement</b>	<b>Alexander Juras</b> , Head of the Civil Society Unit, Governance Affairs Office
11.10 – 11.20	- <b>Private Sector engagement</b>	<b>Kamar Yousuf</b> , Head of Private Sector Unit, Governance Affairs Office <b>Moderator: Henry Ndede</b> , Special Advisor, Governance Affairs Office
11.20 – 13.00	<b>DIALOGUE SESSION WITH CPR MEMBERS</b> <i>Interactive panel discussion with the Executive Director and Division Directors</i>	<b>Inger Andersen</b> , UNEP Executive Director <b>Special guests:</b> Members of the CPR with institutional memory <b>Jian Liu</b> , Director, Science Division <b>Elizabeth Mrema</b> , Director, Law Division <b>Sonja Leighton-Kone</b> , Director, Corporate Services Division <b>Susan Gardner</b> , Director, Ecosystems Division <b>Ligia Noronha</b> , Director, Economy Division <b>Gary Lewis</b> , Director, programme and Policy Division <b>Naysan Sahba</b> , Director, Communications Division <b>Jorge Laguna Celis</b> , Director, Governance Affairs Office <b>Moderator: Ulf Bjornholm</b> , Deputy Director, Governance Affairs Office
13.00 – 14.00	<b>LUNCH BREAK</b>	
14.00 – 14.30	<b>Briefing from the UN Office at Nairobi (UNON): Conference Services and Conference Management</b> <i>- questions and answers</i>	<b>Shivona Tavares</b> , Director, Division of Conference Services, UNON <b>Francisco Vasquez</b> , Chief, Planning and Coordination Section, Conference Service Section, UNON
14.30 – 15.30	<b>Rules of procedure</b> <i>- questions and answers</i>	<b>Stadler Trengove</b> Senior Legal Adviser, UNEP Law Division