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3 November 2015, Athens, Greece

**Agenda item 3: Progress Report and Financial Report on the MedPartnership and ClimVar & ICZM projects for the 2014-2015 period**

**Budget revision for the ClimVar & ICZM project**



Together for the Mediterranean Sea

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UNEP/MAP  
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## Introduction and Budget Revision Summary

The Budget revision is a yearly process where the overall project budget is revised to reflect any modifications in the work plan and estimated costs. Changes may be effected within the framework of the budget, provided that the total value of the project remains the same.

In agreement with the final report and the conclusions and recommendations of the Fourth meeting of the “Strategic Partnership for the Mediterranean Sea Large Marine Ecosystem” (MedPartnership) and the “Integration of Climatic Variability and Change into National Strategies to Implement the ICZM Protocol in the Mediterranean” (ClimVar and ICZM) Projects Steering Committee held in Hammamet, Tunisia, 17 – 20 February 2014, the draft budget of the ClimVar and ICZM project is hereby submitted for the consideration and virtual approval of the members of the Project Steering Committee.

Adjustments and changes of the project budgets take place in order to reflect the most updated and realistic plan which would better accommodate the project implementation. In a large scale regional project such as the ClimVar and ICZM, adaptive management is highly promoted in order to ensure the smooth execution of activities so as to successfully meet its ultimate outputs under the project’s document. In this sense all the changes made in the 2014 and proposed 2015 project budgets, reflect the commitment of the Project Management Unit (PMU), and the co-executing Partners to achieve quality results in a timely manner, in respect of the overall objectives defined by the project document.

There are various reasons which may result in raising the need to revise the budgets. Changes in the execution work plan and high or low delivery from previous years, and the consequent need to adjust accordingly the next years’ plan of implementation, are some of the major factors that may lead to the need to revise the budgets. Additionally, the practical assessment of certain execution modalities, initially adopted to implement the project, may also result in the need to re-adjust the budget/execution plan with a more updated approach.

The PMU and the co-executing Partners are in close cooperation, constantly re-assessing the project’s execution modalities and costs so as to ensure the maximum efficiency of the options adopted. The Project’s Executing Partners are requested annually, well before the respective year’s Project Steering Committee meeting, to review their project budgets and make sure that they are aligned to their work plan. In the case that there is need for adjustments, the respective executing partner has to submit the requested changes with adequate justification to the PMU for further revision. Once the requested changes are reviewed by the PMU, and coherence with the correspondent work plan is cleared, they are further submitted to the Project Steering Committee.

To allow the formal closure of the project and the showcase of all its achievements, the 2015 annual Project Steering Committee Meeting of the MedPartnership and ClimVar and ICZM will take place in the last quarter of 2015. It was decided at the 4<sup>th</sup> Steering Committee meeting to submit the budget revision at the end of the annual revision process to present the requested adjustments and eventually, if agreed by the Project Steering Committee, their endorsement. Following that, the project shall follow and abide to the latest approved budget by the Project Steering Committee.

As a general principle, the budget revision has been made to be coherent with the proposal of the project extension until the end of 2015 and to support the timely and efficient implementation of the activities on ground in view of their finalization by June/September 2015. Efforts have been made in order to streamline the funds’ allocation to be accomplished in time, ensure that all goals will be achieved, and that fund allocation will make financially sustainable the execution of all the activities under the project.

Taking into consideration that the budget for the financial years 2008 to 2013 is consolidated and endorsed by the consecutive meetings of the Steering Committee, the analysis of the budget adjustment will focus on the financial years 2014 and 2015. The analysis of the project budget has been performed by in components, namely: project personnel, sub-contract, training, equipment and premises and miscellaneous.

The total expenditures in 2014 combined with the proposed budget for 2015 for the project personnel component, will have a deviation of USD 33,855.63 (saving), thanks to the optimization of cost of the PMU and consultants working at the project.

The total expenditures in 2014 combined with the proposed budget for 2015 for the sub-contract, training, equipment and premises and miscellaneous components, had a cumulative deviation of USD 33,855.63 (over-expenditure). This deviation is perfectly compensated by the saving under the project personnel component. The additional funds allocated in these 3 components were mainly used to finance two SDI trainings. The training were targeting all the participating countries which were divided in two groups: francophone countries in Tunisia and English speaking in Turkey.

