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United Nations Environment Programme

**Ad hoc open-ended working group to
prepare for the work of the intergovernmental
negotiating committee to develop an international
legally binding instrument on plastic pollution,
including in the marine environment**
Dakar, Senegal, 30 May – 1 June 2022

Annotated provisional agenda

Item 1: Opening of the meeting

1. The meeting of the ad hoc open-ended working group to prepare for the work of the intergovernmental negotiating committee to develop an international legally binding instrument on plastic pollution, including in the marine environment, will be held from 30 May to 1 June in Dakar, Senegal and will be opened at 10 a.m. on Monday, 30 May 2022.
2. Opening statements will be made by representatives of the United Nations Environment Programme and the Government of Senegal.

Item 2: Election of officers

3. The ad hoc open-ended working group will elect its officers, including a chair, three vice chairs and rapporteur, at the beginning of the meeting. To ensure adequate regional representation, the ad hoc open-ended working group may wish to consider the election of an officer from each of the five regional groups¹, ensuring gender balance, who will form the Bureau of the ad hoc open-ended working group. Upon his/her election, the chair will preside in accordance with the rules of procedure. Until the election of the chair, the meeting will be presided over by a representative of the United Nations Environment Programme.

Item 3: Adoption of the agenda and other organisational matters of meeting

(a) Adoption of the agenda

4. The ad hoc open-ended working group may wish to adopt the agenda for its meeting based on the provisional agenda set forth in document UNEP/PP/OEWG/1/1.

¹ African States; Asia-Pacific States; Eastern European States; Latin American and Caribbean States; and Western European and other States.

(b) Organisation of work

5. The ad hoc open-ended working group may wish to meet each day from 10 a.m. to 1 p.m. and from 3 p.m. to 6 p.m., subject to adjustments as necessary.
6. The Executive Director has developed a “*Scenario Note*” (UNEP/PP/OEWG/1/2) to guide the flow of the meeting.
7. Following the practice of the United Nations Environment Assembly, the ad hoc open-ended working group may also wish to consider that statements delivered by individual representatives during the general discussion shall be limited to three minutes and statements made on behalf of a group of States to five minutes. Statements by observers would be limited to two minutes.

(c) Rules of procedure

8. The ad hoc open-ended working group may wish to note that the rules of procedure of the United Nations Environment Assembly, with changes as required, apply to its meeting.

Item 4: Preparations for the work of the intergovernmental negotiating committee

9. The United Nations Environment Assembly, in its resolution 5/14 adopted at its resumed fifth session, requested the ad hoc open-ended working group to prepare for the work of the intergovernmental negotiating committee to develop an international legally binding instrument on plastic pollution, including in the marine environment, in particular to propose the timetable and organisation of work of the intergovernmental negotiating committee, taking into account the provisions and elements identified in paragraphs 3 and 4 of the resolution.

(a) Timetable and organisation of work for the intergovernmental negotiating committee

10. The ad hoc open-ended working group may wish to consider the proposed timetable and organisation of work for the intergovernmental negotiating committee, as contained in document UNEP/PP/OEWG/1/3 prepared by the secretariat.
11. The ad hoc open-ended working group may also wish to discuss the agenda for the first meeting of the intergovernmental negotiating committee meeting and other potential documentation to be made available, in particular draft elements and proposed options to structure for the international legally binding instrument on plastic pollution for consideration by the intergovernmental negotiating committee at its first session.

(b) Draft rules of procedure for the intergovernmental negotiating committee

12. The ad hoc open-ended working group may wish to consider draft rules of procedure for the work of the intergovernmental negotiating committee to develop an international legally binding instrument on plastic pollution, including in the marine environment, as contained in the document UNEP/PP/OEWG/1/4.
13. The ad hoc open-ended working group may also wish to consider whether the meetings of the intergovernmental negotiating committee should be held in a hybrid format allowing for online participation in parallel to in-person participation.
14. While it is for the intergovernmental negotiating committee to agree on its rules of procedure, the ad hoc open-ended working group may wish to discuss the proposed draft rules for the intergovernmental negotiating committee and recommend them for adoption by the intergovernmental negotiating committee at its first meeting.
15. While it is for the intergovernmental negotiating committee to agree on its officers, the ad hoc open-ended working group may also wish to consider candidates from regional groups for the Bureau of the intergovernmental negotiating committee and to recommend them for election by the intergovernmental negotiating committee at its first meeting.

(c) Organisation of the forum for the exchange of information and activities related to plastic pollution

16. Paragraph 16 of UNEA resolution 5/14 requested the Executive Director, subject to the availability of financial resources, to convene, in conjunction with the first session of the intergovernmental negotiating committee and building upon existing initiatives, a forum that is open to all stakeholders for the exchange of information and activities related to plastic pollution.
17. A document entitled "*Planning for the multi-stakeholder forum*" (UNEP/PP/OEWG/1/5) has been prepared by the secretariat for consideration by the ad hoc open-ended working group.
18. The ad hoc open-ended working group may wish to exchange views on the preparations for the forum that is envisaged to be organised in conjunction with the first meeting of the intergovernmental negotiating committee and provide guidance in the organization of the forum.

Item 5: Other matters

19. The ad hoc open-ended working group may wish to consider other matters raised during the meeting.

Item 6: Adoption of the report

20. The ad hoc open-ended working group will be invited to consider and to adopt a report of its meeting. Consistent with standard United Nations practice, the ad hoc open-ended working group may agree that a section of the report pertaining to the final day of the meeting will be prepared by the Rapporteur, in cooperation with the secretariat, and incorporated into the meeting report under the authority of the chair. The final report will be circulated after the closure of the meeting.

Item 7: Closure of the meeting

21. It is expected that the ad hoc open-ended working group will conclude its work by 1.00 p.m. on Wednesday, 1 June 2022.
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