



UNITED NATIONS ENVIRONMENT PROGRAMME MEDITERRANEAN ACTION PLAN

7 June 2024 Original: English

Fourth Project Steering Committee Meeting of the MedProgramme Child Project 2.1

Athens, 11 June 2024

Agenda item 5: CP 2.1 Annual Budget Expenditures and Forecast

Financial Report 2024-2025

For environmental and economic reasons, this document is printed in a limited number. Delegates are kindly requested to bring their copies to meetings and not to request additional copies.

UNEP/MAP Athens, 2024

Table of Contents

I.	INTRODUCTION	. 1
II.	Budget Expenditures 2023-2024	. 1
III.	Budget Revisions 2024-2025	. 2
III.	Budget Forecasts 2024-2025	. 4
Ann	nex A	

I. INTRODUCTION

1. This report covers budget expenditures for the period extending from March 2023 to March 2024 as well as requested budget revisions and budget forecast for the activities to be carried out for the period extending from 1 March 2024 to 31 March 2025 by Child Project CP2.1 "Mediterranean Coastal Zones: Water Security, Climate Resilience and Habitat Protection" (GEF ID 9687) implemented in the framework of the Global Environment Facility (GEF) funded Mediterranean Sea Programme (MedProgramme): "Enhancing Environmental Security (GEF ID 9607).

2. This report is presented for the consideration and approval of the 4th Steering Committee Meeting. Budget allocations per component as well as budget expenditures, revisions and forecast tables are included in Annex A.

II. Budget Expenditures 2023-2024

3. Budget expenditures as of 31 March 2024 are tabulated below. These are categorized according to classes of: project staff and personnel, travel, grant to implementing partners, equipment and furniture, and other operating/direct costs. Details are provided in Annex A.

4. With regards to percentage expenditure spending in the 2023-2024 period, as of 31 March 2024, the number varies between 17 and 44 percent (not accounting for the part related to equipment and furniture), with an average total expenditure percentage of 26%. The low overall level of spending further substantiates the request of the executing partners to extend implementation timetable of planned activities till 31 March 2026.

Code	Expenditure Areas		Total IW Budget	Total Expenditure To Date (31 March 2024)	Balance (G)= H-F	Percentage expenditures
FT30_010	PROJECT STAFF AND PERSON	NEL		•		
		Subtotal	761,000	333,474	371,526	44
FT30_160 TRAVEL						
		Subtotal	226,000	60,903	165,097	27
FT30_140	GRANT TO IP					
		Subtotal	5,685,000	1,393,383	4,291,617	25
FT30_135	EQUIPMENT, VEHICLES AND F	URNITURE				
		Subtotal	10,000		10,000	0
		<u>.</u>				
FT30_125	OPERATING AND OTHER DIRE	CT COSTS				
		Subtotal	178,000	29,918	148,082	17
		TOTAL	6,860,000	1,817,677	4,986,323	26

5. In comparison with the forecasted amounts in March 2023, as presented to the consideration of the Steering Committee Meeting in 2023, the following table shows the recorded expenditures in March 2024 in comparison to the forecasted amounts in 2023.

Category	Forecasted amount in 2023	Actual expenditure in 2024	Variance
Personnel	263,500	118,546	-55%
Travel	87,500	23,728	-73%
Implementing partners	2,576,086	726,200	-72%
Equipment/ furniture	2500	0	-100%
Operating and direct costs	21,000	0	-100%
Total	2,950,486	868,475	-71%

6. As can be inferred, there is an overall trend for decreased expenditures in comparison with forecasted amounts. This variance ranges from 55% to 100%.

