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Eighteenth Intergovernmental Meeting of the Northwest Pacific Action Plan Toyama, Japan, 4-6 December 2013

**Report of the Meeting** 



# TABLE OF CONTENTS

Introduction		3
Agenda item 1:	Opening of the meeting	4
(a) Elect (b) Orga (c) Adop	Organization of the meeting tion of officers anization of work otion of the agenda entation of credentials	5 6 6
	Report of the UNEP Executive Director on the implementation of the Northwest Pacific Action Plan in 2013	6
Agenda item 4:	Reports of the implementation of NOWPAP Programme of Work 2012-2013 by RACs and RCU	8
Agenda item 5:	Reports by NOWPAP member states and partners on issues related to NOWPAP implementation	9
Agenda item 6:	Agreement of Cooperation between the International Maritime Organization (IMO) and the Northwest Pacific Action Plan (NOWPAP)	10
Agenda item 7:	Possible measures to address the future financial situation of NOWPAP (scoping paper prepared by the NOWPAP RCU)	10
•	Implementation of the NOWPAP Regional Action Plan on Marine Litter (RAP MALI) in 2012-2013 and RAP MALI work plan and budget for 2014-2015	16
Agenda item 9:	Implementation of the NOWPAP Programme of Work for 2012-2013 and NOWPAP programme of Work for 2014-2015 (including discussion on RAP MALI budget for 2014-2015, carried over from agenda item 8)	16
Agenda item 10	Preparation of the Nineteenth Intergovernmental Meeting and a symposium commemorating the 20 <sup>th</sup> anniversary of NOWPAP establishment (1994-2014)	16
Agenda item 11	: Other business	17
Agenda item 12	2: Adoption of the report and resolutions of the meeting	17
Agenda item 13: Closure of the meeting 17		
Annex I:	Resolutions	18
Annex II:	List of participants	23

Annex III: List of documents

#### Introduction

1. <u>The 1<sup>st</sup> Intergovernmental Meeting</u> (IGM) held on 14 September 1994 in Seoul, Republic of Korea, adopted the Action Plan for the Protection, Management and Development of the Marine and Coastal Environment of the Northwest Pacific Region (NOWPAP). <u>The 2<sup>nd</sup> IGM</u> (20 November 1996, Tokyo, Japan) approved the geographic scope of the Action Plan as well as a tentative scale of contributions to the NOWPAP Trust Fund. <u>The 4<sup>th</sup> IGM</u> (6-7 April 1999, Beijing, People's Republic of China) agreed to establish four Regional Activity Centres (RACs). <u>The 5<sup>th</sup> IGM</u> (29-30 March 2000, Incheon, Republic of Korea) adopted a procedure for the establishment of the NOWPAP Regional Coordinating Unit (RCU), as well as its Terms of Reference. <u>The 8<sup>th</sup> IGM</u> (5-7 November 2003, Sanya, People's Republic of China) approved the text of the Memorandum of Understanding (MoU) on Regional Cooperation on Preparedness and Response to Oil Spills in the Marine Environment of the NOWPAP region.

2. Since the inception of NOWPAP, the member states have acknowledged the importance of setting up a RCU as a fundamental prerequisite for the successful implementation of the Action Plan. In Resolution 2 of the <u>6<sup>th</sup> IGM</u>, the NOWPAP members decided to accept the offers of the Governments of Japan and the Republic of Korea to co-host RCU offices in Toyama (Japan) and Busan (Republic of Korea), respectively. Following the request of NOWPAP members, UNEP has recruited six staff members for the RCU; the RCU offices were inaugurated on the 1<sup>st</sup> and 2<sup>nd</sup> November 2004, in Toyama and Busan respectively.

3. <u>The 10<sup>th</sup> IGM</u> (24-26 November 2005, Toyama, Japan) decided to start the Marine Litter Activity (MALITA) in the NOWPAP region, to expand the geographical coverage of the NOWPAP Oil Spill Regional Contingency Plan (RCP) and to initiate new directions of work for the NOWPAP RACs. <u>The 11<sup>th</sup> IGM</u> (20-22 December 2006, Moscow, Russian Federation) decided to carry out the evaluation of the performance of NOWPAP RACs in 2007 in order to further enhance their efficiency and effectiveness. The meeting approved the revised Terms of Reference (ToR) for the NOWPAP RCU and the Focal Points Meetings of CEARAC, MERRAC and POMRAC, and also adopted the General NOWPAP Policy on Data and Information Sharing to facilitate information exchange among the member states and related organizations.

4. <u>The 13<sup>th</sup> IGM</u> (20-21 October 2008, Jeju, Republic of Korea) decided to conduct RCU performance review with a focus on assessing effectiveness, efficiency and relevance of RCU activities related to overall goal and objectives of NOWPAP, including achievements of planned outputs. The 13<sup>th</sup> IGM also approved NOWPAP Regional Oil and HNS (Hazardous and Noxious Substances) Spill Contingency Plan. <u>The 14<sup>th</sup> IGM</u> (8-10 December 2009, Toyama, Japan) discussed the enhancement of NOWPAP RCU performance, based on the performance review, and requested NOWPAP RCU, in close consultation with all NOWPAP RACs, to develop a draft NOWPAP Medium-term Strategy (MTS) to facilitate an effective and efficient implementation of the Action Plan. <u>The 15<sup>th</sup> IGM</u> (16-18 November 2010, Moscow, Russia) requested NOWPAP RCU to further revise MTS in close collaboration with RACs to reflect suggestions of member states. The meeting agreed that the Korean Government will prepare a draft paper addressing future financial situation of NOWPAP to be discussed at the 16<sup>th</sup> IGM. <u>The 16<sup>th</sup> IGM</u> (20-22

December 2011, Beijing, China) adopted revised TOR of NOWPAP RCU and reviewed the NOWPAP MTS 2012-2017 (adopted later on by correspondence). While appreciating the increased contribution of Russia to the Trust Fund, the meeting agreed that the Korean Government would further revise the draft paper addressing future financial situation of NOWPAP and circulate among member states for their comments and suggestions before the 17<sup>th</sup> IGM. <u>The 17<sup>th</sup> IGM</u> (1-2 November 2012, Jeju, Republic of Korea) decided to undertake rotation of Coordinator and Deputy Coordinator between RCU Toyama and Busan offices around 4<sup>th</sup> quarter of 2013. The meeting requested RCU to prepare a scoping paper by June 2013 on possible measures to address financial situation of NOWPAP for consideration at the 18<sup>th</sup> IGM. The meeting also requested NOWPAP RCU to continue working closely with UNEP and IMO in order to obtain an observer status for NOWPAP at IMO meetings by finalizing an agreement of cooperation.

5. Following the offer of the government of Japan to host the 18<sup>th</sup> NOWPAP IGM, the meeting was held on 4-6 December 2013 in Toyama, Japan.

