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First Meeting of the Contracting Parties (COP)
to the Protocol Concerning Pollution from
Land-Based Sources and Activities (LBS) in the
Wider Caribbean Region

Punta Cana, Dominican Republic, 24 October 2012

PROVISIONAL ANNOTATED AGENDA

Introduction and Objectives

1. The Secretariat of the Cartagena Convention is responsible for convening meetings of the Contracting Parties to the Protocol Concerning Pollution from Land-Based Sources and Activities in accordance with Article XV of the LBS Protocol.
2. In accordance with the Workplan and Budget for 2010-2012, endorsed by the Fourteenth Intergovernmental Meeting and intercessionally, the First COP to the LBS Protocol will be held on October 24th, 2012 in Punta Cana, Dominican Republic.
3. The proposed objectives of the First COP are to:
 - Review the implementation of the LBS Protocol and the effectiveness of actions taken pursuant to it including a review of (i) Recommendations of the Fifth LBS ISTAC Meeting and the relevant Decisions of the Fourteenth Intergovernmental Meeting and Tenth Meeting of the Contracting Parties; and (ii) projects and activities implemented by the Secretariat and the LBS Regional Activity Centres (RACs) within the Assessment and Management of Environmental Pollution (AMEP) sub-programme during the period 2010-2012;
 - Take appropriate action with regard to the recommendations of the Scientific, Technical and Advisory Committee resulting from the 1st LBS STAC held from June 5-7th 2012 in Aruba;
 - Assess the status of ratification of the LBS Protocol in member countries and take appropriate action to facilitate increased ratification and/or implementation;
 - Approve the AMEP Workplan and Budget for the 2013-2014 biennium for subsequent submission to, and endorsement by, the 15th Intergovernmental Meeting and 12th Meeting of

Contracting Parties of the Cartagena Convention to be held from 25th – 27th October, 2012 in Dominican Republic;

- Promote and facilitate, directly or through the Organization, the exchange of expertise and any other type of exchange between the Contracting Parties in accordance with Article V of the LBS Protocol; and
- Conduct such other business as appropriate.

Agenda item 1: Opening of the Meeting

4. The Meeting will be opened by the Secretariat, on Wednesday, 24 October 2012 at 9:00 a.m.

Agenda item 2: Election of Officers

5. The Meeting will be invited to elect from among the Parties a Chairperson, three Vice Chairpersons, and a Rapporteur for the Meeting.

Agenda item 3: Organization of the Meeting

(a) Rules of procedure

6. The rules of procedure for meetings of the Convention for the Protection and Development of the Marine Environment of the Wider Caribbean Region (Cartagena Convention) as contained in UNEP, 2010) and adopted pursuant to Article 20 of the Cartagena Convention will apply for the conduct of the Meeting.

(b) Organization of the work

7. English, French and Spanish will be the working languages of the Meeting. Simultaneous interpretation in these languages will be provided for the Meeting. The working documents of the Meeting will be available in all the working languages.
8. The Secretariat proposes to convene the Meeting in plenary sessions, with the assistance of working groups. The Chairperson may also establish other working groups. Simultaneous interpretation will not be available for the working groups.

Agenda item 4: Adoption of the Agenda

9. The Meeting will be invited to adopt the Agenda of the Meeting. The Provisional Agenda proposed by the Secretariat is contained in document UNEP (DEPI)/CAR IG.32/1 and the Provisional Annotated Agenda in UNEP (DEPI)/CAR IG.32/2.

Agenda item 5: Review of AMEP Programme Activities for the period 2010-2012**(a) Review of Status of Ratification and Accession to the LBS Protocol**

10. The Secretariat will present the current status of the LBS Protocol regarding ratifications and/or accessions as provided by the Government of Colombia, as Depository for the Cartagena Convention.

(b) Review of Activities

11. The Secretariat will be invited to make a general presentation and evaluation of the major projects and activities implemented under the AMEP Sub-programme, within the scope of the LBS Protocol, and their achievements. During its presentation the Secretariat will refer to documents UNEP (DEPI)/CAR WG.33/INF.3/Rev 1, UNEP (DEPI) CAR WG.33/INF.4/Rev 1 and UNEP (DEPI) CAR WG.33/INF.5/Rev 1, as well as other relevant information and reference documents as appropriate. During this presentation, the Secretariat will also summarize the progress made in the implementation of the Recommendations of the Fifth LBS ISTAC Meeting and the relevant Decisions of the Fourteenth Intergovernmental Meeting and Eleventh Meeting of the Contracting Parties to the Cartagena Convention.

