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MEDITERRANEAN ACTION PLAN**

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21<sup>st</sup> Meeting of the Contracting Parties to the  
Convention for the Protection of the Marine Environment  
and the Coastal Region of the Mediterranean and its Protocols

Naples, Italy, 2-5 December 2019

**Agenda Item 2: Organizational Matters**

**Provisional Annotated Agenda**

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UNEP/MAP  
Athens, 2019

## Provisional Annotated Agenda

### Introduction

1. At the kind invitation of the Government of Italy and in line with the conclusions of the 20<sup>th</sup> Meeting of the Contracting Parties to the Convention for the Protection of the Marine Environment and the Coastal Region of the Mediterranean and its Protocols (Tirana, Albania, 17-20 December 2017), the 21<sup>st</sup> Meeting of the Contracting Parties (COP 21) will be hosted in Naples, Italy, on 2-5 December 2019.
2. In accordance with Article 18 of the Barcelona Convention, the objective of the Meeting is to review the progress achieved during the 2018-2019 biennium by the Mediterranean Action Plan-Barcelona Convention system and take decisions on a number of important matters, including on the Programme of Work and Budget for 2020–2021. A Ministerial Session is also envisaged, which aims to provide strategic guidance for the preparation of the next UNEP/MAP Medium-Term Strategy, considering the current global context and relevant frameworks.
3. The following annotations to the proposed agenda were prepared by the Secretariat to assist the meeting in its deliberations.
4. The opening session will be preceded, as per practice, by an informal meeting of the Heads of Delegations at 9 a.m.

### Agenda Item 1: Opening of the Meeting

5. The meeting will be opened at 10 a.m. on Monday, 2 December 2019, by Ms. Klodiana Marika, President of the Bureau of the Contracting Parties to the Barcelona Convention and its Protocols.
6. Opening statements will be made by:
  - a) Ms. Klodiana Marika, President of the Bureau of the Contracting Parties, Ministry of Tourism and Environment of Albania;
  - b) H.E. Mr. Sergio Costa, Minister of Environment, Land and Sea of Italy;
  - c) H.E. Mr. Luigi De Magistris, Mayor of Naples;
  - d) Mr. Habib El-Habr, Coordinator, Global Programme of Action, UNEP;
  - e) Mr. Gaetano Leone, Coordinator of the UNEP/MAP – Barcelona Convention Secretariat.

### Agenda Item 2: Organizational Matters

*Working Documents: UNEP/MED IG.24/1, 2/Rev.1*

*Information Documents: UNEP/MED IG.24/Inf.1/Rev.2*

#### 2.1 Rules of Procedure

7. The Rules of Procedure for Meetings and Conferences of the Contracting Parties to the Convention for the Protection of the Marine Environment and Coastal Region of the Mediterranean and its Protocols will apply to this meeting.

#### 2.2 Election of Officers

8. Subject to the Rules of Procedure, the meeting shall elect the members of the Bureau from among the representatives of the Contracting Parties, consisting of a President, four Vice-Presidents and a Rapporteur. It is recalled that “*the principle of equitable geographical distribution shall be observed*” (Article 19 of the Barcelona Convention).

#### 2.3 Adoption of the Agenda

9. The Provisional Agenda of COP 21, as agreed during the Meeting of MAP Focal Points (Athens, Greece, 10-13 September 2019), is contained in document UNEP/MED IG.24/1 and annotated in the present document.

10. Subject to the Rules of Procedure referred to in paragraph 2.1, the Meeting may wish to adopt the agenda and timetable appearing in the Annex to the present document, amended as appropriate.