**Summary Table of Co-Financing Funds: GEF Funds**

Partner	Planned		Total Planned	Co-Finance Report		Total Report
	Cash Co-Finance	In-Kind Co-Finance		Cash Co-Finance	In-Kind Co-Finance	
<b>UNEP/MAP In-Kind</b>	\$0.00	\$714,000.00	<b>\$714,000.00</b>	\$0.00	\$343,085.91	<b>\$343,085.91</b>
<b>GWP (NGOs) Cash and In-kind</b>	\$150,000.00	\$460,000.00	<b>\$610,000.00</b>	\$156,000.00	\$120,000.00	<b>\$276,000.00</b>
<b>PAR / RAC In-Kind</b>	\$0.00	\$1,164,000.00	<b>\$1,164,000.00</b>	\$0.00	\$1,164,002.24	<b>\$1,164,002.24</b>
<b>PLAN BLEU (other sources) In-Kind</b>	\$0.00	\$1,306,400.00	<b>\$1,306,400.00</b>	\$0.00	\$1,668,805.40	<b>\$1,668,805.40</b>
<b>Total</b>			<b>\$3,794,400.00</b>			<b>\$3,451,893.55</b>

**Budget of the ClimVar and ICZM (Annual Breakdown of GEF funding)**

The next tables show the Budget of the ClimVar and ICZM project, indicating the allocated funds in each project's Budget, broken down per year for the whole project's duration. These tables are prepared to show both of GEF funds.

The columns indicating funds allocated in 2009, 2010, 2011, 2012, 2013 and 2014 are consolidated expenditures. For year 2014 the approved budgets by the 4<sup>th</sup> Project Steering Committee are compared with the real expenditures at the end of the financial year 2014. For the year 2015, proposed budgets are presented in order to complete the project's activities.



## Revised Budget of the project in detail, per Budget line Breakdown and Annual Allocation

## Component: Project Personal

UNEP BUDGET LINE/OBJECT OF EXPENDITURE		Exp 2012	Exp 2013	2014 as approved by the 4th PSC	Exp 2014	Deviation Approved and Exp 2014	2015 as approved by the 4th PSC	2015 Proposal	Deviation Approved and Proposal 2015	GEF FUND Approved Total	New TOTAL
		US\$	US\$	US\$	US\$	US\$	US\$	US\$	US\$	US\$	US\$
<b>10</b>	<b>PROJECT PERSONNEL COMPONENT</b>										
1100	Project Personnel w/m (Show title/grade)										
1101	Project Manager P4 PMU	0,00	0,00	22.700,00	22.700,00	0,00	0,00	0,00	0,00	0,00	22.700,00
1102	Mediterranean Marine and Coastal Expert P3 PMU	0,00	0,00	45.400,00	45.400,00	0,00	15.812,87	15.812,87	0,00	0,00	61.212,87
1199	<b>Sub-Total</b>	0,00	0,00	68.100,00	68.100,00	0,00	15.812,87	15.812,87	0,00	0,00	83.912,87
1200	Consultants w/m (Give description of activity/service)										
1201	Climate Change Consultant for supporting the project - (indicative P3 level - 90 w/w)	0,00	10.180,54	39.900,00	34.666,37	-5.233,63	28.500,00	30.000,00	1.500,00	154.545,00	74.846,91
1202	Consultancy travel	0,00	0,00	7.000,00	0,00	-7.000,00	5.000,00	0,00	-5.000,00	30.000,00	0,00
1203	Consultant - Reg Cons.	-809,25	0,00	10.000,00	0,00	-10.000,00	10.000,00	0,00	-10.000,00	25.000,00	-809,25
1204	TDA Experts	0,00	0,00	0,00	0,00	0,00	0,00	0,00	0,00	30.000,00	0,00
1299	<b>Sub-Total</b>	-809,25	10.180,54	56.900,00	34.666,37	-22.233,63	43.500,00	30.000,00	-13.500,00	239.545,00	74.037,66
1300	Administrative support w/m (Show title/grade)										
1301	Administrative Assistant	0,00	0,00	0,00	0,00	0,00	0,00	0,00	0,00	0,00	0,00
1302	Translation services	0,00	0,00	5.000,00	0,00	-5.000,00	5.000,00	9.000,00	4.000,00	10.000,00	9.000,00
1303	Secretary G4 PMU	0,00	0,00	23.684,15	23.684,15	0,00	23.684,15	25.000,00	1.315,85	0,00	48.684,15
1399	<b>Sub-Total</b>	0,00	0,00	28.684,15	23.684,15	-5.000,00	28.684,15	34.000,00	5.315,85	10.000,00	57.684,15
1400	Volunteers w/m										
1499	<b>Sub-Total</b>	0,00	0,00	0,00	0,00	0,00	0,00	0,00	0,00	0,00	0,00
1600	Travel on official business (above staff)										
1601	PMU Staff Travel	6.073,69	6.927,66	15.500,00	10.527,55	-4.972,45	9.000,00	15.534,69	6.534,69	20.000,00	39.063,59
1699	<b>Sub-Total</b>	6.073,69	6.927,66	15.500,00	10.527,55	-4.972,45	9.000,00	15.534,69	6.534,69	20.000,00	39.063,59
1999	<b>Component Total</b>	5.264,44	17.108,20	169.184,15	136.978,07	-32.206,08	96.997,02	95.347,56	-1.649,46	269.545,00	254.698,27

