



UNITED  
NATIONS

EP

UNEP/MED WG.595/5



UNITED NATIONS  
ENVIRONMENT PROGRAMME  
MEDITERRANEAN ACTION PLAN

11 June 2024  
Original: English

Third Project Steering Committee Meeting of the MedProgramme Child Project 3.1

Athens, 13 June 2024

**Agenda item 5: CP 3.1 Annual Budget Expenditures and Forecast**

**Financial Report 2024-2025**

For environmental and economic reasons, this document is printed in a limited number. Delegates are kindly requested to bring their copies to meetings and not to request additional copies.

UNEP/MAP  
Athens, 2024

## Table of Contents

I.	Introduction.....	1
II.	Budget Expenditures 2023-2024.....	1
III.	Budget Revisions 2024-2025 .....	2
III.	Budget Forecasts 2024-2025.....	2
	Annex A	

## I. Introduction

1. This report covers budget expenditures for the period extending from March 2023 to March 2024 as well as requested budget revisions and budget forecast for the activities to be carried out for the period extending from 1 March 2024 to 31 March 2025 by Child Project CP3.1 “Management Support and Expansion of Marine Protected Areas in Libya” (GEF ID 10158) implemented in the framework of the Global Environment Facility (GEF) funded Mediterranean Sea Programme (MedProgramme): “Enhancing Environmental Security (GEF ID 9607).

2. This report is presented for the consideration and approval of the 3<sup>rd</sup> Steering Committee Meeting. Budget allocations per component as well as budget expenditures, revisions and forecast tables are included in Annex A.

## II. Budget Expenditures 2023-2024

3. Budget expenditures as of 31 March 2024 are tabulated below. These are categorized according to classes of: project staff and personnel, travel, grant to implementing partners, equipment and furniture, and other operating/direct costs. Details are provided in Annex A.

4. With regards to percentage expenditure spending in the 2023-2024 period, as of 31 March 2024, the number varies from zero to 29 percent, with an average total expenditure percentage of 23%.



### MED #10158: Management Support and Expansion of Marine Protected Areas (MPAs) in Libya

Code	Expenditure Areas	Total IW Budget	Total Expenditure as at 31 March 2024 (actual)	Balance (budget actual)	Percentage expenditures (%)
FT30_010	PROJECT STAFF AND PERSONNEL				
	Subtotal	215,500	62,444	153,056	29
FT30_160	TRAVEL				
	Subtotal	74,000	2,327	71,673	3
FT30_140	GRANT TO IP				
	Subtotal	890,001	239,496	650,505	27
FT30_135	EQUIPMENTS, VEHICLES AND FURNITURE				
	Subtotal	3,000	0	3,000	0
FT30_125	OPERATING AND OTHER DIRECT COSTS				
	Subtotal	143,646	0	143,646	0
	<b>TOTAL</b>	<b>1,326,147</b>	<b>304,268</b>	<b>1,021,879</b>	<b>23</b>

5. In comparison with the forecasted amounts in March 2023, as presented to the consideration of the Steering Committee Meeting in 2023, the following table shows the recorded expenditures in March 2024 in comparison to the forecasted amounts in 2023.

Category	Forecasted amount in 2023	Actual expenditure in 2024	Variance
Personnel	74,500	22,167	-70%
Travel	16,000	1863	-88%
Implementing partners	392,117	137,443	-65%
Equipment/ furniture	1000	0	-100%
Operating and direct costs	52,000	0	-100%
<b>Total</b>	<b>535,617</b>	<b>191,492</b>	<b>-64%</b>

6. As can be inferred, there is an overall trend for decreased expenditures in comparison with forecasted amounts. This variance ranges from 65% to 100%, with an average of 64%.

