



**United Nations
Environment
Programme**

EP



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9 January 2001

ENGLISH

MEDITERRANEAN ACTION PLAN

XIX Meeting of MED Unit and Regional
Activity Centres (RAC) on MAP Programme

Athens, 15-16 January 2001

ANNOTATED PROVISIONAL AGENDA

Introduction

1. The Secretariat in consultation with the RAC Directors and the Professional staff will hold a meeting in Athens, from 15-16 January 2001.
2. The following annotations to the provisional agenda for the meeting were prepared by the Secretariat to assist the meeting in its deliberations.

Agenda item 1: Opening of the meeting

3. The meeting will be opened at 09.00 hrs on Monday, 15 January 2001, by the MAP Coordinator.
4. It is expected that the Meeting will tackle all items inscribed in the Provisional Agenda during its two-day meeting. It is envisaged to close the meeting at 18.00 hrs on 16 January 2001. The report of the meeting will be prepared by the Secretariat and sent to RAC Directors and professional staff for their comments.

Agenda item 2: Adoption of the Provisional Agenda and organisation of work

5. The Provisional Agenda prepared by the Secretariat, and the RAC Directors, was distributed as document UNEP(DEC)/MED WG.174/1 and annotated in the present document.

The meeting will review and adopt the proposed Provisional Agenda. Simultaneous English-French interpretation will be available for all sessions.

Agenda item 3: Meetings in 2001 with respective responsibilities and expectations

6. The Coordinator of MAP will give a general introduction of the calendar of meetings during 2001 which was prepared in consultation with the professional staff and the RAC Directors.

The meeting is expected to comment and take note of the calendar, propose eventually new dates and discuss tasks and responsibilities.

Agenda item 4: MED POL and RACs activities: progress in implementing 2000 activities and programme for 2001: objectives, method of work, timetable, outputs - MED GEF (SAP-BIO)

7. The MED POL Coordinator and the Director of each Centre will brief the meeting on the activities of MED POL and of each Centre, on the implementation of the programme, on the difficulties encountered and on the objectives for the current year. The MED POL Coordinator will also present to the meeting the GEF/SAP programme and the new SAP/BIO programme.

Agenda item 5: **MCS D: Follow-up of last meeting, preparation for next meeting, thematic and specific inter sessional activities**

8. The Deputy Coordinator will brief the meeting on the latest developments of the Commission, the results of the last meeting, in Tunis (November 2000) the follow-up of the decisions taken, and will give a short expose on the coming meeting (Antalya, 2001) as well as on the inter sessional activities.

Agenda item 6: **Evaluation of RACs: BP, PAP, and Historic Sites: expectations and organisation**

9. The Coordinator and the Deputy Coordinator will brief the meeting on the decision taken by the Contracting Parties at their meeting in Tunis (1997) that an evaluation of the activities of the Regional Centres should be undertaken by MEDU on a regular basis. He refers to the evaluation already done for PAP/RAC , by two consultants (ex MAP Coordinator Mr Aldo Manos and the Chief of Evaluation and Oversight Unit of UNEP Mr B. Sibanda) and on the necessity to continue this exercise for other centres.

Agenda item 7: **Implementation of the budget for 2001: issues related to projects, personnel and finance**

10. The Fund/Administrative Officer will give a presentation of the 2001 budget, and the meeting will be asked to discuss the related projects, as well as matters concerning personnel of the centres and other financial issues.

Agenda item 8: **Joint BP/PAP/ERS RACs focal points meeting: agenda organisation**

11. Under this item, to which some three hours could be devoted, if necessary, the Secretariat and concerned RACs are expected to discuss and agree upon, ways and means for the organisation of this new joint focal points meeting, and notably: provisional agenda, respective responsibilities, preparation of documents, participants and invitation; particular attention should be devoted to joint activities and outputs.

Agenda item 9: **Reporting system, preparation process and expectations**

12. The Coordinator and the Programme Officer will brief the meeting on the issue of the Reporting System and on its present status as a new Consultant took over to amend and revise the relevant document.

Agenda item 10: **MAP logo, presentation and dues**

13. The meeting is briefed by the Coordinator and the Deputy Coordinator on the MAP logo, following the decisions taken during the last Bureau meeting.

Agenda item 11: Evaluation of MAP: TOR, expectations, organisation

14. The Coordinator introduces this agenda item for discussion, stages to be undertaken and organisation of the work.

Agenda item 12: Preparation of the next biennium (2002-2003)

15. The meeting will discuss projects, organisation and financial implications for the coming biennium.

Agenda item 13: Any other business

16. The meeting will discuss any other issue that might arise.

Agenda item 14: Closure of the meeting

17. The meeting will be adjourned at 18.00 hours.

NOTE:

Items 1,2,3 and 4 will be discussed during the morning session of 15/1
Items 5,6, and 7 will be discussed during the afternoon session of 15/1
Item 8 will be discussed during the morning session of 16/1
Items 9,10,11,12,13,14 will be discussed during the afternoon session of 16/1

Working Sessions:	09.00 - 13.00 hrs	Coffee Breaks:	11.00 hrs
	14.30 - 18.00 hrs		16.00 hrs