**Component: Sub-Contract and Training**

UNEP BUDGET LINE/OBJECT OF EXPENDITURE		Exp 2012	Exp 2013	2014 as approved by the 4th PSC	Exp 2014	Deviation Approved and Exp 2014	2015 as approved by the 4th PSC	2015 Proposal	Deviation Approved and Proposal 2015	GEF FUND Approved Total	New TOTAL
		US\$	US\$	US\$	US\$	US\$	US\$	US\$	US\$	US\$	US\$
<b>20</b>	<b>SUB-CONTRACT COMPONENT</b>										
2100	Sub-contracts (MoU's/LA's for UN cooperating agencies)										
2101		0,00	0,00	0,00	0,00	0,00	0,00	0,00	0,00	0,00	0,00
2199	Sub-Total	0,00	0,00	0,00	0,00	0,00	0,00	0,00	0,00	0,00	0,00
2200	Sub-contracts (MoU's/LA's for non-profit supporting organizations)										
2201	PAPIRAC	7.598,99	95.755,25	564.005,76	185.054,52	-378.951,24	102.640,00	481.591,24	378.951,24	770.000,00	770.000,00
2202	BLUE PLAN	0,00	216.165,00	327.100,00	219.187,15	-107.912,85	236.735,00	344.647,85	107.912,85	780.000,00	780.000,00
2203	GWP MED	0,00	55.346,00	284.654,00	120.057,95	-164.596,05	0,00	164.596,05	164.596,05	340.000,00	340.000,00
2204	STI Training contract	0,00	0,00	90.146,00	81.743,34	-8.402,66	0,00	33.623,18	33.623,18	0,00	115.366,52
2299	Sub-Total	7.598,99	367.266,25	1.265.905,76	606.042,96	-659.862,80	339.375,00	1.024.458,32	685.083,32	1.890.000,00	2.005.366,52
2300	Sub-contracts (commercial purposes)										
2399	Sub-Total	0,00	0,00	0,00	0,00	0,00	0,00	0,00	0,00	0,00	0,00
2999	Component Total	7.598,99	367.266,25	1.265.905,76	606.042,96	-659.862,80	339.375,00	1.024.458,32	685.083,32	1.890.000,00	2.005.366,52
<b>30</b>	<b>TRAINING COMPONENT</b>										
3100	Fellowships (total stipend/fees, travel costs, etc)										
3199	Sub-Total	0,00	0,00	0,00	0,00	0,00	0,00	0,00	0,00	0,00	0,00
3200	Group training (study tours, field trips, workshops, seminars, etc) (give title)										
3201	2 regional workshops	0,00	0,00	0,00	0,00	0,00	0,00	0,00	0,00	60.000,00	0,00
3299	Sub-Total	0,00	0,00	0,00	0,00	0,00	0,00	0,00	0,00	60.000,00	0,00
3300	Meetings/conferences (give title)										
3301	Steering Committee	0,00	0,00	6.454,00	1.955,13	-4.498,87	3.000,00	20.000,00	17.000,00	6.000,00	21.955,13
3302	Expert regional meeting	0,00	1.391,20	6.000,00	0,00	-6.000,00	0,00	0,00	0,00	30.000,00	1.391,20
3303	TDA Meeting	0,00	0,00	0,00	0,00	0,00	0,00	0,00	0,00	30.000,00	0,00
3399	Sub-Total	0,00	1.391,20	12.454,00	1.955,13	-10.498,87	3.000,00	20.000,00	17.000,00	66.000,00	23.346,33
3999	Component Total	0,00	1.391,20	12.454,00	1.955,13	-10.498,87	3.000,00	20.000,00	17.000,00	126.000,00	23.346,33