### III. Budget Revisions 2024-2025

7. Summary of the revised budget by component and corresponding variances are tabulated in Annex A. Requested budget revisions by the executing partners: Regional Activity Center (SPA/RAC), the International Union for Conservation of Nature (IUCN), and the World Wildlife Fund (North Africa) (WWF-NA) are explained below:

#### SPA/RAC

8. SPA/RAC is not proposing any budget revisions.

#### IUCN

9. Requests for budget revisions by IUCN are as follows:

- a. With the view to support costs associated with the contractual arrangements of meetings for the Contracting Parties, the following allocations are proposed:
  - i. Reallocation of USD 1,000 from “travel to attend meetings (stakeholders from countries)” to Staff Travel & Transport
  - ii. Reallocation of USD 1,500 from “5 workshops (1.1.2.2/1.2.3.2/1.3.2.3/1.3.2.5/2.1.1.3/)” to Staff Travel & Transport
  - iii. In total of USD 2,500 allocation to Staff Travel & Transport

#### WWF-NA

10. Requests for budget revisions by WWF-NA are as follows:

- a. With the view to support costs associated with traveling to attend the various events associated with project for the Contracting Parties, the following relocation is proposed:
  - i. Reallocation of USD 5,500 from “Event/workshop organizing services (under FT30\_120 Contractual Services)” to be relocated to “Travel Tunis-Libya and within Libya lump sum (under FT30\_160 Travel)” which has been changed in name to be just “Travel”.

#### MedPCU

11. Requests for budget revisions by MedPCU-UNEP/MAP are as follows:

- a. With the aim to provide funding for the equipping the conference room at UNEP/MAP premises for convening the MedProgramme Steering Committee Meetings as well as equipping the MedPCU offices with the appropriate furniture and IT equipment, it is proposed to:
  - i. Reallocate USD 3000 from the budget line on “office supplies and consumables”
  - ii. Reallocate USD 3000 from the budget line on “miscellaneous”
  - iii. Reallocate USD 2646 from the budget line on “communications”to a new budget line to be created specifically for “equipping and furnishing conference room and MedPCU offices.”

### III. Budget Forecasts 2024-2025

12. Budget forecasts for the three executing partners, SPA/RAC, IUCN and WWF-NA as well as MedPCU are included in a tabulated form in Annex A and presented per each budget code.

13. A summarized table is included below. As can be seen, the total amount to be committed in 2024-2025 is close to USD 462,700. This entails an increase in total expenditures to USD 767,000 or about 34%. The largest commitment is forecasted for the Implementing Partners.



MED #10158: Management Support and Expansion of Marine Protected Areas (MPAs) in Libya

		Annual Budget Forecast for 2024			Budget Forecast 2025	
Budget Code	Expenditure Areas	Q2	Q3	Q4	Q1	Total 2024 and 2025
FT30_010	<b>PROJECT STAFF AND PERSONNEL</b>					
	Subtotal	6,500	13,400	28,797	13,400	62,097
FT30_160	<b>TRAVEL</b>					
	Subtotal	0	0	3,000	29,000	32,000
FT30_140	<b>GRANT TO IP</b>					
	Subtotal	116,577	91,222	84,519	48,286	340,604
FT30_135	<b>EQUIPMENTS, VEHICLES AND FURNITURE</b>					
	Subtotal	0	0	3,000	0	6,000
FT30_125	<b>OPERATING AND OTHER DIRECT COSTS</b>					
	Subtotal	0	0	8,646	22,000	22,000
	<b>TOTAL</b>	123,077	104,622	127,962	112,686	462,701

**Annex A**  
**Annual Budget Expenditures and Forecast**

GEF ID: 10158

Project Name: Management Support and Expansion of Marine Protected Areas in Libya

Project Short Name: CP 3.1 - MedProgramme

Programmatic Approach: Mediterranean Sea Programme (MedProgramme): Enhancing Environmental Security (GEF ID 9607)

Implementing Agency: UN Environment

Executing Agency: UN Environment Programme/Mediterranean Action Plan (MAP)

