



UNEP's Project Concern Feedback Form

UN Environment Programme (UNEP) via its [Environmental and Social Sustainability Framework \(ESSF\)](#) of February 2020, which provides an avenue for stakeholders to provide feedback or report concerns, complaints or grievance issues that you may have over UN Environment's proposed or on-going [projects](#).

UNEP is committed to avoiding or minimizing unintended harm to stakeholders that may directly or indirectly result from its work. Stakeholders are strongly advised to make an effort to raise any concerns, complaints or grievances to the relevant UNEP Project Manager, UNEP's local project partners, consultants or the related UNEP Regional Office prior to contacting the Office for Stakeholder Safeguard-related Response (IOSSR) through this form.

Please complete the form and submit it online. If you are having difficulties submitting online, you can also [download the form](#), complete it, and e-mail it to unep-iossr@un.org. If you are still having difficulties submitting your concern, you may contact +254 709 023 421 / +254 207 626 711 during working hours (9:00 a.m. – 5:00 p.m., Nairobi Time, Kenya).

CONTACT DETAILS

1. 1. Are you a person or authorized representative of persons affected by UNEP's projects or activities?

Yes No

If you checked "No" above

Please note that this mechanism is for persons or their authorized representatives who may have been affected by a UNEP project.

2. Have you raised your concern with UNEP's Project Manager, the implementing/executing partners or UN Environment's Regional Office?

Yes No

If you checked "No" above, please follow the instruction below

If you have not raised your concern with the responsible UNEP Project Management team including local partner or relevant UNEP Regional Office, please do so. We strongly encourage you to raise your concern through this mechanism only if the need persists.

Please provide as much information as possible for a prompt response.
(Mandatory fields are marked with *)

3. Your Full Name*:

4. Email address*:

5. Telephone Number*:

6. Country Code:

7. Best way to contact you*:

Telephone Email: Other:

If you checked "Other" category above, please provide the related details: *:

GEOGRAPHICAL SCOPE

1. Geographical scope of your concern *:

Please select the geographical scope of your concern

2. If you selected "A Region" above,

Please specify it:

3. If you selected "Multiple region" above

Please specify *

Africa

Asia Pacific

Europe

Latin America & the Caribbean

North America

West Asia

4. If you selected "A country"

Please specify *:

5. If you selected "Multiple countries"

Please specify (Press control on your keyboard to select several countries) *:

6. Provide further details on the location (up to 100 words) *:

PROJECT DETAILS

1. Please introduce yourself or your community (up to 500 words) *:

Please describe yourself or your community to help our understanding of the issues.

If you are an authorized representative, please attach the document with:

- i) The individuals or groups you represent, and**
- ii) Evidence of authorization for you to represent the affected people.**

2. Information of the UNEP project or activity concerned (up to 500 words) *:

What is the name of UNEP project or activity that you are concerned about?

If you are not sure of the title, provide any information about the project or activity that you know (e.g. location, approach, partners (s) and the names of people involved, etc.), which may help us identify it.

3. Concerns (up to 500 words) *:

Please describe your concerns about the project.

Please state the types of environmental, social and/or economic harm that may occur, or have occurred, as a result.

COMMUNICATION HISTORY

1. Please provide information regarding to whom, how and when you raised your concern and the responses so far. Please attach any documents that may help UNEP to understand the case further*:

Official's Name	Official's Title/Affiliation	Official's Contact Details	Estimated Contact Dates	Response received (Please attach the relevant documents)

2. OPTIONAL: Would you like your name(s) to remain confidential?

Yes No

If you checked "Yes" above

Please state why you want your name(s) to remain confidential*:

After the assessment of the eligibility of concern you raised, UNEP staff will discuss whether and how to maintain confidentiality of your identity.