6. The meeting was attended by representatives of the NOWPAP member states, namely the People's Republic of China, Japan, the Republic of Korea and the Russian Federation. Directors of the four NOWPAP RACs, representatives of UNEP and two NOWPAP partners (PICES and YSLME), and RCU staff members also attended. The Resolutions adopted at the meeting are attached in Annex I to this report. The full list of participants is attached as Annex II and the list of documents is attached as Annex III.

#### Agenda Item 1: Opening of the meeting

7. The 18<sup>th</sup> NOWPAP IGM was opened at 09:00 on Wednesday, 4 December 2013, in Toyama, Japan, by Mr. Hyunsoo YUN, the Head of Delegation of the Republic of Korea, hosting state of the 17<sup>th</sup> NOWPAP IGM. He extended a warm welcome to all participants of the meeting.

8. Mr. YUN expressed his gratitude to the government of Japan and RCU for organizing the meeting. He underlined the importance of various NOWPAP activities on marine environment protection listed in Medium-term Strategy (MTS) and progress made so far, including Integrated Coastal and River Basin Management (ICARM), regular assessment, biodiversity conservation, pollution prevention and climate change impacts. He also mentioned that the activities should be prioritized to be implemented effectively in the next two years, with strengthened institutional arrangements of the NOWPAP RCU and Regional Activity Centres.

9. On behalf of the hosting government, Mr. Kazuhiro TAKAHASHI, the Head of Delegation of Japan, expressed his gratitude to the Toyama Prefecture government for supporting the meeting and providing the venue and welcomed delegates from NOWPAP member states, representatives of RACs, UNEP, RCU and international organizations. He mentioned that activities of NOWPAP have achieved substantial results since the 1<sup>st</sup> IGM held in 1994 and concerns over issues of marine environment conservation have been growing since Rio+20 Conference and in this regard NOWPAP activities should be further enhanced through collaboration among member states.

10. Ms. Li GU, on behalf of the Delegation of the People's Republic of China, expressed her gratitude to the government of Japan and RCU for organizing the meeting. She encouraged member states to strengthen cooperation under the framework of NOWPAP by devoting efforts

for the conservation and management of marine environment and expected to make this meeting a success with fruitful results.

11. Ms. Natalia TRETIAKOVA, the Head of Delegation of the Russian Federation, stressed the importance of NOWPAP due to its geographical scope on the sea areas where economic activities result in increasing anthropogenic stress on the marine environment. Marking the 20<sup>th</sup> anniversary of adoption of NOWPAP, its role in conserving marine ecosystems and preventing pollution in coastal and marine environment has become critical by turning into an operational tool of international cooperation. She pointed out activities related to identification of major threats to marine and coastal biodiversity as well as development of special Marine Protected Areas (MPAs) in the Russian part of the region following NOWPAP MTS 2012-2017 and the Russian biodiversity conservation strategy for 2020. She also mentioned that the Russian Federation is ready to host next IGM and a symposium dedicated to the 20<sup>th</sup> anniversary of the NOWPAP in 2014.

12. Mr. Songhack LIM, a representative of the Republic of Korea, expressed his gratitude to the government of Japan, Toyama Prefecture government and RCU for organizing the meeting. He mentioned that NOWPAP, a best practice among UNEP Regional Seas Programmes, should make utmost efforts to secure financial sustainability and development of action plans for implementing the Medium-term Strategy.

13. Ms. Jacqueline ALDER, Coordinator of Freshwater and Marine Ecosystems Branch of UNEP, praised the achievements NOWPAP has made including establishment of working and self-sustainable intergovernmental mechanism, including IGM, RACs, RCU and Trust Fund. She mentioned building strong partnerships with projects and organizations addressing marine environmental issues and raising public awareness on many environmental issues of the regional concern. She mentioned also the 'scoping paper' presented to the meeting regarding increasing contributions from members states and seeking external funds for NOWPAP activities and also increasing efficiency including through reducing staffing costs. She gave an example of COBSEA which is currently going through revitalization process as member states agreed to increase their pledges to provide a total increase of 227% for the secretariat budget and offered to host the secretariat. She provided also examples of Abidjan Convention and Mediterranean Action Plan in this regard. Mentioning the 20<sup>th</sup> anniversary of NOWPAP and 40<sup>th</sup> anniversary of UNEP Regional Seas Programme in 2014, she encouraged NOWPAP to continue and enhance its activities in line with MTS 2012-2017 which will help to protect marine and coastal ecosystems in the region.

14. Mr. Alexander TKALIN, NOWPAP Coordinator, also expressed his gratitude to the government of Japan and Toyama Prefecture government for organizing the meeting. He welcomed all the participants including the NOWPAP RACs and partners. He said that the RCU will implement whatever decisions would be made at this meeting.

#### Agenda Item 2: Organization of the Meeting

#### Agenda Item 2(a): Election of officers

15. According to the NOWPAP practice, the Chairperson of the IGM is the representative of the hosting state, the Rapporteur is the representative of the member state to host the next IGM, and two Vice Chairpersons are the representatives of the remaining two member states,

respectively. The Meeting agreed to elect the following officers among the representatives of the NOWPAP member states attending the meeting:

Chairperson:	Mr. Kazuhiro TAKAHASHI, Japan
Vice-Chairperson:	Mr. Yu TONG, People's Republic of China
Vice-Chairperson:	Mr. Hyunsoo YUN, Republic of Korea
Rapporteur:	Ms. Natalia TRETIAKOVA, Russian Federation

#### Agenda Item 2(b): Organisation of work

16. The Meeting agreed that the rules of procedures of the UNEP Governing Council would be applied for the Meeting with necessary adjustments (e.g., meeting will be conducted in English and decisions will be made by consensus).

#### Agenda Item 2(c): Adoption of the agenda

17. After considering the list of documents, timetable and provisional agenda submitted by the Secretariat, the meeting adopted the agenda with a clarification by the Secretariat to the inquiry made by Korea on agenda items 4 and 9 which cover the RACs activities in 2013 and NOWPAP Programme of Work respectively.

#### Agenda Item 2(d): Presentation of credentials

18. Upon the request of the Chairperson, NOWPAP Coordinator confirmed that the delegates of the People's Republic of China, Japan, the Republic of Korea and the Russian Federation presented their credentials to the Secretariat, which were reviewed and accepted.

# Agenda Item 3: Report of the UNEP Executive Director on the implementation of the Northwest Pacific Action Plan

19. Upon the invitation of the Chairperson, NOWPAP Coordinator presented the report of the UNEP Executive Director (UNEP/NOWPAP IG. 18/3). He briefed on the major outcomes achieved in 2013 by the four RACs and mentioned that the detailed reports of the four RACs would be presented by the RAC Directors under Agenda Item 4.

20. He also reported on building partnerships, raising public awareness, and resource mobilization through developing new project proposals. He mentioned that NOWPAP RAP MALI implementation will be discussed under agenda item 10 and introduced the status of the resolutions adopted at the 17<sup>th</sup> Intergovernmental Meeting. The status of the Trust Fund and contributions from member states were also presented.