#### **2.4 Organization of Work**

- a) It is proposed that the Meeting be held in daily sessions from 10 a.m. to 1 p.m. and from 3 p.m. to 6 p.m., subject to adjustments as necessary.
- b) It is expected that the Meeting address all items of the Agenda within the allotted sessions.
- c) No session is envisaged to be held in the morning of the last day (5 December 2019) to allow for the preparation of the Meeting Report. The afternoon session is proposed to start at 4 p.m. It is envisaged to close the Meeting at 7 p.m. after adopting its Report, including the Decisions.
- d) In accordance with Rule of Procedure 24, the Meeting may consider establishing such committees and other working groups as required for the transaction of its business. As per Decision IG.21/13 (Annex II), “*A Budget Contact Group should be set up during COPs in order to facilitate informed discussion among the Parties about its budget that can take account of draft decisions and the state of contributions and commitments in the ongoing biennium*”. If established, the Budget Contact Group will report to the Plenary and is expected to work during the afternoon session of 2 December 2019 and the two sessions of 3 December 2019. On the basis of the well-established practice, it is also proposed to create an informal working group to prepare the draft Naples Ministerial Declaration, under the leadership of Italy as the Host Country of COP 21, for the consideration of the Plenary and for adoption during the Ministerial Session of COP 21.
- e) The Meeting will feature a Ministerial Session on Wednesday, 4 December 2019. The Ministerial session will provide strategic guidance for the preparation of the next UNEP/MAP Mid-Term Strategy, considering the current global context and relevant frameworks. These include the UN 2030 Agenda for Sustainable Development, the UN Convention on Biological Diversity post-2020 Biodiversity Framework, the UN Framework Convention on Climate Change process and the implementation of the Paris Agreement, the implementation of the UN Convention to Combat Desertification Strategic Framework 2018-2030 aimed to the Land Degradation Neutrality, and UNEA resolutions.
- f) Simultaneous interpretation in Arabic, English, French and Spanish will be available in all plenary sessions throughout the meeting.
- g) Side events and exhibition(s) will be organized and held on the occasion of the Meeting, based on a programme to be distributed in due course.

#### **2.5 Verification of Credentials**

11. Rule 18 of the Rules of Procedure stipulates that each Contracting Party shall be represented by an accredited representative, who may be accompanied by such alternates and advisers as may be required.

12. Rule 19 stipulates that the credentials of the representatives and the names of the alternate representatives shall be submitted by the Contracting Parties before the opening session of the meeting which the representatives are to attend. It provides also that the Bureau shall examine the credentials of representatives and submit its report to the meeting.

13. Details for the submission of credentials in accordance with the above-mentioned Rules of Procedures have been provided to Contracting Parties with the invitation to the Meeting by the Executive Director of UNEP.

#### **Agenda Item 3: Thematic Decisions**

*Working Documents: UNEP/MED IG.24/4, 5\*, 6/Rev.1, 7, 8, 9, 10, 11, 12, 13, 14, 15/Rev.1, 16, 21*  
*Information Documents: UNEP/MED IG.24/Inf. 3, 4, 5, 6, 7, 8, 9, 11, 12, 13*

14. Under this agenda item the Meeting will consider for possible adoption a number of draft decisions reviewed at the MAP Focal Points Meeting (Athens, Greece, 10-13 September 2019), addressing specific issues related to the implementation of the Barcelona Convention and its Protocols and including strategic and programming documents.

15. The UNEP/MAP Coordinator will briefly introduce each draft decision highlighting in particular the main points raised at the MAP Focal Points Meeting (Athens, Greece, 10-13 September 2019) and where appropriate explain related changes introduced to draft decisions.

16. The Chairperson of the Compliance Committee will introduce Draft Decision IG.24/1 as well as the report of the Compliance Committee.

17. The President of the Mediterranean Commission on Sustainable Development (MCSD), will present, in accordance with the Terms of Reference of the MCSD (Decision IG.22/17, Section C. “Functioning”, paragraph 5), recommendations of the MCSD “for consideration to the Meeting of the Contracting Parties, following discussion at the meeting of the MAP Focal Points with the aim of advising on making practical and effective use of the MSSD and on the implementation of the Barcelona Convention and its Protocols”.

