

Project steering committee meeting  
**EmPower - Women for Climate Resilient Societies**

Meeting date: 27 May 2019

Version @ 16 May 2019

**Chair:** Anna Karin Jatfors, UN Women

9:00-9:15	<p><b>Session I: Introduction</b></p> <p>Anna Karin Jatfors, UN Women Meeting objectives</p> <p>Welcoming remarks by Asa Heden, Sida</p>
9:15-9:45	<p><b>Session II: Introduction to the Project</b></p> <p><b>Overview of project, its progress to date and next steps</b> Inkar Kadyrzhanova, Project manager, UN Women Annette Wallgren, Project coordinator, UN Environment</p> <p><b>Supporting documents:</b> Project briefs and Initial progress report for January-April 2019</p>
9:45-10:15	<p><b>Session III: Partnership building</b></p> <p><b>Synergies and interlinkages with regional projects of partner organisations</b> Evelyne Batamuliza, UNDP Israel Jegillos, ADPC</p>
10:15-10:45	<i>Coffee break</i>
10:45-11:30	<p><b>Session IV: Mandate of the Project steering committee</b></p> <p><b>Presentation of the terms of reference for Project steering committee and other governance arrangements of the project</b> Inkar Kadyrzhanova, UN Women</p> <p><b>Supporting documents:</b> Provisional terms of reference of Project steering committee and information on other governance arrangements  <b>Action point:</b> Approve the terms of reference of Project steering committee</p>
11:30-12:30	<i>LUNCH</i>
12:30-14:00	<p><b>Session V: Implementation progress and plans for 2019 at the national level</b></p> <p><b>Presentations on progress and plans for 2019</b></p> <ul style="list-style-type: none"> <li>• Bangladesh – Kausik Das, UN Women Bangladesh, Annette Wallgren, UN Environment and Farzana Rahman, IDCOL (via Skype)</li> <li>• Cambodia – Sereyroth Lim, UN Women Cambodia and Annette Wallgren, UN Environment</li> <li>• Vietnam – Thuy Anh Tran, UN Women Vietnam; Annette Wallgren, UN Environment and Nguy Thi Khanh, Green ID Viet Nam (via Skype)</li> </ul> <p><b>Supporting documents:</b> 2019 Annual work plan and Calendar of events  <b>Action point:</b> Endorse the 2019 Annual work plan</p>

14:00-14:30	<i>Coffee break</i>
14:30-15:15	<p><b>Session V: Implementation progress and plans for 2019 at the regional level (cont'd)</b></p> <p><b>Presentations on progress and plans for 2019</b></p> <ul style="list-style-type: none"> <li>• Capacity building of women's CSOs – Sivananthi Thanenthiran, ARROW (via Skype)</li> <li>• Regional activities – Annette Wallgren, UN Environment and Smriti Aryal, UN Women</li> </ul> <p><b>Supporting documents:</b> 2019 Annual work plan and Calendar of events  <b>Action point:</b> Endorse the 2019 Annual work plan</p>
15:15-16:00	<p><b>Session VI: Project communications and monitoring and evaluation</b></p> <p>Prashanthi Subramaniam, UN Women/UN Environment  <b>Supporting document:</b> Brief on the Communications strategy  <b>Action point:</b> Validate the Communications strategy</p> <p>Nuntana Tangwinit, UN Women  <b>Supporting document:</b> Brief on the M&amp;E framework  <b>Action point:</b> Validate the M&amp;E framework</p>
16:00-16:30	<p><b>Session VII: Closing and next steps</b></p> <p>Anna Karin Jatfors, UN Women  Isabelle Louis, UN Environment</p>