21. Korea suggested considering possible additions to the report of the UNEP Executive Director (ED report): more detailed information on coordinating activities, building partnerships and public awareness, and implementation of PoW. He stressed that the ED report should be result orientated, reflecting the benefits and impacts from those activities. He also suggested adding national focal points to the list for sharing information on meetings of interests to RACs as well as outcomes of RCU staff members' missions. He complimented to the efforts of RACs and RCU for approaching several external funding sources including international organizations

and multilateral funding agencies and stressed that more efforts to secure external funding should be made with focus not limited to marine litter only. He also asked RCU to consider developing high-quality project proposals to be submitted to bilateral and multilateral donors, including GEF, to secure external funding.

22. In response to the matters raised by Korea, NOWPAP Coordinator replied that more detailed information will be provided in the ED report upon request of member states. As for development of proposals to be submitted to GEF, it might be advised to hire an experienced consultant using the budget line of Resource Mobilization. He also explained that RCU and RACs approached donors not only with proposals on marine litter but other subjects as well such as climate change impacts.

23. Japan addressed the importance of current status of NOWPAP which should be regarded as a critical stage, though there is no longer emergency with the Trust Fund contributions, and NOWPAP has to devote further efforts in securing external funding sources. He requested to the member states to make utmost efforts to meet the target amount of annual contribution to the Trust Fund of US\$ 500,000 through equal contribution by four member states.

24. China pointed out that NOWPAP should focus on implementation and congratulated RACs and RCU for the progress made. She mentioned that China increased its contribution to the Trust Fund from US\$ 40,000 to US\$ 100,000 and appreciated the efforts devoted by other member states, NOWPAP RCU and RACs to secure funding for project development. She supported Korean suggestion with regard to providing more detailed information, but was not sure if it should be included in the ED report.

25. Russia appreciated the efforts China has made by increasing Trust Fund contribution to US\$ 100,000 and mentioned that the Trust Fund target of US\$ 500,000 should be met to mark the 20<sup>th</sup> anniversary of NOWPAP. She also supported the suggestions made by Korea that more efforts to secure funding should be continued in order to implement NOWPAP activities at least at the current level.

26. Korea, while informing the IGM of its intention to increase annual amount of its contribution to the Trust Fund to US\$ 125,000 starting from 2014, underlined the necessity of securing comparable contributions by all member countries to meet the agreed target of annual contribution to the Trust Fund.

27. Mr. Yihang JIANG, a representative of the Yellow Sea Large Marine Ecosystem (YSLME) project, appreciated the progress made by NOWPAP while recalling that the NOWPAP Trust Fund target was set at the 2<sup>nd</sup> IGM. He introduced briefly the YSLME MPA network and expressed the willingness to cooperate with NOWPAP on several activities both organizations are interested in: MPAs, eutrophication assessment, nutrients, marine litter, Web GIS and habitat modification could be considered for both organizations to work together during the 2<sup>nd</sup> phase of the YSLME project.

28. Mr. Hiroshi ONO, the Director of CEARAC responded to some comments by explaining the progress and future plans of CEARAC activities related to MPAs, eutrophication and biodiversity conservation.

29. Mr. Bin PENG, the Director of DINRAC also reflected on the discussions held during last DINRAC Focal Points Meeting (FPM) on development of web-based GIS and expressed willingness to cooperate with YSLME project and other partners.

# Agenda Item 4: Reports of the implementation of NOWPAP Programme of work 2012-2013 by RACs and RCU

30. Upon the invitation of the Chairperson, Directors of RACs, Mr. Hiroshi ONO for CEARAC, Mr. Bin PENG for DINRAC, Mr. Seong-Gil KANG for MERRAC and Mr. Anatoly KACHUR for POMRAC, presented the reports on their activities in 2013 (UNEP/NOWPAP IG. 18/4/1-4).

31. After RAC directors' presentations, NOWPAP Coordinator introduced the implementation status of NOWPAP activities (UNEP/NOWPAP IG. 18/4/5) and noted that only 52% of all projects included in 2012-2013 Programme of Work (PoW) were executed on time. He highlighted delays of many technical projects and suggested appropriate actions to be taken by both RAC Focal Points and RAC secretariats, including introduction of milestones in their work plans.

32. Japan commended CEARAC activities in the NOWPAP region, especially on biodiversity and eutrophication, which the government of Japan will continue to support. She also appreciated CEARAC efforts to ensure collaboration with partners and to secure external funding.

33. Korea suggested RACs, while preparing their reports, to use more plain language and to provide more substantive information for policy makers in order to help them to make informed decisions. For example, what urgent issues should be addressed by RAC projects? What should be improved in terms of project implementation? What would be the outcomes of the projects or activities and how those outcomes should be communicated? He also suggested reconsidering working methods of RACs to make them more efficient, perhaps by prioritizing activities and reducing number of FPMs (e.g., one FPM in two years). He pointed out that compared to the overall budget of RACs, FPMs seem to be quite costly. He further suggested considering how to implement activities listed in NOWPAP MTS 2012-2017 by RACs with their limited resources and expertise. While in agreement with RCU proposals on improving the quality of NOWPAP technical reports, in order to avoid delays with submission of national inputs, he suggested that National Focal Points should be in the loop of communication. He also suggested the RCU to prepare guidelines on the preparation and circulation of reports, publications and data, etc.

34. In response to the concern raised by Korea, CEARAC replied and explained the necessity of two FPMs per biennium to review the progress and plan activities for the next biennium. He also agreed with the suggestion to add National Focal Points in the loop of communication.

35. China appreciated efforts on the implementation of activities by RACs and RCU. She agreed with the suggestion on involving National Focal Points in communication on technical projects raised by Korea and recommended RAC secretariats to prepare documents well in advance before their FPMs.

36. Russia appreciated efforts made by POMRAC. She expressed concern regarding quality of technical reports which might be the result of insufficient budget for their activities. She also complimented efforts made by MERRAC and suggested to consider inviting relevant authorities and experts with expertise in the areas where MERRAC is going to initiate new projects. She

also introduced an upcoming NOWPAP DELTA oil spill exercise to be held in Vladivostok next year and invited all member states to actively participate in that event.

37. NOWPAP Coordinator agreed with the proposals Korea made on involvement of National Focal Points and suggested considering to organize RAC FPMs early in the beginning of the biennium in order to use time in a more effective way and to reflect decisions made by IGM in their work plans. He also introduced efforts of securing external funding by CEARAC and DINRAC as an example for other RACs. As for developing guidelines suggested by Korean delegate, the guidance on improving quality of NOWPAP technical reports was adopted during the 16<sup>th</sup> IGM (UNEP/NOWPAP IG. 16/8/Rev.1). By using the example of CEARAC, he also explained that experts invited to the FPMs could be changed by the decision of each RAC in order to avoid mismatch of expert's background and expertise needed to implement new projects in line with NOWPAP MTS 2012-2017.