**Components: Equipment & Premises and Miscellaneous**

UNEP BUDGET LINE/OBJECT OF EXPENDITURE	Exp 2012	Exp 2013	2014 as approved by the 4th PSC	Exp 2014	Deviation Approved and Exp 2014	2015 as approved by the 4th PSC	2015 Proposal	Deviation Approved and Proposal 2015	GEF FUND Approved Total	New TOTAL
	US\$	US\$	US\$	US\$	US\$	US\$	US\$	US\$	US\$	US\$
<b>40 EQUIPMENT &amp; PREMISES COMPONENT</b>										
4100 Expendable equipment (items under (\$1,500 each, for example))										
4101 Office supplies	0,00	0,00	0,00	0,00	0,00	0,00	0,00	0,00	0,00	0,00
4199 Total	0,00	0,00	0,00	0,00	0,00	0,00	0,00	0,00	0,00	0,00
4200 Non-expendable equipment (computers, office equip, etc)										
4201 Office equipments	0,00	0,00	0,00	0,00	0,00	0,00	0,00	0,00	0,00	0,00
4202	0,00	0,00	0,00	0,00	0,00	0,00	0,00	0,00	0,00	0,00
4203	0,00	0,00	0,00	0,00	0,00	0,00	0,00	0,00	0,00	0,00
4299 Sub-Total	0,00	0,00	0,00	0,00	0,00	0,00	0,00	0,00	0,00	0,00
4300 Premises (office rent, maintenance of premises, etc)										
4301 Office/Premises Rent&maintenance	0,00	0,00	0,00	0,00	0,00	0,00	0,00	0,00	0,00	0,00
4302	0,00	0,00	0,00	0,00	0,00	0,00	0,00	0,00	0,00	0,00
4303	0,00	0,00	0,00	0,00	0,00	0,00	0,00	0,00	0,00	0,00
4399 Sub-Total	0,00	0,00	0,00	0,00	0,00	0,00	0,00	0,00	0,00	0,00
4999 Component Total	0,00	0,00	0,00	0,00	0,00	0,00	0,00	0,00	0,00	0,00
<b>50 MISCELLANEOUS COMPONENT</b>										
5100 Operation and maintenance of equip. (example shown below)										
5199 Sub-Total	0,00	0,00	0,00	0,00	0,00	0,00	0,00	0,00	0,00	0,00
5200 Reporting costs (publications, maps, newsletters, printing, etc)										
5201 Publications	0,00	0,00	2.000,00	133,88	-1.866,12	1.000,00	5.000,00	4.000,00	0,00	5.133,88
5299 Sub-Total	0,00	0,00	2.000,00	133,88	-1.866,12	1.000,00	5.000,00	4.000,00	0,00	5.133,88
5300 Sundry (communications, postage, freight, clearance charges, etc)										
5301 Communication	0,00	0,00	0,00	0,00	0,00	0,00	0,00	0,00	0,00	0,00
5399 Sub-Total	0,00	0,00	0,00	0,00	0,00	0,00	0,00	0,00	0,00	0,00
5400 Hospitality and entertainment										
5499 Sub-Total	0,00	0,00	0,00	0,00	0,00	0,00	0,00	0,00	0,00	0,00
5500 Evaluation (consultants fees/travel/ DSA, admin support, etc. internal projects)										
5501 Audit Costs	0,00	0,00	0,00	0,00	0,00	0,00	0,00	0,00	3.000,00	0,00
5581 Final evaluation costs (fees, DSA, travels)	0,00	0,00	10.000,00	0,00	-10.000,00	0,00	10.000,00	10.000,00	10.000,00	10.000,00
5599 Sub-Total	0,00	0,00	10.000,00	0,00	-10.000,00	0,00	10.000,00	10.000,00	13.000,00	10.000,00
5999 Component Total	0,00	0,00	12.000,00	133,88	-11.866,12	1.000,00	15.000,00	14.000,00	13.000,00	15.133,88
<b>TOTAL COSTS</b>	<b>12.863,43</b>	<b>385.765,65</b>	<b>1.459.543,91</b>	<b>745.110,04</b>	<b>-714.433,87</b>	<b>440.372,02</b>	<b>1.154.805,88</b>	<b>714.433,86</b>	<b>2.298.545,00</b>	<b>2.298.545,00</b>

