Voluntary Coalition of governments and relevant organizations for the progressive closure of dumpsites in Latin America and the Caribbean

WORK-PLAN 2019-2020

FINAL DRAFT 05.11.2019

Original version in Spanish (non-official translation)
Introduction and background

The Coalition was established as a follow-up to Decision 1 on Chemicals, marine litter and waste management, which was adopted at the XX Meeting of the Forum of Ministers of Environment of Latin America and the Caribbean (Buenos Aires, 9th – 12th October 2018), where the countries of the region agreed to make the necessary efforts to strengthen the integrated solid waste management, developing the necessary policies and strategies to phase-out the unsound waste management practices, including dumpsites and open burning.

In addition, UN Environment was invited to promote the establishment of a voluntary coalition of governments and other relevant organizations, with the objective to develop a roadmap for the progressive closure of landfills and the effective transition towards the integrated waste management in the region, including the development of technical and financial guidelines, taking into account the different realities of the region, and promoting the exchange of good practices and experiences.

In this context, UN Environment invited all governments in the region and other organizations to express interest to be part of the Coalition and to designate focal points. Nominated focal points were invited to join in a constitutive meeting held on 10th – 11th September 2019 in Buenos Aires, Argentina, where the objectives, the Coalition Working Framework, the organizational structure and the main elements and actions of the present Work Plan were defined. In relation to the organization structure, it was established a Steering Committee made up by government focal points and other organizations, which will be supported by the Secretariat.

Objectives of the Coalition

1. Develop a roadmap for the progressive closure of landfills and the effective transition to integrated waste management in Latin America and the Caribbean

2. Promote the development, adaptation, and dissemination of guidelines, including technical, social, environmental and economic aspects, considering existing work and in coordination with other initiatives

3. Facilitate the strengthening of capacities and exchange of information, experiences and good practices about policies, instruments, related projects, and funding opportunities.

4. Promote awareness raising on the importance of the sound management of waste at all stages of their life cycle, and the consequence of their inadequate management.

Work Plan Structure

The Work Plan is structured around the agreed objectives and has been developed in consultation with all designated focal points. For each objective are indicated the main actions and the specific activities, milestones, period, potential partners and resources required.
**Draft Action Plan**

**Objective 1: Develop a road map for the progressive closure of landfills and the effective transition to integrated waste management in Latin America and the Caribbean**

<table>
<thead>
<tr>
<th>Action</th>
<th>Activity</th>
<th>Milestones</th>
<th>Period</th>
<th>Potential Partners</th>
<th>Resources Required</th>
</tr>
</thead>
<tbody>
<tr>
<td>1.1</td>
<td>Develop of the Roadmap</td>
<td>1.1.1 Define the elements and structure of the roadmap</td>
<td>The structure has been accorded by the focal points of the Coalition</td>
<td>4Q 2019</td>
<td>Steering Committee Focal Points</td>
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<td>1.1.2 Develop the Draft 0 (including the collection of current situation information)</td>
<td>The draft includes basic information on the landfill’s situation in the region and the main steps, considerations and goals.</td>
<td>2Q 2020</td>
<td>Drafting Committee Steering Committee Focal Points</td>
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<td>1.1.3 Regional consultation</td>
<td>The roadmap incorporates comments of different countries and organizations.</td>
<td>3Q 2020</td>
<td>Steering Committee Focal Points Secretariat</td>
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<td>1.1.4 Develop of the final draft</td>
<td>Document completed for submission</td>
<td>3Q 2020</td>
<td>Drafting Committee Steering Committee Focal Points</td>
</tr>
<tr>
<td>1.2</td>
<td>Submit and disseminate of the roadmap</td>
<td>1.2.1 Prepare of a draft Decision to consideration by the XXII Forum of Ministers of Environment</td>
<td>The draft Decision for the approval of the roadmap has been circulated for focal points comments.</td>
<td>4Q 2020</td>
<td>Steering Committee Focal Points Secretariat</td>
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<td>1.2.2 Submit in the XXII Forum of Ministries of Environment</td>
<td>The roadmap and its annexes are approved by the Forum of Ministers</td>
<td>4Q 2020 /1Q 2021</td>
<td>Steering Committee Focal Points</td>
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<td>1.2.3 Dissemination of the roadmap</td>
<td>The roadmap has been widespread to countries and organizations.</td>
<td>2021</td>
<td>Steering Committee Focal Points</td>
</tr>
</tbody>
</table>
**Objective 2.** Promote the development, adaptation, and dissemination of guidelines, including technical, social, environmental and economic points, considering existing work and in coordination with other initiatives.