38. The MERRAC requested RCU to assist RACs for improving quality of technical reports and circulate final version of the reports among National Focal Points as well as all RACs. DINRAC representative also supported the idea of adding National Focal Points in communication when sharing technical reports.

39. Japan suggested revising Table 3 in DINRAC report (UNEP/NOWPAP IG. 18/4/2) by adding budget and expenditure amount for the whole biennium.

40. Korea mentioned that the implementation of activities listed in NOWPAP MTS 2012-2013 is an issue for IGM to consider, not only for RACs. He recommended that each RAC be allowed to utilize its comparative advantage, existing expertise and available resources for implementing thematic elements of NOWPAP MTS, instead of addressing all the thematic elements. Recognizing the importance of the proposed amendment of the NOWPAP regional oil and HNS spill contingency plan done at the 16<sup>th</sup> MRERAC Focal Points Meeting in June this year, Korea sought member countries' active cooperation to endorse the suggested amendment.

# Agenda Item 5: Reports by NOWPAP member states and partners on issues related to NOWPAP implementation

41. Japan briefed the meeting on the situation with new Basic Ocean Policy (adopted by the Cabinet in April 2013) where the importance of international cooperation, including NOWPAP, is reflected as well as an issue of marine litter. She also reminded that during 2009-2012, about US\$ 60 million has been spent to address marine litter issues in Japan (Green New Deal Fund) and about US\$ 100 million has been allocated for 2013-2014. She informed the meeting that the 11<sup>th</sup> Marine Litter Summit has been held in Tokyo last month, hosted by Japan Environmental Action Network (JEAN), where NOWPAP also participated, and appreciated RCU efforts to work closely with environmental NGOs.

42. Upon the invitation of the Chairperson, representatives of partners, Mr. Alexander BYCHKOV for PICES, Mr. Yihang JIANG for YSLME project, and Ms. Jacqueline ALDER for UNEP, were invited to deliver their statements on cooperation with NOWPAP.

43. Mr. Alexander BYCHKOV suggested cooperation between NOWPAP and PICES in capacity building, some scientific activities addressing harmful algal blooms, marine invasive species, and marine pollution (UNEP/NOWPAP IG. 18/5/3). He also introduced upcoming topic session on marine debris in the Pacific Ocean in 2014, suggesting co-sponsoring and active

participation from NOWPAP. He also proposed to establish a joint PICES-NOWPAP Study Group on Scientific Cooperation.

44. Mr. Yihang JIANG delivered a statement (UNEP/NOWPAP IG. 18/5/2) which stressed the importance of collaboration between NOWPAP and the 2<sup>nd</sup> phase of the YSLME project (expected to be started after the GEF CEO endorsement of the project document in early 2014), including the 11 targets set in the YSLME Strategic Action Programme, future YSLME Commission, the Yellow Sea Partnership and other activities. He expressed the wish to renew the current letter of cooperation between NOWPAP and YSLME to a higher level and institutionalize the cooperation. In response, both MERRAC and DINRAC also expressed their will to have cooperative activities during the 2<sup>nd</sup> phase of YSLME project.

45. The representative of UNEP reiterated support to NOWPAP expressed in the opening statement (UNEP/NOWPAP IG. 18/5/1). As there are several ongoing initiatives, especially after the Rio+20 Conference, such as global partnerships on marine litter, nutrients and wastewater, NOWPAP has an opportunity to contribute to these global efforts at a regional level. As next year will mark the 40<sup>th</sup> anniversary of the UNEP Regional Seas Programme, the outcomes of such efforts could be presented next year.

#### Agenda Item 6: Agreement of Cooperation between the International Maritime Organization (IMO) and the Northwest Pacific Action Plan (NOWPAP)

46. NOWPAP Coordinator presented the progress of negotiations on the Agreement of Cooperation (AoC) between IMO and NOWPAP (UNEP/NOWPAP IG. 18/6). He informed the meeting that the current version of AoC was agreed by UNEP and IMO legal experts and asked member states for their approval.

47. Korea asked a question about duration - 6 years - and possible renewal after that period.

48. Russia expressed concern about terminology used in the title - UNEP, representing NOWPAP - and asked for a clarification.

49. China raised a question on possible financial implications of this AoC.

50. In response to the question raised by China, MERRAC answered that no fees will be applied to have the observer status at IMO meetings. The NOWPAP Coordinator clarified other concerns and questions.

51. After short discussion among member states, the meeting approved the AoC in order to obtain an observer status for NOWPAP at IMO meetings.

# Agenda Item 7: Possible measures to address the future financial situation of NOWPAP (scoping paper prepared by the NOWPAP RCU)

52. Upon the invitation of the Chairperson, NOWPAP Coordinator introduced the document UNEP/NOWPAP IG.18/7 which was prepared based on the request at the 17<sup>th</sup> NOWPAP IGM: to prepare a scoping paper on possible measures on this matter for consideration at the 18<sup>th</sup>

NOWPAP IGM. He explained that the scoping paper is focused on three ways to increase funding for NOWPAP activities: 1) increasing regular contributions to the NOWPAP Trust Fund from member states; 2) mobilizing additional resources from external funding sources; and 3) increasing support to RAC and RCU activities (projects) by member states. As requested by member states at the 17<sup>th</sup> IGM, measures to reduce cost to operate the RCU offices were also suggested: 1) moving the RCU to one country while reducing the number of staff; 2) reducing the number of staff in two RCU offices; 3) reducing the level of posts and their status (from UN to national); 4) changing RCU status from UN to non-UN one). In addition, the way forward for NOWPAP after 20 years since its establishment was also suggested for member states consideration: 1) geographic expansion of NOWPAP sea area; 2) thematic expansion of NOWPAP activities; 3) changing the legal status of NOWPAP through developing a regional convention.

53. Korea appreciated efforts devoted by RCU to prepare scoping paper and suggested the meeting to deal with two issues separately: 1) increase regular contributions to the NOWPAP Trust Fund from member states (PNL account for activities) and mobilize additional resources from external sources; and 2) reduce operational cost (QNL account for staffing cost) of NOWPAP RCU. The meeting agreed to discuss the two issues separately as proposed by ROK.

#### 7.1. Discussion on PNL account (Trust Fund for NOWPAP activities)

54. As for the NOWPAP Trust Fund, Korea suggested increasing regular contributions to the NOWPAP Trust Fund from member states to meet the target by a comparable level of contribution. He emphasized the importance to mobilize resources from external sources by RACs and RCU, and support of member states to each RAC.

55. Japan appreciated the efforts made by both Korea and China to increase their contributions and emphasized the US\$ 500,000 target with equal contributions as a first destination to be realized which might be reconsidered only after it is reached. He also appreciated efforts made by RCU, CEARAC and DINRAC to mobilize external funding and suggested that such efforts should be continued.