### **Quarterly expenditure targets**

In agreement with the final report and the conclusions and recommendations of the Fourth meeting of the “Strategic Partnership for the Mediterranean Sea Large Marine Ecosystem” (MedPartnership) and the “Integration of Climatic Variability and Change into National Strategies to Implement the ICZM Protocol in the Mediterranean” (ClimVar and ICZM) Projects Steering Committee held in Hammamet, Tunisia, 17 – 20 February 2014, co-executing partners provided a quarterly expenditure report (along with activities report) starting from March 2014.

This tool was applied to allow the monitoring of the expenditure, timely detect problems and bottlenecks and, eventually define contingencies plans. At this scope, the expenditure of the co-executing partners compared every quarter to the targets approved by the Fourth meeting of the “Strategic Partnership for the Mediterranean Sea Large Marine Ecosystem” (MedPartnership) and the “Integration of Climatic Variability and Change into National Strategies to Implement the ICZM Protocol in the Mediterranean” (ClimVar and ICZM) Projects Steering Committee

As shown in the tables below, co-executing partners are perfectly on track, with some minor delays due to the implementation on ground of the activities, which in any case will be finalized as decided by the Project Steering Committee by September 2015.

The quarterly expenditure report, has been implemented for the first two quarters of 2015. The final expenditures report for the project will be in December 2015 for the closure of the project.

The tables below show the proposal of PMU and co-executing partners for a quarterly expenditure target of GEF funds against the real expenditure, reported every quarter of the financial year 2014 and first semester of 2015.

Columns 3 to 8 show the proposal of the partners of quarterly expenditure, the cumulative expenditure and percentage.

CLIMVAR and ICZM 02 Quarterly Report 2015							
Partner	Expenditure 2013	Total level of expenditures in 2014 (USD)				Total level of expenditures in 2015 (USD)	
		Q1 03/14	Q2 06/14	Q3 09/14	Q4 12/14	Q1 03/15	Q2 06/15
<b>PAP/RAC</b>							
<b>Proposed Target to the 4th PSC</b>	\$103.354,24	\$119.435,24	\$180.179,98	\$236.756,14	\$414.504,09	\$592.252,09	<b>\$770.000,00</b>
	13%	16%	23%	31%	54%	77%	100%
Quarterly expenditure		\$119.435,24	\$180.179,98	\$236.756,14	\$288.408,76	\$353.611,89	\$496.367,34
		16%	23%	31%	37%	46%	64%
<b>PLAN BLEU</b>							
<b>Proposed Target to the 4th PSC</b>	\$216.164,00	\$216.164,00	\$338.601,00	\$448.950,75	\$559.300,50	\$669.650,25	<b>\$780.000,00</b>
	28%	28%	43%	58%	72%	86%	100%
Quarterly expenditure		\$216.164,00	\$338.601,00	\$338.601,00	\$435.351,01	\$494.765,57	\$583.038,92
		28%	43%	43%	56%	63%	75%
<b>GWP-Med</b>							
<b>Proposed Target to the 4th PSC</b>	\$55.346,00	\$65.385,00	\$116.684,00	\$124.157,00	\$196.104,66	\$268.052,32	<b>\$340.000,00</b>
	16%	19%	34%	37%	58%	79%	100%
Quarterly expenditure		\$65.385,00	\$116.684,00	\$124.157,00	\$163.403,95	\$178.858,95	\$199.857,95
		19%	34%	37%	48%	53%	59%
<b>TOTAL</b>							
<b>Proposed Target to the 4th PSC</b>	\$374.864,24	\$400.984,24	\$635.464,98	\$809.863,89	\$1.169.909,25	\$1.529.954,66	<b>\$1.890.000,00</b>
	20%	21%	34%	43%	62%	81%	100%
Quarterly expenditure	\$374.864,24	\$400.984,24	\$635.464,98	\$699.514,14	\$887.163,72	\$1.027.236,41	\$1.279.264,21
	20%	21%	34%	37%	47%	54%	68%