Second Authors Meeting for the Sixth Global Environment Outlook (GEO-6) for Cities

Location: Abu Dhabi
Crowne Plaza Abu Dhabi
Hamdan Bin Mohammed Street
Abu Dhabi
UAE

February, 10-13, 2020

Meeting objectives:
- Review the overall status of the chapters and obtain feedback from the Advisory Committee
- Address all comments received from the Advisory Committee’s internal review
- Move the chapters towards their first-order draft stage and prepare for the peer review.
- Discuss future communication and outreach opportunities.
- Discuss strategy for collaboration and partnerships among the advisory committee organizations and UNEP/UN Habitat, considering the networks of each (SDG 17).
- Define next steps as we head towards the peer review.

Provisional Agenda

Monday February, 10, 2020 – 09h30 to 17h30

09h30 – 10h00
Item 1: Introductory Remarks and Meeting objectives
- Discussion on the objectives and expected outcomes in the 4 days meeting
  - Pierre Boileau, GEO Head
  - Diego Martino, Co-Chair of GEO for Cities
  - Julie Greenwalt, Co-Chair of GEO for Cities
  - Elaine Baker, Implementation Partner, Grid Arendal

Item 2: Group Photo
Location: Emirates A&B
GoTo link: https://global.gotomeeting.com/join/932165165
**10h00 – 10h30**  
**Session Objectives:** Feedback from co-chairs

**Item 3:** Review of the status of the chapters and how to move forward
- Presentations from co-chairs on structure

**Location:** Emirates A&B  
**GoTo link:** [https://global.gotomeeting.com/join/932165165](https://global.gotomeeting.com/join/932165165)

**1030-12h00**  
**Session Objectives:** Discuss and agree on structure in plenary

**Item 4:** Discussion on structure between Advisory Committee and Authors
- Overlap issues among chapters  
- Confirm the scope in each chapter  
- Word count/limit  
- Target Audience  
- Key Messages

**Location:** Emirates A&B  
**GoTo link:** [https://global.gotomeeting.com/join/932165165](https://global.gotomeeting.com/join/932165165)

**12h00 – 13h00**  
**Item 5:** Lunch

**13h00 – 14h00**  
**Parallel Sessions Objectives:** Solve overlaps and connections between chapters

**Item 6:** Discussion between chapters
- Chapters 4 and 5 meeting  
- Chapters 2 with one co-chair  
- Chapter 3 with one co-chair

**Location:**  
CH3: Bateen Room  
CH2: Dalma Room or Emirates A&B  
CH4/5: Shahama Room

**14h00 – 15h00**  
**Parallel Sessions Objectives:** Solve overlaps and connections between chapters

**Item 7:** Discussion between chapters
- Chapters 4 and 5 together meeting with co-chairs  
- Chapters 2 and 3 together

**Location:**  
CH3: Bateen Room  
CH2: Dalma Room or Emirates A&B  
CH4/5: Shahama Room

**15h00 – 15h30**  
**Item 8:** Break

**15h30 – 16h30**  
**Session objectives:** Chapters prepare their presentation of the structure of their chapter
Item 9: Chapters work individually in their chapter and prepare the presentation
Location:
CH3: Bateen Room
CH2: Emirates A&B
CH4: Dalma Room
CH5: Shahama Room

16h30 – 17h30
Session objectives: Confirm the key messages in each chapter

Item 10: Co-chairs present the key messages and target audience based on morning discussion
Location: Emirates A&B
GoTo link: https://global.gotomeeting.com/join/932165165

Tuesday Feb. 11, 2020 – 09h00 to 17h30

09h00 – 10h30
Session objectives: Get final approval of all chapter structures with a proper understanding of what needs to be developed in each section and the links between chapters.

Item 11: Plenary: Review of new structure of each chapter
  • Each chapter give a brief on the updated structure
Location: Emirates A&B

10h30-11h00
Item 12: Break

11h00-12h00
Parallel sessions

Item 13: Session 1. Sub-Group Work on each chapter
  • Authors will form four groups by chapters and work towards first order drafts of the chapter
Location:
CH2: Emirates A&B
https://global.gotomeeting.com/join/114406181
CH3: Bateen Room
CH4: Dalma Room
https://global.gotomeeting.com/join/935113197
CH5: Shahama Room

Item 14: Session 2. Discuss strategy for collaboration and partnerships among the Advisory Committee organizations and UNEP/UN Habitat
Location: Emirates A&B
GoTo Link: https://global.gotomeeting.com/join/287594701