56. China mentioned that contribution of China to the NOWPAP Trust Fund has been increased from US\$ 40,000 to US\$ 100,000 in 2013 and China will do their best to increase contribution further to US\$ 125,000. She also explained the constraints faced by the Ministry of Environment to enable additional contribution to the NOWPAP Trust Fund: without concrete justification – why such increase is needed - it is hard to persuade the Ministry of Finance in China. She also agreed with the suggestions made in the scoping paper on securing external funding and expressed her hope that more could be done in this regard. She further indicated that member states support for RACs activities is their common duty.

57. Russia said that they are in favour of reaching the target amount of contributions to the Trust Fund through equal contributions from four countries. After that, member states might reconsider the target. She agreed with other three countries that more efforts should be explored in order to secure funds from external sources. She also agreed with the idea to consider applying to the GEF funding, but such decision, if agreed by all member states, should be reflected in the meeting resolutions.

58. Korea suggested RCU to further collaborate with RACs in preparing project proposals for external funding opportunities and include detailed outcomes of efforts made by the RCU and RACs for mobilizing financial resources into their reports to the IGM.

59. The meeting agreed that member states should try their best to reach the target amount of contributions to the NOWPAP Trust Fund, to secure additional funds from external sources by RCU in close collaboration with RACs, and to continue support to RACs by member states as reflected in Resolution 2.

#### 7.2. Discussion on QNL account (RCU staffing cost)

60. Japan raised a concern about the lack of credibility regarding financial management of two RCU offices. As UNEP is managing the RCU according to Host Country Agreements, he requested UNEP to pay more attention since deficits in two offices existed for so many years. He added that during the past years Japan has anticipated both UNEP and RCU to take measures for improving financial situation, however financial mismanagement has been continuing at RCU. He emphasized that entire responsibility lies on the Head of office and repeated that Japan is disappointed with the Head of office. He asked UNEP to find out ways to improve the financial situation and explore opportunity to have RCU audited if it was not yet done.

61. The representative of UNEP explained that UNEP was monitoring the situation closely in recent years and noted that it was disappointing that Japan had the perception of mismanagement by UNEP, which was not the case. UNEP has been making efforts to improve financial situation of RCU Busan office by contacting many times Korean Mission in Nairobi. The representative also highlighted the fact that the financial situation was heading into deficit was brought to the attention of the delegates of the last three NOWPAP IGMs. At each of these meetings, a guidance on how parties wanted to deal with the issue was requested given there were at least two reports previously submitted to the last two IGMs with options on how to avoid a deficit. However, parties never instructed UNEP to implement any of the options. UNEP has helped NOWPAP to have Russian contributions to the NOWPAP Trust Fund resumed and increased for example. There was no financial audit carried out so far for NOWPAP, but UNEP has its rules and regulations on financial management and there were no signals about any wrongdoing in NOWPAP. If countries request audit, UNEP can do that. UNEP does not accept financial mismanagement claim made by Japan. UNEP is considering the annual deficits in QNL funds as the result of insufficient contribution from RCU host countries to meet the annual incremental staffing cost. As the QNL funds are intended to cover only the RCU staffing cost, UNEP is ready to take action if countries reach agreement on e.g. reducing the number of posts or downgrading the level of posts in RCU offices along with other options presented in the scoping paper. She reminded the meeting that there are budgetary implications for both downgrading and terminating existing posts as well as for auditing. She further emphasized that UNEP cannot take actions that affect posts such as downgrading or eliminating without a decision from the parties, and to date none have been taken.

62. Korea emphasized that efficient and effective management of RCU is required and requested UNEP to provide a more concrete approach rather than explaining what they have done in the past.

63. After some questions from Japan and Korea were answered by the UNEP representative, both Russia and China asked about the financial implications of auditing practices in other Regional Seas Programmes and if the cost could be covered by UNEP rather than by member states.

64. After a discussion on possible audit approaches, the meeting asked UNEP to provide more detailed information including budgetary implication for sending an audit team as well as past audit experience in UNEP Regional Seas Programmes.

65. The representative of UNEP gave a briefing on past experience of audits at different UNEP Regional Seas Programmes and explained that there are two kinds of audits: financial audit and functional audit. NOWPAP Coordinator raised a question whether the audit should be expanded beyond financial management since the evaluations for both RACs and RCU have been already implemented in 2007 and 2009 respectively, with positive results. Russia shared the concern raised by NOWPAP Coordinator.

66. Both Japan and Korea requested the breakdown of budget execution to be presented in order to have a better understanding of financial management in two RCU offices. To this request, details were provided by RCU in the UNEP Crystal Report format. Japan also mentioned that budget performance should be checked by UNEP every year for better financial management. Korea suggested that status of budget execution should be reported regularly to member states.

67. Discussion was expanded on the contracts of staff members and their compensation in case of contract termination. NOWPAP Coordinator reported on the current status of contracts of RCU staff members and the UNEP representative explained that compensation could be up to 18-month salary depending on the time of termination, duration of service and other factors. Member states were eager to know the budgetary implications for downgrading and/or eliminating existing posts.

68. In response to delegates, having acknowledged that the QNL funds are only for RCU staffing cost, the representative of UNEP requested member states to decide and inform UNEP on which way forward they prefer, including the option to merge two RCU offices, sharing the NOWPAP FMO in the Toyama office with IETC in Osaka as well as downgrading/eliminating existing posts.

69. Korea reiterated that RCU is a part of NOWPAP program and all member states should have responsibility for better management of RCU operation. In this sense, both Japan and Korea suggested that utilizing small amount from PNL account (Trust Fund for NOWPAP activities) to cover deficit in QNL account is worth considering as a temporary measure until a better solution is identified.

70. Japan suggested member states to re-examine existing RCU Terms of Reference (TOR) and consider possible downgrading of all RCU staff posts. He also suggested using the accumulated surplus of Trust Fund (PNL account) as a short term remedy before possible downgrading/elimination of posts.

71. Russia expressed concern regarding the suggestion on downgrading RCU posts made by Japan which may have negative impact on NOWPAP and its perception from other Regional Seas Programmes. She suggested remembering the long history of RCU establishment and indicated that long-term vision is needed in this situation.

72. China mentioned that, first of all, member states did not yet reach a conclusion on downgrading or eliminating the RCU posts. Second, the suggestion to use Trust Fund (PNL account) to cover deficit in RCU operations should not be considered under the circumstances

when countries did not even reach the target amount of contributions to the Trust Fund and when even more funds are needed to implement activities listed in NOWPAP MTS 2012-2017.

73. As a short term remedy, taking into consideration increasing staff cost at the NOWPAP RCU, Russia suggested to maintain only one RCU office.

74. In response to suggestion raised by Russia, Director of CEARAC (who is also working for Toyama Prefecture as an official) mentioned that Toyama Prefecture Government may face difficulties with securing financial support if two RCU offices are merged into one office based in Korea.

75. NOWPAP Coordinator suggested considering alternative mechanisms by taking an example of PICES, where all member states agreed to make contributions not on fixed basis but increased annually in accordance with the inflation rate. He also explained the case of Russian Federation signing the government decree on contributions to the NOWPAP Trust Fund without mentioning fixed amount but subject to NOWPAP IGM decisions.