18. The Meeting may wish to consider and adopt the following draft decisions under this agenda item:

<i>Draft Decision Number</i>	Title of the Draft Decision	Working Document Number
<i>Draft Decision IG.24/1</i>	Compliance Committee	UNEP/MED IG.24/4
<i>Draft Decision IG.24/2</i>	Governance	UNEP/MED IG.24/5*
<i>Draft Decision IG.24/3</i>	Implementation, Monitoring and Mid-Term Evaluation of the Mediterranean Strategy for Sustainable Development 2016–2025 and of the Regional Action Plan on Sustainable Consumption and Production in the Mediterranean	UNEP/MED IG.24/6/Rev.1
<i>Draft Decision IG.24/4</i>	Assessment Studies	UNEP/MED IG.24/7
<i>Draft Decision IG.24/5</i>	Common Regional Framework for Integrated Coastal Zone Management	UNEP/MED IG.24/8
<i>Draft Decision IG.24/6</i>	Identification and Conservation of Sites of Particular Ecological Interest in the Mediterranean, including Specially Protected Areas of Mediterranean Importance	UNEP/MED IG.24/9
<i>Draft Decision IG.24/7</i>	Strategies and Action Plans under the Protocol concerning Specially Protected Areas and Biological Diversity in the Mediterranean, including the SAP BIO, the Strategy on Monk Seal and the Action Plans concerning Marine Turtles, Cartilaginous Fishes and Marine Vegetation; Classification of Benthic Marine Habitat Types for the Mediterranean Region and Reference List of Marine and Coastal Habitat Types in the Mediterranean	UNEP/MED IG.24/10
<i>Draft Decision IG.24/8</i>	Road Map for the Possible Designation of the Mediterranean Sea Area as an Emission Control Area for Sulphur Oxides Pursuant to MARPOL Annex VI, within the Framework of the Barcelona Convention	UNEP/MED IG.24/11

<i>Draft Decision Number</i>	Title of the Draft Decision	Working Document Number
<i>Draft Decision IG.24/9</i>	Mediterranean Offshore Guidelines and Standards: (a) Common Standards and Guidance on the Disposal of Oil and Oily Mixtures and the Use and Disposal of Drilling Fluids and Cuttings; (b) Common Standards and Guidelines for Special Restrictions or Conditions for Specially Protected Areas (SPAs) within the Framework of the Mediterranean Offshore Action Plan	UNEP/MED IG.24/12
<i>Draft Decision IG.24/10</i>	Main Elements of the Six Regional Plans to Reduce/Prevent Marine Pollution from Land-Based Sources; Updating the Annexes to the LBS and Dumping Protocols of the Barcelona Convention	UNEP/MED IG.24/13
<i>Draft Decision IG.24/11</i>	Guidelines: Adopt-a-Beach; Phase-out of Single Use Plastic Bags; Provision of Reception Facilities in Ports and the Delivery of Ship-Generated Wastes; Application of Charges at Reasonable Costs for the Use of Port Reception Facilities	UNEP/MED IG.24/14
<i>Draft Decision IG.24/12</i>	Updated Guidelines Regulating the Placement of Artificial Reefs at Sea	UNEP/MED IG.24/15/Rev.1
<i>Draft Decision IG.24/13</i>	Development of a Set of Regional Measures to Support the Development of Green and Circular Businesses and to Strengthen the Demand for more Sustainable Products	UNEP/MED IG.24/16

#### **Agenda Item 4: Programme of Work and Budget for 2020-2021**

*Working Document: UNEP/MED IG.24/17, 17/Add.1, 17/Corr.1*

19. The UNEP/MAP Coordinator will present the proposed Programme of Work and Budget for 2020-2021, the mandate, the process of its elaboration under the guidance of the Bureau, its main directions and principles including budgets, as well as the changes introduced following the discussions held at the MAP Focal Points Meeting (Athens, Greece, 10-13 September 2019).

20. The Meeting may wish to consider and adopt the relevant draft decision under this agenda item, following the report of the Budget Contact Group mentioned under agenda item 2.4 (d) above.

<i>Draft Decision Number</i>	Title of the Draft Decision	Working Document Number
<i>Draft Decision IG.24/14</i>	Programme of Work and Budget for 2020-2021	UNEP/MED IG.24/17, 17/Add.1, 17/Corr.1

#### **Agenda Item 5: Ministerial Session**

##### **5.1 Opening of the session**

21. Statements will be made as follows:

- a) Video Message to COP 21 by H.E. Prof. Sergio Mattarella, President of the Republic of Italy;
- b) Address by H.E. Mr. Roberto Fico, President of the Chamber of Deputies of Italy;
- c) Address by H.E. Mr. Luigi Di Maio, Minister of Foreign Affairs of Italy;
- d) Address by H.E. Mr. Sergio Costa, Minister of Environment, Land and Sea of Italy;

- e) Address by Ms. Joyce Msuya, Deputy Executive Director of UNEP;
- f) Video Message to COP 21 by H.E. Mr. Peter Thomson, United Nations Secretary-General's Special Envoy for the Ocean;
- g) Welcoming remarks by Mr. Gaetano Leone, Coordinator of the UNEP/MAP – Barcelona Convention Secretariat;
- h) Address by a representative of Youth.