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<tr>
<td>2.1 Develop guidelines</td>
<td>2.1.1 Identify and compile guidelines for the progressive landfills closure and the effective transition towards integrated waste management. These guidelines should ensure the uniformity of the language and technical definitions and take into account the post-closure phase.</td>
<td>Guidelines has been identified and complied</td>
<td>4T 2019</td>
<td>Steering Committee Focal Points (including NGO’s, Academy)</td>
<td>Consulting to identify and collect guidelines, Focal point information</td>
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<td>2.1.2 Analyze the guides or guidelines compiled from the region</td>
<td>Guides and guidelines have been analyzed</td>
<td>1T 2020</td>
<td>Technical Subcommittee</td>
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<td>2.1.3 Prioritize according to the need of the region the development of guidelines according to the desired approach</td>
<td>It has been identified the necessities of the region to the start of the guideline’s development.</td>
<td>2T 2020</td>
<td>Steering Committee Focal Points</td>
<td>Countries willing to share their experiences</td>
</tr>
<tr>
<td></td>
<td>2.1.4 Develop guidelines based on the priorities identified in the region</td>
<td>Development of the draft proposals.</td>
<td>3T 2020</td>
<td>Drafting Subcommittee External consultants</td>
<td>Haring external consultants, Guide translation</td>
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<tr>
<td></td>
<td>2.1.5 Regional Guide Consultation</td>
<td>The guides incorporate comments from different countries, and organizations</td>
<td>3T 2020/4Q 2020</td>
<td>Steering Committee Focal Points Secretariat</td>
<td>Focal Point contributions, Consulting assistance</td>
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<tr>
<td></td>
<td>2.1.6 Elaborate the final development of the guide</td>
<td>Consensus document for its presentation</td>
<td>4T 2020</td>
<td>Steering Committee</td>
<td>Haring external consultants</td>
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<td></td>
<td>2.1.7 Submit to the Forum of Minsters</td>
<td>Guidelines received by the Forum of Ministers</td>
<td>4T 2020/1T 2021</td>
<td>Steering Committee Secretariat</td>
<td>Support participation of the presidency Steering Committee</td>
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<td>2.1.8 Elaborate the dissemination strategy</td>
<td>Document produced</td>
<td>1T 2021</td>
<td>Steering Committee</td>
<td>Haring external consultants</td>
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<td></td>
<td>2.1.9 Encourage and promote the use of the references guides</td>
<td>Defined guides disseminated to countries and organizations</td>
<td>4T 2021</td>
<td>Steering Committee Focal Points</td>
<td>Resource to disseminate the guidelines</td>
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</tbody>
</table>
**Objective 3:** Facilitate the strengthening of capacities and exchange of information, experiences and good practices about policies, instruments, related projects, and financing opportunities.