76. Japan raised a question on how to cover deficit taking place in NOWPAP RCU Busan office. In response, a RCU representative explained that the deficit will be covered (at least until the end of 2014) by accumulated interest of QNL account which was never spent in the last 12 years (accumulated since 2001).

77. By referring to the Host Country Agreements (HCA) signed between UNEP and Japan and Korea respectively, the representative of China requested two RCU host countries to fulfill their financial obligations.

78. In response to comment provided by China, Japan pointed out that article VI in HCA does not impose any obligation to host countries. HCA simply describes the the Government shall make financial contribution ... within annual budget appropriated in Japan in accordance with its laws and regulations. In order to clarify, UNEP representative promised to consult with UNEP legal department for their advice on how to interpret Article VI of HCA. UNEP representative provided additional information described in paragraph 41 of the Report of the 6<sup>th</sup> IGM (UNEP/NOWPAP/IG.6/L1): 'no extra financial commitment would be required of the other two member states' (i.e. China and Russia).

79. After taking into consideration various views expressed by member states, Korea suggested to have an informal consultation to share views and the meeting agreed.

80. Japan reiterated, for the record, that they are unhappy with the management of RCU, in particular allowing to continue producing deficits in both Toyama and Busan offices. In this connection, he stressed that UNEP failed to take an appropriate action to correct the situation.

81. In response to comments raised by Japan, UNEP representative repeated that they approached the Korean Mission in Nairobi several times asking to increase contributions to support NOWPAP RCU Busan office (QNL account). As for the case of RCU Toyama office (QNL account), she pointed out that although deficit has been created during the past several years, all these deficits are covered by accumulated savings, so the overall balance is still positive and UNEP did not allow any deficit to occur and by attending this meeting was bringing the potential deficit of the Toyama office to the attention of the parties, including Japan.

82. Russia did not agree with the comments provided by Japan with regard to the management of RCU. She explained that 'management' has various aspects and despite of deficits in staffing cost, NOWPAP RCU has been effective from the point of programme management.

83. Japan pointed out that despite scoping paper being prepared since early 2013, the extension of contract for Coordinator was executed in summer 2013. In this connection, Japan has difficulty in understanding why the contract was renewed for 2 years.

84. Russia proposed three options in order to accelerate the discussion: 1) prolong the duration between the rotation of Coordinator and Deputy Coordinator to six years (or even longer) comparing to current practice of four years; 2) freeze the post of one Programme Assistant in Toyama; and 3) merge NOWPAP RCU Administrative Officer (ADMO) function with UNEP/IETC office in Osaka (Japan).

85. As a temporary (short term) measure, the member states discussed to use accumulated interest first and PNL funds if there is any shortages to cover up deficit to run RCU offices, however they did not reach any conclusion. China and Russia were strongly against such short term remedy to use PNL funds suggested by both Japan and Korea.

86. The meeting decided to hold another informal consultation session.

87. The Chairperson introduced the outcomes of informal consultation which was held from 10:20 to 11:45 on 6 December as follows:

88. <u>Russian proposal</u>: 1) delay rotation of Coordinator and Deputy Coordinator; 2) freeze one position in Toyama; 3) merge NOWPAP ADMO function with IETC.

89. <u>RCU host countries (Japan and Korea) proposal</u>: 1) merge the function of Deputy Coordinator and Scientific Affairs Officer in Busan office; 2) replace Programme Assistant post in Busan office by a local assistant; 3) downgrade P5 Coordinator post to P4 and P3 Administrative Officer post to P2 in Toyama office; 4) eliminate Programme Assistant post in Toyama office and merge its function with the duty of the local assistant provided by Toyama Prefecture.

90. The meeting took note of all the suggestions mentioned above.

91. The UNEP representative took the floor and warned that downgrading ADMO to P2 level will put further risk on financial management, better option would be the joint P3 NOWPAP/IETC ADMO. NOWPAP Coordinator raised his concern on two issues: 1) could an office with two staff members only (with one of them being local assistant) be considered as an UN office? 2) is local staff member entitled to handle financial operations using UN online applications such as IMIS or UMOJA?

92. Russia and China requested to reflect in the meeting report that at this moment they did not agree with proposal made by Japan and Korea and that any further discussions related to the RCU should be based on information related to possible financial implications to be provided by UNEP in due time.

93. The meeting requested UNEP to find out budgetary implications for implementing above mentioned reforms.

94. After taking into consideration various views expressed by member states, the meeting agreed on some points as reflected in the draft Resolution 3.

#### Agenda Item 8: Implementation of the NOWPAP Regional Action Plan on Marine Litter (RAP MALI) in 2012-2013 and RAP MALI work plan and budget for 2014-2015

95. Upon the invitation of the Chairperson, NOWPAP Coordinator presented the document UNEP/NOWPAP IG. 18/8 on RAP MALI implementation in 2012-2013 and NOWPAP RAP MALI work plan and budget for 2014-2015 (UNEP/NOWPAP IG. 18/9). He pointed out that continuous efforts by each member state are critical for the implementation of RAP MALI.

#### Agenda Item 9: Implementation of the NOWPAP Programme of Work for 2012-2013 and NOWPAP Programme of Work 2014-2015 (including discussion on RAP MALI budget for 2014-2015, carried over from agenda item 8)

96. Upon the invitation of the Chairperson, NOWPAP Coordinator presented the status of implementation of the NOWPAP Programme of Work (PoW) for 2012-2013 (UNEP/NOWPAP IG. 18/10/1), along with NOWPAP PoW for 2014-2015 (UNEP/NOWPAP IG. 18/10/2) that has been prepared based on the decisions made by Focal Points Meetings (FPMs) of each RAC held in 2013.

97. Korea asked to clarify some external resources listed in PoW 2012-2013 and Japan requested clarification on climate change-related project. NOWPAP Coordinator explained accordingly.

98. Japan insisted on considering only approval of the NOWPAP Programme of Work and budget for 2014-2015 on six-month basis before the issue with QNL account deficit is resolved and reform of RCU is completed. Russia and China were strongly against setting condition to approve the PoW and budget for 2014-2015. After a lengthy discussion, countries still could not reach agreement on approving the NOWPAP Programme of Work and budget for 2014-2015 as reflected in the draft resolution 1.

# Agenda Item 10: Preparation of the Nineteenth Intergovernmental Meeting and a symposium commemorating the 20<sup>th</sup> anniversary of NOWPAP establishment (1994-2014)

99. Upon the invitation of the Chairperson, the NOWPAP Coordinator presented the draft program of the NOWPAP 20<sup>th</sup> Anniversary Commemorative Symposium (UNEP/NOWPAP IG. 18/11) and pointed out that the list of invited speakers and travel costs are shown tentatively, only as an example.

100. Russia supported the idea of having the symposium on the occasion of the 19<sup>th</sup> NOWPAP IGM. China has requested to be consulted when finalizing the list of invited speakers.