## **5.2 Report on Activities carried out in the framework of UNEP/MAP since the 20<sup>th</sup> Meeting of the Contracting Parties (COP 20)**

*Working Documents: UNEP/MED IG.24/3, 20, 21*

*Information Documents: UNEP/MED IG.24/Inf.3-9, 11, 12*

22. The Meeting has before it documents UNEP/MED IG.24/3 “Progress Report on Activities Carried Out during the 2018-2019 Biennium”, UNEP/MED IG.24/20 “Statement of Account for the Financial Period, as per Procedure 5.2 of the Financial Rules and Procedures for the Funds of the Barcelona Convention” and UNEP/MED IG.24/21 “Overall Findings from the General Status of the Progress in the Implementation of the Barcelona Convention and its Protocols: Analysis of the Information Mentioned in the National Reports for the 2016-2017 Biennium (updated)”.

23. The UNEP/MAP Coordinator will introduce the three documents, highlighting the main achievements and challenges faced during the last biennium with regards to the implementation of the programme of work.

24. The Meeting may wish to comment as necessary on the progress achieved on the implementation of the Programme of Work and Budget adopted by COP 20.

## **5.3 Interactive Ministerial Policy Review Session: Strategic guidance for the preparation of the next UNEP/MAP Mid-Term Strategy, considering the global context of the UN 2030 Agenda for Sustainable Development, the UN Convention on Biological Diversity post-2020 Biodiversity Framework, the UN Framework Convention on Climate Change process and the implementation of the Paris Agreement, the implementation of the UN Convention to Combat Desertification Strategic Framework 2018-2030 aimed to the Land Degradation Neutrality, relevant UNEA resolutions and other relevant global processes**

*Working Document: UNEP/MED IG.24/18*

*Information Document: UNEP/MED IG.24/Inf.14*

25. To facilitate the discussion at the Ministerial session, the Meeting has before it document UNEP/MED IG.24/18 “Background Note for Ministerial Discussions at COP 21”.

26. Key note speakers will deliver statements and participate in a panel discussion of relevance to the themes of the session, following which the Ministers and Heads of Delegations may make their interventions on the same themes, as presented in the background document UNEP/MED IG.24/18.

27. Additional information on the Ministerial Session will be provided at a later stage.

## **5.4 Istanbul Environment Friendly City Award 2018–2019**

28. The second edition of the “Istanbul Environment Friendly City Award”, established through Decision IG.22/19 adopted at COP 19 (Athens, Greece, 9-12 February 2016), will be conferred to the winning Mediterranean coastal city/town by the President of the Bureau and the Coordinator of UNEP/MAP.

## **5.5 Naples Ministerial Declaration**

*Working Document: UNEP/MED IG.24/19/Rev.1*

*Information Document: UNEP/MED IG. 24/Inf.14*

29. The Meeting has before it document UNEP/MED IG.24/19 “Draft Naples Ministerial Declaration”, which will be introduced by the representative of Italy as Host Country, who has led the process of its preparation.

30. The Ministers and Heads of Delegations will be invited to discuss and adopt the Naples Ministerial Declaration.

#### **Agenda Item 6: Date and Place of the 22<sup>nd</sup> Meeting of the Contracting Parties**

*Information Document: UNEP/MED IG.24/Inf.10*

31. The Meeting will be invited to consider the dates and place of the 22<sup>nd</sup> Meeting of the Contracting Parties to be convened in 2021.

32. The Meeting will also take note of the proposed Indicative Calendar of the UNEP/MAP-Barcelona Convention main meetings and other important international events prepared by the Secretariat for information purposes and contained in document UNEP (DEPI) IG.24/Inf.10.

#### **Agenda Item 7: Any Other Business**

33. Participants will be invited to discuss other matters that may require attention of the 21<sup>st</sup> Meeting of the Contracting Parties that were raised and agreed upon during the adoption of the provisional agenda.

#### **Agenda Item 8: Adoption of the Report**

*Working Document: UNEP/MED IG.24/22*

34. At its final session, the Meeting will be invited to consider and adopt its Report including the Decisions, as prepared by the Rapporteur.