UN Environment Umoja Sponsored classes/Object of the Budget	BUDGET BY COMPONENTS					BUDGET BY YEAR						
	COMPONENT 1	COMPONENT 2	COMPONENT 3	PROJECT MANAGEMENT	Total	YEAR 1	YEAR 2	YEAR 3	YEAR 4	YEAR 5	Total	
	US\$	US\$	US\$	US\$	US\$	US\$	US\$	US\$	US\$	US\$	US\$	
<b>FT30_010 PROJECT STAFF AND PERSONNEL</b>												
1101 MedPCU – MedProgramme Coordinator (P4)	11,700	11,700	35,100	35,500	<b>94,000</b>	47,000	11,750	11,750	11,750	11,750	<b>94,000</b>	
1120 MedPCU – Programme Financial Assistant (G5)	-	-	-	10,000	<b>10,000</b>	5,000	-	5,000	-	-	<b>10,000</b>	
1121 MedPCU – Programme and Administration Assistant (G5)	-	-	-	10,000	<b>10,000</b>	5,000	-	5,000	-	-	<b>10,000</b>	
1121 Regional consultant Biodiversity	14,525	16,600	10,375	-	<b>41,500</b>	11,500	10,000	10,000	10,000	-	<b>41,500</b>	
1201 Regional consultant Knowledge Management	-	-	35,000	-	<b>35,000</b>	13,000	10,000	7,000	5,000	-	<b>35,000</b>	
1202 Regional consultant Gender Expert	-	-	25,000	-	<b>25,000</b>	9,000	7,000	6,000	3,000	-	<b>25,000</b>	
<b>Component Total</b>	<b>26,225</b>	<b>28,300</b>	<b>105,475</b>	<b>55,500</b>	<b>215,500</b>	<b>90,500</b>	<b>38,750</b>	<b>44,750</b>	<b>29,750</b>	<b>11,750</b>	<b>215,500</b>	
<b>FT30_160 TRAVEL</b>												
1601 Staff Travel & Transport (MedPCU)	3,000	3,000	4,000	10,000	<b>20,000</b>	4,000	4,000	4,000	4,000	4,000	<b>20,000</b>	
1604 Travels to attend PSC and ASM (Stakeholders from Countries)	13,000	13,000	28,000	-	<b>54,000</b>	6,000	12,000	12,000	12,000	12,000	<b>54,000</b>	
<b>Component Total</b>	<b>16,000</b>	<b>16,000</b>	<b>32,000</b>	<b>10,000</b>	<b>74,000</b>	<b>10,000</b>	<b>16,000</b>	<b>16,000</b>	<b>16,000</b>	<b>16,000</b>	<b>74,000</b>	
<b>FT30_140 GRANT TO IP – (See footnotes 1, 2, 3 and 4)</b>												
2201 Execution activities Comp 1, 2 and 3 (SPA/RAC) <sup>(1)</sup>	190,000	70,000	36,667	-	<b>296,667</b>	35,335	65,333	75,333	75,333	45,333	<b>296,667</b>	