101. Both Japan and Korea expressed their concern on budget presented by the Secretariat for this event and suggested to reconsider by e.g. reducing number of invited speakers.

102. In response to inquiries raised by member states, the NOWPAP Coordinator explained that the program is still a draft version which will be changed based upon decisions and/or recommendations member states provided.

103. After discussion, Russia suggested to hold 20<sup>th</sup> anniversary event as part of the 19<sup>th</sup> NOWPAP IGM (perhaps as a morning session). The meeting recommended to have duration of the event to be approximately 2-3 hours and requested RCU to provide revised programme and budget for approval.

104. The Russia representative expressed their willingness of hosting the Nineteenth NOWPAP Intergovernmental Meeting in the Russian Federation. She mentioned that Russia would consult internally and communicate the results among all member states and RCU on the venue and dates at a later stage.

#### Agenda Item 11: Other business

105. There were no other issues raised.

#### Agenda Item 12: Adoption of the report and resolutions of the meeting

106. The meeting discussed the draft meeting resolutions prepared by RCU at the Toyama International Conference Center (meeting venue available till 21:45 on 6 December) and the temporary meeting room located at NOWPAP CEARAC Office (till 02:30 of 7 December).

107. Japan suggested to approve 6-months workplan and budget mentioned in the draft resolution, with the understanding/agreement that the extraordinary IGM will be held as soon as possible. In this connection, Korea suggested to hold an extraordinary IGM in Korea *ad referendum* but no later than May 2014 in order to agree on the actions and measures to secure financial sustainability of the RCU which could include new personnel structure, revision of the Terms of Reference (TOR) of the RCU and job descriptions of RCU staff members. China and Russia did not agree to put any condition for approval of the biennium PoW and budget. Despite extensive discussion, meeting could not reach an agreement on this issue.

108. After discussion, the meeting drafted resolutions as shown in Annex I (with several parts highlighted in different colour for further discussion). It was agreed that the report of the meeting with its annexes would be distributed by e-mail in due time and then finalized by correspondence.

#### Agenda Item 12: Closure of the meeting

109. The Chairperson declared the meeting closed at 02:30 on Saturday, 7 December 2013.

#### Annex I

#### **Resolution 1**

#### PROGRAMME OF WORK FOR THE 2014-2015 BIENNIUM

Acknowledging RACs and RCU efforts in implementing the NOWPAP 2012-2013 Programme of Work (PoW),

Recognizing the importance of the regional approach to protecting the shared marine environment and sustainable management of natural resources by engaging neighbouring countries in comprehensive and specific regional actions,

Recognizing also the need to initiate new activities in line with the NOWPAP Medium-term Strategy 2012-2017 approved by NOWPAP member states,

Taking note that only 52% of the projects included in the 2012-2013 NOWPAP PoW were implemented on time,

- 1. Approves the Report of the Executive Director of UNEP (UNEP/NOWPAP IG. 18/3) on the progress for the implementation of NOWPAP activities during the 2012-2013 biennium,
- Approves also the reports of the four Regional Activity Centres of NOWPAP (CEARAC, DINRAC, MERRAC and POMRAC) on the progress for the implementation of NOWPAP Programme of Work during the 2012-2013 biennium,
- 3. [Approves the NOWPAP Programme of Work (UNEP/NOWPAP IG. 18/10/2) and the 6months workplan and budget as presented in Table 1, with the understanding/agreement that the extraordinary IGM will be held in Korea as soon as possible, but in May 2014 at the latest, to propose and, where possible, to agree on the actions and measures to secure financial sustainability of the RCU which could include reforming its structure, revision of the Terms of Reference (TOR) of the RCU and job descriptions of RCU staff members,]
- 4. [Approves the NOWPAP Programme of Work (UNEP/NOWPAP IG. 18/10/2) and the overall workplan and budget for 2014-2015 as presented in Table 1,
- 5. Decides to hold the extraordinary IGM in Korea as soon as possible, but in May 2014 at the latest, to discuss possible measures addressing future financial situation of NOWPAP and financial sustainability of the RCU,]
- 6. The 19<sup>th</sup> IGM will review the progress of the implementation of the PoW and will consider revisions of the 2014-2015 budget, if necessary,
- 7. Requests RAC Focal Points to nominate, after consultations with NOWPAP National Focal Points, high-quality experts who have the capacity to be involved in NOWPAP projects in order to guarantee timely delivery of national inputs and high-quality project deliverables,
- 8. Requests RACs to prepare and circulate the working documents timely before their Focal Point Meetings according to their rules of procedures, and to get experts nominated by RAC

Focal Points for all RAC activities.

- 9. Requests the RCU and RACs to improve the quality of their reports for the annual IGM by providing concrete outputs and effectiveness of the activities in completing the tasks, more detailed information on financial situation and expenditure as well as on NOWPAP biennium programme of work.
- 10. Requests RAC directors, in consultation with their Focal Points, to introduce changes in their respective work plans, including priority activities and quarterly milestones to monitor the progress of implementation, in line with the budget and NOWPAP 2014-2015 Programme of Work, as approved,
- 11. Requests NOWPAP RCU to facilitate the implementation of work by providing coordination, support and assistance to the RACs and to circulate updated work plans of each RAC (with quarterly milestones) for member states consideration by correspondence within one month after their respective Focal Points Meetings,
- 12. Encourages NOWPAP RCU and RACs to continue their best efforts to develop and maintain partnerships with related organizations, programmes and projects.

Activity	Responsibility for implementation	Approved 6-months budget (US\$ 1,000)	Biennium budget (US\$ 1,000)
CEARAC	CEARAC	31.25	125
DINRAC	DINRAC	31.25	125
MERRAC	MERRAC	31.25	125
POMRAC	POMRAC	31.25	125
RAP MALI	RCU and RACs	17.50	70
Public Awareness	RCU and RACs	7.25	29
Coordination of RACs	RCU	4.00	16
Implementation of NOWPAP	RCU	20.75	83
RCU Operation	RCU	19.50	78
Resource Mobilization	RCU and RACs	5.00	20
Sub-total		199.00	796
Programme Support Cost (13% of the sub- total)		26.00	104
TOTÁL		225.00	900

Table 1. NOWPAP workplan and budget for the 2014-2015 biennium

#### **Resolution 2**

# SUSTAINABLE CONTRIBUTIONS TO THE NOWPAP TRUST FUND AND RESOURCE MOBILIZATION

Recognizing the need to initiate new activities while implementing current NOWPAP projects,

Also recognizing the necessity to increase the total amount of contributions of member states to the NOWPAP Trust Fund to the target amount of US\$ 500,000, as agreed at the 2<sup>nd</sup> Intergovernmental Meeting,

Taking note with appreciation that the increased contribution from the People's Republic of China in the amount of US\$100,000 was received in 2013, and the intention of the Republic of Korea to increase its contribution from US\$ 100,000 to US\$ 125,000,

Complimenting NOWPAP RCU for its efforts on approaching potential donors to seek external funding sources,

- 1. Agrees to the contributions to the NOWPAP Trust Fund in 2014, as presented in Table 2.
- 2. Encourages NOWPAP member states to make their utmost efforts to increase their annual contributions to meet the target amount of US\$ 500,000.
- 3. Encourages the NOWPAP member states, NOWPAP RCU and RACs to continue seeking additional funding to support NOWPAP activities, particularly in line with NOWPAP MTS 2012-2017.
- 4. Requests NOWPAP RCU, in close collaboration with RACs, to prepare high-quality project proposals and to apply for external funding in order to initiate new and additional activities related to, among others, oil and HNS spill prediction system, pollution reduction targets, data mining, biodiversity conservation and climate change impacts.
- 5. Further requests RCU to communicate to member countries through National Focal Points, by circulating project proposals either prepared or applied for external funding together with summary note of the policies, as appropriate, and to report comprehensive progress on the activity of resource mobilization to the Intergovernmental Meeting annually.