III. Budget Revisions 2024-2025

7. Summary of the revised budget by component and corresponding variances are tabulated in Annex A. Requested budget revisions are explained below:

PAP/RAC

8. Requests for budget revisions by the Priority Actions Programme Regional Activity Centre (PAP/RAC) are as follows:

- a. Reallocation of USD 50,000 from the "International consultants on ICZM Protocol" (consultants to sub-contractors) in favour of:
 - i. USD 40,000 for "Subcontractors on Policies and Communication products" and
 - ii. USD 10.000 for "Communication costs"
- b. Reallocation of USD 15,000 from "National consultants on CI LUC methodology" (consultants to contractual) in favour of:
 - i. USD 15,000 "Sub-Contractors on ICZM Protocol"
- c. Reallocation of USD 30,000 from "National consultants on ICZM Protocol (consultants to contractual) in favour of:
 - i. USD 30,000 "Sub-Contractors on ICZM Protocol"
- d. Reallocation of USD 11,000 from "Consultants for Translation" (consultants to contractual) in favour of:
 - i. USD 11,000 "Translation services"
- e. Reallocation of USD 7,000 from "Audit reports "(contractual to travel) in favour of:
 i. USD 7,000 "Travel consultants and stakeholders"

Plan Bleu

- 9. Requests for budget revisions by the Plan Bleu Regional Activity Centre are as follows:
 - a. With the view to supporting the preparation of the Climagine Guide for ICZM Practitioners while using remaining consultancy budget from a completed activity (Conceptual Framework for Coastal Observation), the following is proposed:
 - i. Reallocation of \$3,439 from "1 Consultant to draft the conceptual framework for coastal observation" to "Consultants / moderators for Climagine implementation in the pilot sites", in order to hire a consultant responsible for synthesizing the main outcomes of the Climagine processes in the pilot sites to feed into the first draft of the Guide (from "Staff Personnel and Consultants" to "Staff Personnel and Consultants").
 - b. With the view to supporting the travel of the Plan Bleu project team to upcoming CP 2.1 regional meetings and the CP 2.1 pilot sites in Lebanon, while using remaining budget allocated to completed activities, the following is proposed:
 - i. Reallocation of \$339 from "1 workshop for the identification of the needed parameters to be monitored to reach good environmental state of the coast (complement the IMAP indicators with the land part)" to "Travel to Pilot Sites"
 - ii. Reallocation of \$4251 from "1 workshop for the elaboration of a conceptual framework for coastal observation" to "Travel to pilot sites" and "Travel to regional meetings" ("Contractual Services" to "Travel")
 - c. With the view to support the organisation of participatory workshops in Lebanon (draft ICZM Strategy and Damour IMP) while using unused budgets under Output 1.1 "MoUs with supporting Organizations", the following reallocation is proposed:

i. Reallocation of \$10,000 from Output 1.1. Output 1.3 "MoUs with supporting Organizations" is proposed ("Contractual Services" to "Contractual Services").

GWP-MED

10. Requests for budget revisions by the GWP Mediterranean - Global Water Partnership are as follows:

- a. To cover costs of consultants/technical advisors, the following is proposed:
 - i. Reallocation of \$158.040 to provide sufficient funds for local technical consultants (Consultants; Output 3). The following reallocations are proposed:
 - 1. \$30.968 to Senior Technical Advisors (Staff; Output 3) that will undertake work that the Local Technical Consultants would have done for the development of the Damour management plan, and work for the strategies and strategic documents related to coastal zone management in Morocco and Lebanon.
 - 2. \$2.892 to Technical Advisors (Staff; Output 3) that will undertake work that the Local Technical Consultants would have done for the development of the Damour management, plan and work for the strategies and strategic documents related to coastal zone management in Morocco and Lebanon.
 - \$124.181 out of the \$217.680 to International Technical Advisors (Consultants; Output 3) to undertake work that the Local Technical Consultants would have done for the development of the Damour management, plan and work for the strategies and strategic documents related to coastal zone management in Morocco and Lebanon.
- b. To cover cost of travel of consultants/technical advisors, the following is proposed:
 - i. Reallocation of \$9.900 from Output 3 to cover \$9.900 out of the \$217.680 to International Technical Advisors (Consultants; Output 3) who will undertake work that the Local Technical Consultants would have done for the development of the Damour management, plan and work for the strategies and strategic documents related to coastal zone management in Morocco and Lebanon.
- c. To cover cost of contractual services for meetings and in relation to the work of technical advisors, the following is proposed:
 - i. Reallocation of \$79.600 from Company/Consultancy (Output 3) as follows:
 - 1. \$15.400 to Meetings (Output 3) to cover costs in relation to consultations for the strategies and strategic documents related to coastal zone management in Morocco and Lebanon.
 - 2. \$64.200 out of the \$217.680 to International Technical Advisors (Consultants; Output 3) who will undertake work that the Local Technical Consultants would have done for the development of the Damour management, plan and work for the strategies and strategic documents related to coastal zone management in Morocco and Lebanon.
- d. To cover cost of operational and other direct costs for information materials, the following is proposed:
 - i. Reallocation of \$9.177 from Information Material (Output 3) to cover \$9.177 out of the \$217.680 to International Technical Advisors (Consultants; Output 3) that will undertake work that the Local Technical Consultants would have done for the development of the Damour management, plan and work for the strategies and strategic documents related to coastal zone management in Morocco and Lebanon.
- e. To cover cost of supplies and materials, the following is proposed:
 - i. Reallocation of \$10.222 from Software/Hardware (Output 3) to cover \$10.222 out of the \$217.680 to International Technical Advisors (Consultants; Output 3) that