2202 Execution activities Comp 1, 2 and 3 (W/WF) <sup>(2)</sup>	99,667	130,000	67,000	-	<b>296,667</b>	59,333	59,333	59,333	59,333	59,333	<b>296,667</b>	
2203 Execution activities Comp 1, 2 and 3 (IUCN) <sup>(3)</sup>	117,853	132,182	46,632	-	<b>296,667</b>	35,235	65,335	70,450	75,565	50,082	<b>296,667</b>	
<b>Component Total</b>	<b>407,520</b>	<b>332,182</b>	<b>150,299</b>	<b>-</b>	<b>890,001</b>	<b>129,903</b>	<b>190,001</b>	<b>205,116</b>	<b>210,231</b>	<b>154,748</b>	<b>890,001</b>	
<b>FT30_160 EQUIPMENTS, VEHICLES AND FURNITURE</b>												
4201 Office equipment	-	-	3,000	-	<b>3,000</b>	600	600	600	600	600	<b>3,000</b>	
<b>Component Total</b>	<b>-</b>	<b>-</b>	<b>3,000</b>	<b>-</b>	<b>3,000</b>	<b>600</b>	<b>600</b>	<b>600</b>	<b>600</b>	<b>600</b>	<b>3,000</b>	
<b>FT30_125 OPERATING AND OTHER DIRECT COSTS</b>												
3301 Meetings (PSC, ASM, etc.)	20,000	20,000	40,000	-	<b>80,000</b>	15,000	15,000	15,000	15,000	20,000	<b>80,000</b>	
3301 Training on MPAs	17,000	18,000	-	-	<b>35,000</b>	4,000	6,000	8,000	7,000	10,000	<b>35,000</b>	
4101 Office supplies, consumables, shipping, couriers, etc.	-	-	3,000	-	<b>3,000</b>	600	600	600	600	600	<b>3,000</b>	
4301 Miscellaneous	-	-	3,000	-	<b>3,000</b>	600	600	600	600	600	<b>3,000</b>	
5201 Products for the KM Strategy, Publication, Translation, Dissemination and reporting costs	6,000	6,000	8,000	-	<b>20,000</b>	2,000	4,000	6,000	4,000	4,000	<b>20,000</b>	
5301 Communications (tel, fax, e-mail, etc..)	-	-	2,646	-	<b>2,646</b>	529	529	529	529	529	<b>2,646</b>	
5302 Mid-Term Evaluation	20,000	-	-	-	<b>20,000</b>	-	-	20,000	-	-	<b>20,000</b>	
5303 Terminal Evaluation	-	30,000	-	-	<b>30,000</b>	-	-	-	-	30,000	<b>30,000</b>	
<b>Component Total</b>	<b>63,000</b>	<b>74,000</b>	<b>56,646</b>	<b>-</b>	<b>193,646</b>	<b>22,729</b>	<b>26,729</b>	<b>50,729</b>	<b>27,729</b>	<b>65,729</b>	<b>193,646</b>	
<b>TOTAL COSTS</b>	<b>512,745</b>	<b>450,482</b>	<b>347,420</b>	<b>65,500</b>	<b>1,376,147</b>	<b>253,733</b>	<b>272,081</b>	<b>317,196</b>	<b>284,311</b>	<b>248,828</b>	<b>1,376,147</b>	