Member States	Annual contribution (US\$)
People's Republic of China	100,000
Japan	125,000
Republic of Korea	125,000
Russian Federation	125,000
Total	475,000

	Table 2.	Scale of	contributions	for 2014
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#### **Resolution 3**

#### NOWPAP EVOLUTION

Taking note of the discussion on possible measures to address financial situation of NOWPAP at the 16<sup>th</sup>, 17<sup>th</sup> and 18<sup>th</sup> IGM,

Recalling the decision of the 17<sup>th</sup> IGM to request NOWPAP RCU working closely with UNEP and IMO in order to obtain observer status for NOWPAP at IMO meetings by finalizing an agreement of cooperation,

Taking note of the developments of NOWPAP in the past 20 years and the suggestion presented by NOWPAP RCU to hold a Commemorative Symposium on the occasion of the 19<sup>th</sup> NOWPAP IGM to be held in Russia,

- 1. Takes note that the NOWPAP RCU-hosting countries face difficulties with providing adequate financial support to meet increasing staffing costs of the RCU offices. [and this situation should be considered and addressed].
- 2. [Reiterates the importance of the common responsibility for the RCU and smooth operation of RCU, which is an integral part of NOWPAP, and requests the RCU hosting countries to make continuous efforts to provide financial contributions for the RCU operation and to fulfil their pledges stated in their Host Country Agreements with UNEP].
- Requests the RCU, starting from January 2014, through close consultations with UNEP headquarters, to provide information to the member states on possible implications of NOWPAP RCU restructuring according to concrete proposals made by RCU-hosting countries and the Russian Federation as reflected in the meeting report for further discussion among all member states at the extraordinary IGM.
- 4. Requests UNEP, depending on availability of UN Office of Internal Oversight Services (OIOS), to conduct an audit of the RCU financial and staff work performance for the last 6 years and inform NOWPAP member states accordingly.
- 5. Approves the agreement of cooperation between IMO and UNEP, representing NOWPAP.
- 6. Decides to hold a Commemorative Symposium on the occasion of the 19<sup>th</sup> NOWPAP IGM in Russia and requests the RCU to provide draft program and budget to NOWPAP member states for their review and approval by correspondence in early 2014.

#### **Resolution 4**

#### REGIONAL ACTION PLAN ON MARINE LITTER

Acknowledging the negative impacts of marine litter in the NOWPAP region,

Acknowledging also the efforts of member states to address marine litter problem,

Taking into account that the implementation of the NOWPAP Regional Action Plan on Marine Litter (RAP MALI) is in line with national and regional priorities identified by the member states,

Taking note that most of RAP MALI activities are expected to being implemented at the national and local level, in cooperation with local governments and authorities as well as private sector, research institutions, NGOs and general public,

Complimenting NOWPAP RCU for its effort working with UNEP GPA office and donors to expand activities addressing marine litter and its sources,

- 1. [Approves NOWPAP RAP MALI work plan and budget for 2014-2015 biennium (UNEP/NOWPAP IG. 18/9)].
- 2. Encourages NOWPAP member states to carry out activities to prevent, monitor and remove marine litter at a national and local level through the implementation of the NOWPAP RAP MALI.
- 3. Request NOWPAP RACs and RCU to implement the NOWPAP RAP MALI work plan as scheduled in close consultation with UNEP GPA office and other international organizations, projects and programmes involved.

#### Annex II

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#### Annex III

#### List of documents

# Working documents

UNEP/NOWPAP IG. 18/1	Provisional Agenda
UNEP/NOWPAP IG. 18/2	Annotated Provisional Agenda
UNEP/NOWPAP IG. 18/3	Report of the UNEP Executive Director on implementation of the Northwest Pacific Action Plan in 2013
UNEP/NOWPAP IG. 18/4/1	CEARAC Report of Activities 2013
UNEP/NOWPAP IG. 18/4/2	DINRAC Report of Activities 2013
UNEP/NOWPAP IG. 18/4/3	MERRAC Report of Activities 2013
UNEP/NOWPAP IG. 18/4/4	POMRAC Report of Activities 2013
UNEP/NOWPAP IG 18/4/5	Technical projects of NOWPAP RACs (prepared by the NOWPAP RCU)
UNEP/NOWPAP IG. 18/5	Statements of NOWPAP partners
UNEP/NOWPAP IG. 18/6	Agreement of co-operation between the International Maritime Organization (IMO) and the Northwest Pacific Action Plan (NOWPAP)
UNEP/NOWPAP IG. 18/7	Possible measures to address the future financial situation of NOWPAP (prepared by the NOWPAP RCU)
UNEP/NOWPAP IG. 18/8	Report on NOWPAP RAP MALI implementation, 2012-2013
UNEP/NOWPAP IG. 18/9	NOWPAP RAP MALI work plan and budget, 2014-2015
UNEP/NOWPAP IG. 18/10/1	Status of implementation of the NOWPAP Programme of Work for 2012-2013
UNEP/NOWPAP IG. 18/10/2	NOWPAP Programme of Work (work plan and budget) for 2014-2015
UNEP/NOWPAP IG. 18/11	Draft program of the symposium commemorating the 20 <sup>th</sup> anniversary of NOWPAP establishment (1994-2014)

### Information documents

UNEP/NOWPAP IG. 18/INF/1	Provisional List of Documents
UNEP/NOWPAP IG. 18/INF/2	Provisional List of Participants
UNEP/NOWPAP IG. 18/INF/3	Provisional Timetable
UNEP/NOWPAP IG. 18/INF/4	Host Country Agreements between UNEP, Japan, and the Republic of Korea
UNEP-NOWPAP-IG. 16/10/1/Rev. 2	NOWPAP MTS 2012-2017 (18-04-2012)

UNEP/NOWPAP IG. 16/10/2/Rev. 1 NOWPAP Programme of Work 2012-2013

UNEP/NOWPAP IG. 17/12

Seventeenth Intergovernmental Meeting of the Northwest Pacific Action Plan: report of the meeting

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