MEDITERRANEAN ACTION PLAN

Sixth Meeting on Reporting under the Barcelona Convention and its Protocols

Loutraki, Greece, 7-8 December 2006

ANNOTATED PROVISIONAL AGENDA
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Introduction

1. Following the recommendations of the 14th Meeting of the Contracting Parties held in Portoroz in November 2005, the Secretariat has prepared a proposal on a new reporting format of MAP on the basis of the criteria agreed by the Parties. It was decided that the new reporting format should be prepared by the Secretariat in close consultation with the CPs and regional and international competent organizations. Since the CP meeting in Portoroz, the Secretariat, in close cooperation with all MAP components, has developed a new reporting format. In order to review the approach and the proposed new format, the Secretariat will convene a meeting with experts on reporting. The meeting will be held at the Club Hotel Loutraki (48 Posidonos Street, 20300 Loutraki, Greece; Tel: +30-27440-60300; Fax: +30-27440-60400).

2. The following annotations to the provisional agenda were prepared by the Secretariat to assist the meeting in its deliberations.

Agenda item 1: Opening of the meeting

3. The meeting will be opened at 09:30 hrs on Thursday, 7 December 2006, by the MAP Coordinator.

4. It is expected that the participants will tackle all items of the Provisional Agenda during the two-day meeting. It is envisaged to close the meeting at 18:00 hrs on 8 December 2006. The recommendations of the meeting will be prepared by the Secretariat and will be submitted for adoption at the end of the meeting. The report of the meeting will be circulated to participants for adoption at a later stage.

Agenda item 2: Election of Officers, Adoption of the Provisional Agenda and Organization of Work

5. In accordance with Rule 20 of the “Rules of Procedures of the Barcelona Convention”, the Meeting will elect a Chairperson, one vice-Chairperson and a Rapporteur.

6. The Provisional Agenda prepared by the Secretariat, was distributed as document UNEP(DEPI)/MED.WG.301/1 and annotated in the present document.

7. The meeting will review and adopt the Provisional Agenda. Simultaneous interpretation in English and French will be available for all sessions.


8. The Secretariat will introduce document UNEP(DEPI)/MED.WG.301/3.

9. The meeting is expected to comment on the content of the above document, and decide accordingly.
Agenda item 4: Review of the proposed new reporting format

10. The Secretariat will introduce documents UNEP(DEPI)/MED WG.301/4, UNEP(DEPI)/MED WG.301/5, and UNEP(DEPI)/MED WG.301/6, related to this agenda item.

11. The meeting is expected to review the proposed new reporting format and undertake an exchange of views providing the Secretariat with inputs and recommendations, with a view of further elaboration and improvement of the format, where appropriate.

Agenda item 5: Briefing on the on-going 2004-2005 reporting exercise

12. The Secretariat will briefly present the development of this exercise. The meeting is expected to provide any related information.

Agenda item 6: Discussion and next steps

13. The meeting will discuss proposals on the next steps to be taken for the improvement of the reporting format taking into consideration the practice followed by other organizations and conventions.

Agenda item 7: Adoption of the recommendations

14. The Secretariat will submit for adoption a set of recommendations. The report of the meeting is expected to be adopted by circulation at a later phase.

Agenda item 8: Any other business

15. The meeting may discuss any issue that might be raised.

Agenda item 9: Closure of the meeting

16. The meeting is expected to be closed at 18.00 hrs on Friday, 8 December 2006.
TIMETABLE

Thursday, 7 December 2006

09:00  Registration

09:30  Agenda items 1,2,3  Secretariat
       Opening of the Meeting

       Election of Officers, Adoption of the Provisional
       Agenda and Organization of Work

       Approach paper  Secretariat

11.00  Coffee break

11.30  Agenda item 3  Secretariat
       Continuation of work  Participants

       Discussions

13.00  Lunch Break

15.00  Agenda item 4  Secretariat
       Review of the proposed new reporting format  Consultants

16.30  Coffee break

17.00  Agenda item 4  Secretariat
       Continuation of Work  Participants

       Discussions

18.00  End of the first day

Friday, 8 December 2006

09.30  Agenda item 4  Secretariat,
       Continuation of Work  Consultants

       Discussions

       Agenda item 5  Secretariat,
       Briefing on the on-going 2004-2005 reporting
       exercise  Consultants

11.30  Coffee break

12.00  Agenda item 6  Secretariat,
       Discussions and next steps  Consultants

       Participants
13.00 Lunch Break

15.00 Agenda item 6
Continuation of work
Discussions

Agenda item 7
Adoption of the recommendations

16.30 Coffee break

17.00 Agenda items 8, 9
Any other business, Closure of the meeting

Secretariat