#### **Agenda Item 9: Closure of the Meeting**

35. It is expected that the Meeting will be closed by the President at 7 p.m. on Thursday, 5 December 2019.

**TIMETABLE**  
**2-5 December 2019**

<b>Monday, 2 December 2019</b>			
<b>Time</b>	<b>Agenda item</b>		<b>Working Documents</b>
8:30 – 10:00	<i>Registration</i>		
9:00 – 10:00	<i>Informal Meeting of Heads of Delegations</i>		
10:00 – 10:30	1. Opening of the Meeting 2. Organizational Matters	President of the Bureau Host Country Minister ED UNEP UNEP/MAP Coordinator	UNEP/MED IG.24/1; 24/2/Rev.1
10:30 – 11:00	5.5 Naples Ministerial Declaration	Host Country UNEP/MAP Coordinator	UNEP/MED IG.24/19/Rev.1
11:00 – 12:00	4. Programme of Work and Budget for 2020-2021	UNEP/MAP Coordinator	UNEP/MED IG.24/17, 17/Add.1, 17/Corr.1
12:00 – 13:00	3. Thematic Decisions: IG.24/1 (Compliance Committee) IG.24/2 (Governance)	UNEP/MAP Coordinator Compliance Committee Chair	UNEP/MED IG.24/4; 24/5*; 24/21
13:00 – 15:00	<i>Lunch Break and Side Events</i>		
15:00 – 17:30	3. Thematic Decisions: IG.24/3 (MSSD/SCP AP) IG.24/4 (Assessment Studies) IG.24/5 (ICZM) IG.24/6 (SPAMIs) IG.24/7 (Species/Habitat) IG.24/8 (SECA)	UNEP/MAP Coordinator	UNEP/MED IG.24/6/Rev.1; 24/7; 24/8; 24/9; 24/10; 24/11
17:30 – 18:00	5.4 Istanbul Environment Friendly City Award 2018–2019	President of the Bureau UNEP/MAP Coordinator	
19:00	<i>Reception hosted by the Government of Italy</i>		
<b>Tuesday, 3 December 2019</b>			
10:00 – 12:30	3. Thematic Decisions: IG.24/9 (Offshore) IG.24/10 (Pollution Plans/Protocols) IG.24/11 (Guidelines) IG.24/12 (Artificial Reefs) IG.24/13 (Circular Economy)	UNEP/MAP Coordinator	UNEP/MED IG.24/12; 24/13; 24/14; 24/15/Rev.1; 24/16
12:30 – 13:00	5.5 Naples Ministerial Declaration	Host Country UNEP/MAP Coordinator	UNEP/MED IG.24/19/Rev.1
13:00 – 15:00	<i>Lunch Break and Side Events</i>		



15:00 – 18:00	4. Programme of Work and Budget for 2020-2021	Chair of the Budget Contact Group UNEP/MAP Coordinator	UNEP/MED IG.24/17, 17/Add.1, 17/Corr.1
19:00	<i>Reception for Ministers and Heads of Delegations hosted by the Government of Italy</i>		
<b>Wednesday, 4 December 2019 Ministerial Session</b>			
10:00 – 11:00	5.1 Opening of the Session	Host Country Minister ED UNEP UNEP/MAP Coordinator	
11:00 – 11:30	5.2 Report on Activities carried out in the framework of UNEP/MAP since the 20 <sup>th</sup> Meeting of the Contracting Parties (COP 20)	UNEP/MAP Coordinator	UNEP/MED IG.24/3; 24/20; 24/21
11:30 – 13:00	5.3 Interactive Ministerial Policy Review Session	Key Note Speaker(s) Ministers/Heads of Delegations	UNEP/MED IG.24/18
13:00 – 15:00	<i>Lunch Break and Side Events</i>		
15:00 – 17:00	5.3 <i>Continued</i>	Ministers/Heads of Delegations	UNEP/MED IG.24/18
17:00 – 18:00	5.5 Naples Ministerial Declaration	Ministers/Heads of Delegations	UNEP/MED IG.24/19/Rev.1
<b>Thursday, 5 December 2019</b>			
16:00 – 16:15	6. Date and place of COP 22 7. Any Other Business	UNEP/MAP Coordinator	
16:15 – 18:45	8. Adoption of the Report	President of the Bureau Rapporteur	UNEP/MED IG.24/22
18:45 – 19:00	9. Closure of COP 21	President of the Bureau	