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<td>3.1 Develop a training and institutional strengthening plan</td>
<td>3.1.1 Identify through a survey of coalition countries, of training needs success stories/good practices and related environmental policies</td>
<td>It has been evaluated and identified the training needs and designed a training programme to improve local skills and provide technical assistance</td>
<td>1T 2020</td>
<td>Steering Committee Secretariat Focal Points (including academy, waste pickers, private sector, relevant partners)</td>
<td>Contribution to development and analysis of survey, collect of results.</td>
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<td>3.1.2 Develop a training plan</td>
<td>It has been designed a training programme which includes regional cooperation, exchange of approaches, identification of institutions with expertise, etc.</td>
<td>2T 2020</td>
<td>Public and academic entities Steering Committee Secretariat</td>
<td>Resources to design a training programme</td>
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<td>3.1.3 Identify and disseminate existing resources of training at different levels: degree, postgraduate degree, postgraduate diploma, etc., and in different modalities: in line, in person, etc. / align and/or influence its content.</td>
<td>Existing training resources in the region and their content have been identified, promoted and aligned.</td>
<td>2T 2020</td>
<td>Steering Committee Secretariat Academy</td>
<td>Resources to identifying and adapting trainings</td>
<td></td>
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<tr>
<td>3.1.4 Implement agreements with institutions identified in 3.1.3. in order to facilitate the access to scholarship and to be able to harmonize/adapt the needs contents of the coalition</td>
<td>Existing initiatives in the countries, rules, financing and coordination mechanisms among focal points are disseminated</td>
<td>1T 2020/2T 2020</td>
<td>Focal Points Partners (e.g. Academy) Secretariat</td>
<td>Countries willing to participate and share their experiences</td>
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<tr>
<td>3.2 Implement training and information exchange activities</td>
<td>Interested parties were training on priority topics. Challenges and opportunities are discussed. Next steps among countries are agreed.</td>
<td>1T 2020/2T 2020</td>
<td>Focal Points Partners Secretariat</td>
<td>Countries willing to participate and share their experiences</td>
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<td>3.2.1 Carry out the necessary coordination to implement webinars, workshops, study tours, online courses, etc.</td>
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**Objective 4: Promote** awareness raising about the appropriate waste management at **all stages of their life cycle and the consequence of their inadequate management**

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<tr>
<td>4.1 Disseminate at political level</td>
<td>4.1.1. Develop of a communication document of political scope that includes an estimation of the costs that can be reached by the impacts generated to the environment and health by mismanagement.</td>
<td>A communication document with a political scope on health and environmental issues has been developed and disseminated.</td>
<td>1T 2020-3T 2020</td>
<td>Focal Points Partners Secretariat</td>
<td>Consultancy to the compilation of the document Partners information</td>
</tr>
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<td>4.2 Develop of an outreach campaign</td>
<td>4.2.1. Define of the topics that integrated the subject to be disseminated.</td>
<td>The specific working group defines the points on which it will work.</td>
<td>1T 2020</td>
<td>Focal Points Secretariat</td>
<td>Staff and resources to identify the point</td>
</tr>
<tr>
<td>4.2.2 Develop of a guidance document with the description of each point.</td>
<td>The document includes the development of the points.</td>
<td>2T 2020</td>
<td>Technical Subcommittee Secretariat</td>
<td>Document translation</td>
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<td>4.2.3. Develop of the TDR (terms of reference) to recruit the development of campaigns.</td>
<td>TDR to a campaign geared towards the population surrounding the landfill. TDR to a campaign geared towards the private or industrial sector. TDR to a campaign geared toward the general population.</td>
<td>2T 2020</td>
<td>Technical Subcommittee Secretariat</td>
<td>Resources to design, develop and upload the material.</td>
<td></td>
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<td>4.2.4. Disseminate of the campaign among public agencies, institutions, the private sector and the population in general</td>
<td>Information on sound integral management of waste, the consequences of wrong waste management, impacts on health and the environment, etc., are disseminated successfully</td>
<td>4T 2020</td>
<td>Focal Points NGO’s Academy Relevant partners Secretariat Ministries</td>
<td>Websites and other media (e.g. newsletter, logo). Translation of campaign materials</td>
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<td>4.3 Develop of a curricular module for children to be included in pre-school and primary education</td>
<td>4.3.1. Develop of the TDR (terms of reference) to recruit the development of the module.</td>
<td>TDR developed. A public campaign on education and awareness-raising is organized.</td>
<td>3T 2020</td>
<td>Focal Points Academy Ministries Social actors</td>
<td>Resources to develop the module (e.g. Consultants) Resources to develop educational and awareness material.</td>
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<tr>
<td>4.3.2. Promote to the legal implementation of this module in the official curricula.</td>
<td>Debate in the Forum of Ministers</td>
<td>4T 2020</td>
<td>Focal Points Steering Committee</td>
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