TOTAL Component 1: 512,745

TOTAL Component 2: 450,482

TOTAL Component 3: 347,420

TOTAL PMC: 65,500



MED #10158: Management Support and Expansion of Marine Protected Areas (MPAs) in Libya

Code	Expenditure Areas				Previous Years Commitment	Annual IW Budget Forecast for 2024			Total BD 2024	Budget Forecast 2025		Total BD 2024 and 2025
		Total IW Budget	Total Expenditure as at 31 March 2024 (actual)	Balance (budget actual)		Q2	Q3	Q4		Q1	Total BD 2025	
<b>FT30_010</b>	<b>PROJECT STAFF AND PERSONNEL</b>											
1101	MedPCU - MedProgramme Coordinator (P4)	94,000.00	47,695.21	46,304.79		5,000	5,000	5,000	15,000	5,000	5,000	20,000
1120	MedPCU - Programme Financial Assistant (G5)	10,000.00		10,000.00		1,500	1,500	1,500	4,500	1,500	1,500	6,000
1121	MedPCU - Programme and Administration Assistant (G5)	10,000.00		10,000.00		0	0	0	0	0	0	0
1121	Regional Consultant Biodiversity	41,500.00		41,500.00			6,900	6,900	13,800	6,900	6,900	20,700
1201	Regional consultant Knowledge Management	35,000.00	5,659.03	29,340.97			0	0	0	0	0	0
1202	Regional consultant Gender Expert	25,000.00	9,090.00	15,910.00			0	15,397	15,397	0	0	15,397
	<b>Subtotal</b>	<b>215,500.00</b>	<b>62,444.24</b>	<b>153,055.76</b>	<b>0.00</b>	<b>6,500</b>	<b>13,400</b>	<b>28,797</b>	<b>48,697</b>	<b>13,400</b>	<b>13,400</b>	<b>62,097</b>
<b>FT30_160</b>	<b>TRAVEL</b>											
1601	Staff Travel & Transport (MedPCU)	20,000.00	1,822.77	18,177.23				3,000	3,000	3,000	3,000	6,000
1604	Travels to attend PSC and ASM (Stakeholders from Countries)	54,000.00	504.45	53,495.55	28.82				0	26,000	26,000	26,000
	<b>Subtotal</b>	<b>74,000.00</b>	<b>2,327.22</b>	<b>71,672.78</b>	<b>28.82</b>	<b>0</b>	<b>0</b>	<b>3,000</b>	<b>3,000</b>	<b>29,000</b>	<b>29,000</b>	<b>32,000</b>
<b>FT30_140</b>	<b>GRANT TO IP</b>											
2201	Execution activities Comp 1, 2 and 3 (SPA/RAC)	296,667.00	75,386.00	221,281.00	221,281.00	29,850	32,550	24,150	86,550	12,550	12,550	99,100
2202	Execution activities Comp 1, 2 and 3 (WWF)	296,667.00	81,384.99	215,282.01	188,752.57	73,560	31,786	17,212	122,558	18,744	18,744	141,302
2203	Execution activities Comp 1, 2 and 3 (IUCN)	296,667.00	82,725.28	213,941.72	240,471.16	13,167	26,887	43,157	83,210	16,992	16,992	100,202
	<b>Subtotal</b>	<b>890,001.00</b>	<b>239,496.27</b>	<b>650,504.73</b>	<b>650,504.73</b>	<b>116,576.79</b>	<b>91,222.31</b>	<b>84,518.69</b>	<b>292,317.80</b>	<b>48,285.89</b>	<b>48,285.89</b>	<b>340,604</b>
<b>FT30_135</b>	<b>EQUIPMENTS, VEHICLES AND FURNITURE</b>											
1351	Equipment & Maintenance	3,000.00		3,000.00			0	3,000	3,000		0	3,000
	<b>Subtotal</b>	<b>3,000.00</b>	<b>0.00</b>	<b>3,000.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>3,000</b>	<b>3,000</b>	<b>0</b>	<b>0</b>	<b>6,000</b>
<b>FT30_125</b>	<b>OPERATING AND OTHER DIRECT COSTS</b>											
3301	Meetings (PSC, ASM, etc.)	80,000.00		80,000.00	1,683.00		0		0	10,000	10,000	10,000
3301	Trainings on MPAs	35,000.00		35,000.00			0	0	0	7,000	7,000	7,000
4101	Office supplies, consumables, shipping, couriers, etc.	3,000.00		3,000.00			0	3,000	3,000		0	3,000
4301	Miscellaneous	3,000.00		3,000.00			0	3,000	3,000		0	3,000
5201	Products for the KM Strategy, Publication, Translation, Dissemination and reporting costs	20,000.00		20,000.00			0	0	0	5,000	5,000	5,000
5301	Communications (tel, fax, e-mail, etc.)	2,646.00		2,646.00			0	2,646	2,646		0	2,646
5302	Mid-Term Evaluation											0
5303	Terminal Evaluation											0
	<b>Subtotal</b>	<b>143,646.00</b>	<b>0.00</b>	<b>143,646.00</b>	<b>1,683.00</b>	<b>0</b>	<b>0</b>	<b>8,646</b>	<b>8,646</b>	<b>22,000</b>	<b>22,000</b>	<b>22,000</b>
	<b>TOTAL</b>	<b>1,326,147</b>	<b>304,267.73</b>	<b>1,021,879.27</b>	<b>652,216.55</b>	<b>123,077</b>	<b>104,622</b>	<b>127,962</b>	<b>355,661</b>	<b>112,686</b>	<b>112,686</b>	<b>462,701</b>