12h00 to 13h00
Item 15: Lunch

13h00 – 14h00
Item 16: Sub-Group work on each chapter
  • Authors will form four groups by chapters and work towards first order drafts of the chapter
Location:
CH2: Emirates A&B
https://global.gotomeeting.com/join/114406181
CH3: Bateen Room
CH4: Dalma Room
https://global.gotomeeting.com/join/935113197
CH5: Shahama Room

14h00 – 14h30
**Item 17**: Plenary: Discussion on urban index  
- Presentation from Amy Weinfurter, Data-Driven EnviroLab  
**Location**: Emirates A&B  
**GoTo Link**: [https://global.gotomeeting.com/join/287594701](https://global.gotomeeting.com/join/287594701)

14h30 – 15h00
**Item 18**: Break

15h30 – 17h30
**Item 19**: Sub-Group work on each chapter  
- Crosscutting authors visits different chapters for discussion  
- CH2 meets CH4 and CH5  
**Location**:  
CH2: Emirates A&B  
[https://global.gotomeeting.com/join/114406181](https://global.gotomeeting.com/join/114406181)  
CH3: Bateen Room  
CH4: Dalma Room  
[https://global.gotomeeting.com/join/935113197](https://global.gotomeeting.com/join/935113197)  
CH5: Shahama Room

**Wednesday Feb. 12, 2020**: 09h00 to 17h30

09h00 – 10h00
**Item 20**: Plenary: Discussion on glossary  
- CLAs from each chapter to confirm the language/words are coherent  
**Location**: Emirates A&B

10h00 – 10h30
**Item 21**: Break

10h30 – 12h00
**Item 22**: Sub-Group Work on each chapter  
- Authors will form four groups by chapters and work towards first order drafts of the chapter  
**Location**:  
CH2: Emirates A&B  
[https://global.gotomeeting.com/join/438177885](https://global.gotomeeting.com/join/438177885)  
CH3: Bateen Room  
CH4: Dalma Room  
[https://global.gotomeeting.com/join/278347741](https://global.gotomeeting.com/join/278347741)  
CH5: Shahama Room

12h00 to 13h00
**Item 23**: Lunch

13h00 – 15h00
**Item 24**: Sub-Group Work on each chapter  
- Authors will form four groups by chapters and work towards first order drafts of the chapter  
**Location**:  
CH2: Emirates A&B  
[https://global.gotomeeting.com/join/438177885](https://global.gotomeeting.com/join/438177885)  
CH3: Bateen Room  
CH4: Dalma Room  
[https://global.gotomeeting.com/join/278347741](https://global.gotomeeting.com/join/278347741)
CH5: Shahama Room

15h00 – 15h30
Item 25: Break

15h30 to 17h00
Item 26: Sub-Group Work on each chapter
  • Authors will form four groups by chapters and work towards first order drafts of the chapter

  Location:
  CH2: Emirates A&B
  https://global.gotomeeting.com/join/438177885
  CH3: Bateen Room
  CH4: Dalma Room
  https://global.gotomeeting.com/join/278347741
  CH5: Shahama Room

17h00 to 17h30
Item 27: Plenary: Review of progress and task assignment
  • Presentation on timeline
  • Brief on review process

  Location: Emirates A&B

Thursday Oct. 17, 2019: 09h00 to 16h00

09h00 – 10h00
Item 28: Plenary: Review of progress and task assignment
  • Request for each chapter to prepare 3 slides for afternoon presentation
  • Share the outcome from Advisory Committee on outreach/network

  Session objectives: Each chapter will have time to interact with the remaining chapters.

  Location: Emirates A&B

10h00 – 12h00
Item 29: Sub-Group Work on each chapter
  • Prepare the first order draft

  Location:
  CH2: Emirates A&B
  https://global.gotomeeting.com/join/377471437
  CH3: Bateen Room
  CH4: Dalma Room
  https://global.gotomeeting.com/join/815670197
  CH5: Shahama Room

12h00 to 13h00
Item 30: Lunch

13h00 – 14h30
Item 31: Sub-Group Work
  • Prepare the first order draft

  Location:
  CH2: Emirates A&B
  https://global.gotomeeting.com/join/377471437
  CH3: Bateen Room
  CH4: Dalma Room
  https://global.gotomeeting.com/join/815670197
  CH5: Shahama Room
14h30 – 16h00

**Item 32:** Plenary: presentations by author teams brief from co-chairs on tasks for coming two weeks (prior to external review), nominations for reviewers, timeline for the following weeks before review process, closing remarks.

**Location:** Emirates A&B