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UNEP/MED WG.475/2



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ENVIRONMENT PROGRAMME
MEDITERRANEAN ACTION PLAN

15 April 2019
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Second Project Steering Committee Meeting of the GEF Adriatic Project
“Implementation of Ecosystem Approach in the Adriatic Sea
through Marine Spatial Planning” GEF ID 9545

15 May 2019, Podgorica, Montenegro

Agenda item 1: Opening of the Meeting, Adoption of the Agenda and Election of Officers

Provisional Annotated Agenda

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Provisional Annotated Agenda

Introduction

1. At the kind invitation of the Government of Montenegro, the Second Project Steering Committee Meeting of the Global Environment Facility (GEF) Project “Implementation of the Ecosystem Approach in the Adriatic Sea through Marine Spatial Planning” (GEF Adriatic), will be hosted in Podgorica, Montenegro, on 15 May 2019.
2. The objectives of the Project Steering Committee Meeting are: 1) to inform the Members of the Committee on the progress made to date in the Project execution; 2) submit the request of no-cost extension of the GEF Adriatic Project’s implementation until 30 September 2020; and 3) to submit the Draft Revised Project Budget, the Draft Revised Workplan, for the consideration of the Steering Committee.
3. The following annotations to the proposed provisional agenda for the present meeting were prepared by the Project Management Unit (PMU) to assist the meeting and its deliberations.

Agenda item 1: Opening of the Meeting, Adoption of the Agenda and Election of Officers

Working Documents: UNEP/MED WG.475/1, 2

4. The Meeting will be opened at 9.30 am on Wednesday 15 May 2019 by the UN Environment/GEF International Waters Portfolio Manager, Mr. Yegor Volovik.
5. The Rules of Procedure for Meetings and Conferences of the Contracting Parties to the Convention for the Protection of the Marine Environment and the Coastal Region of the Mediterranean and its Protocols will apply mutatis mutandis to the present Meeting (UNEP/IG.43/6, Annex XI).
6. Subject to the Rules of Procedure, the Project Steering Committee will elect a Chairman and a Vice Chairman from among the representatives of the Countries participating in the Project.
7. Subject to the Rules of Procedure, the proposed agenda appearing in document UNEP/MED WG.475/1 and annotated in the present document UNEP/MED WG.475/2 will be reviewed and proposed for adoption by the Meeting including the timetable contained in the Annex to the present document.

Agenda item 2: Progress and Financial Report

Working Document: UNEP/MED WG.475/3, 4

Working Documents: UNEP/MED WG.449/Inf.3, Inf.4, Inf.5

8. Under this agenda item the PMU will present the progress made to date in the Project execution, highlighting the main achievements and challenges met during the execution of the activities and the implementation of the Project budget, reporting the level of expenditure achieved.
9. The Steering Committee is expected to review the progress achieved and the budget implementation, for possible approval.

Agenda item 3: The Way Forward: Request of a no-cost extension until 30 September 2020 and related Draft Revised Project Budget and Workplan

Working Document: UNEP/MED WG.475/5, 6

10. Under this agenda item the PMU and Executing Partners will present the request to extend the implementation of the GEF Adriatic Project until 30 September 2020.

11. To support the request a Draft Revised Project Budget and Workplan will be presented to the members of the Project Steering Committee.

The Steering Committee is expected to review the request, together with the Draft Revised Project Budget and Workplan for possible approval.

Agenda item 4: Any Other Business

12. Participants will be invited to discuss other matters that may require the attention of the Project Steering Committee that were raised and agreed upon during the adoption of the provisional agenda.

Agenda item 5: Adoption of the Conclusions and Recommendations

13. The Steering Committee will be invited to review and adopt the draft conclusions and recommendations prepared by the PMU.

Agenda item 6: Closure of the Meeting

14. It is expected that the Project Steering Committee will be closed by Mr. Yegor Volovik at 13:30 on Wednesday, 15 May 2019.

TIMETABLE
15 May 2019

Time	Agenda Item		Documents
9:00-9:30	Registration		
9:30-10:00	1. Opening of the Meeting, Adoption of the Agenda and Election of Officers	Chairman of the Meeting UNEP/MAP GEF	UNEP/MED WG.475/1, 2
10:00-10:45	2. Progress and Financial Reports	UNEP/MAP	UNEP/MED WG.475/3, 4 UNEP/MED WG.475/Inf.3, Inf.4, Inf.5
10:45-11:15	Coffee Break		
11:15-12:00	3. The Way Forward: Request of no-cost extension until 30 September 2020 and related Draft Revised Project Budget and Workplan.	UNEP/MAP PAP/RAC SPA/RAC	UNEP/MED WG.475/5, 6
12:00-12:45	4. Any Other Business	Chairman of the Meeting	
12:45-13:15	5. Adoption of the Conclusions and Recommendations	Chairman of the Meeting UNEP/MAP	
13:15-13:30	6. Closure of the Meeting	UNEP/MAP GEF	