12. The two LBS Regional Activity Centres will be invited as part of the Secretariat's presentation, to report on their additional activities in support of the LBS Protocol (UNEP (DEPI) CAR WG.33/INF.4/Rev 1)

13. The Meeting will be invited to comment and/or seek additional clarification on any of the projects and activities implemented during the biennium and make decisions, as appropriate.

Agenda item 6: Recommendations of the First Scientific and Technical Advisory Committee Meeting to the Protocol Concerning Pollution from Land-Based Sources and Activities (1st LBS STAC) in the Wider Caribbean

14. The Chair will invite the Secretariat to present the recommendations of the First Scientific and Technical Advisory Committee Meeting to the Protocol Concerning Pollution from Land-Based Sources and Activities (1st LBS STAC) in the Wider Caribbean as contained in document (UNEP (DEPI) CAR WG.33/INF.5/Rev 1.

15. The Meeting will be invited to review and endorse the recommendations, as appropriate, and make any other decisions pursuant to these recommendations.

Agenda item 7: Outline for the State of Convention Area Report (SOCAR)

16. The Chair will invite the Government of Jamaica in their capacity as Chair of the Working Group on Monitoring and Assessment to introduce the Information Document on outputs of the working group and the proposed outline for the State of Convention Area Report (SOCAR) Outline (UNEP (DEPI) CAR WG.33/INF.5/Rev 1.

17. The Meeting will be invited to discuss the proposed outline and make decisions and/or recommendations to the 15th IGM and 12th COP to the Cartagena Convention, as appropriate.

Agenda item 8: Draft Workplan and Budget for AMEP Sub-Programme for the 2013-2014 Biennium

18. The Secretariat will present the Draft Workplan and Budget for AMEP/LBS Protocol for the 2013-2014 biennium as contained in document UNEP(DEPI)CAR WG.33/3/Rev1. The workplan was prepared based on inputs received from Governments and organizations for this purpose, the two LBS RACs, and following review and endorsement by the 1st LBS STAC.
19. The Meeting will be invited to review and comment on the draft documents from the AMEP sub-programme and subject to any proposed modifications, approve the Work Plan and Budget for 2013-2014. This Work Plan and Budget will be forwarded to the Fifteenth Intergovernmental Meeting on the Action Plan for the Caribbean Environment Programme and the Twelfth Meeting of the Contracting Parties for endorsement.
20. The Meeting will be invited to provide additional comments, recommendations and/or decisions for national and regional actions to promote the ratification and implementation of the LBS Protocol.

Agenda item 9: Panel Discussion participation of private sector and civil society in LBS Protocol implementation

21. The Chair will invite a Panel of invited speakers to discuss how to enhance partnerships between governments, private sector and civil society for LBS Protocol implementation in member countries including activities for the prevention, reduction and/or control of marine pollution from land-based sources and activities.
22. This Panel will consists of representatives from the:
 - a. Tourism Sector;
 - b. Regional and National Industry Partners;
 - c. NGO sector;
 - d. LBS RACs;
 - e. Member Governments;
23. The Meeting will be invited to make comments, recommendations and decisions based on the various presentations made.

Agenda item 10: Other Business

24. The participants of the Meeting will be invited to raise other issues not covered by the preceding agenda items, but relevant to the scope of the Meeting.
25. Requests from member governments or observer organizations to make brief presentations to the Meeting will be accommodated at this time.
26. The Secretariat will invite member governments to indicate any interest in hosting upcoming meetings of the Secretariat.

Agenda item 11: Adoption of the Decisions of the Meeting

27. The Rapporteur of the Meeting will present the draft Decisions of the Meeting (Annex 1 of document **UNEP(DEPI)/CAR IG.32/4**). The Meeting will be invited to adopt the decisions, with amendments and corrections to be introduced in the draft, as appropriate.

Agenda item 12: Closure of the Meeting

28. The Meeting is expected to be closed on Wednesday, 24th June 2012 at 6:00 p.m. by the Chairperson of the Meeting and the Secretariat.