will undertake work that the Local Technical Consultants would have done for the development of the Damour management, plan and work for the strategies and strategic documents related to coastal zone management in Morocco and Lebanon.

UNESCO-IHP

11. Requests for budget revisions by the Intergovernmental Hydrological Programme of UNESCO are as follows:

- a. With the aim to recruit and widen the scope of work of international consultants, the following is proposed:
 - ii. Reallocate USD 31,090 from Grant to IP "Support to National/Regional Institutions" to "international Consultants" (IP to personnel).
- b. With the aim of providing sufficient funds for travel of staff and participants to meetings, the following is proposed:
 - i. Reallocate USD 20,000 from Grant to IP "Support to National/Regional Institutions" to "participants to meetings and trainings" (IP to travel).
 - ii. Reallocate USD 10,000 from Grant to IP "Support to National/Regional Institutions" to "staff and consultants travel" (IP to travel).

MedPCU

12. Finally, the requests for budget revisions by the MedProgramme Coordinating Unit (UNEP/MAP) are as follows:

- a. With the aim to provide sufficient funds for the procurement of services of the International Water Specialist (till March 2026), it is proposed to:
 - ii. Reallocate USD 50,000 from the budget line on "products for KM Strategy, Publication, Translation, Dissemination..."
- b. With the aim to provide funding for the procurement of services of an expert for integrating the outcomes from MedProgramme's Child Projects (till March 2026), it is proposed to:
 - i. Reallocate USD 56,000 from the budget line on "products for KM Strategy, Publication, Translation, Dissemination..."
- c. With the aim to provide funding for the equipping the conference room at UNEP/MAP premises for convening the MedProgramme Steering Committee Meetings as well as equipping the MedPCU offices with the appropriate furniture and IT equipment, it is proposed to:
 - i. Reallocate USD 14,000 from the budget line on "office supplies and consumables"
 - ii. Reallocate USD 6000 from the budget line on "miscellaneous"
 - iii. Reallocate USD 8520 from the budget line on "communications"

to a new budget line to be created specifically for "equipping and furnishing conference room and MedPCU offices."

III. Budget Forecasts 2024-2025

13. Budget forecasts for the four executing partners, PAP/RAC, Plan Bleu, GWP-Med, UNESCO-IHP as well as MedPCU are included in a tabulated form in Annex A and presented per each budget code.

14. A summarized table is included below. As can be seen, the total amount to be committed in 2024-2025 is close to USD 2 million. This entails an increase in total expenditures to USD 3.8 million or about 56%. The largest commitment is forecasted for the Implementing Partners, noting the request to extend the timetable of the Child Project till 31 March 2026.

	MED #9687: CP 2.1 Me	editerranean Coastal Z	ones: Water	Security, C	limate Resi	lience and H	abitat Protection.
			Ann	ual IW Budget	Forecast for 2	2024	
Code	Expenditure Areas		Q1	Q2	Q3	Q4	Total IW 2024 and 2025 Q1
FT30_010	PROJECT STAFF AND PERSO	NNEL					
		Subtotal	-	15,000	15,000	22,200	147,010
FT30_160	TRAVEL						
		Subtotal	-	-	25,000	-	77,000
							,
FT30_140	GRANT TO IP						
		Subtotal	-	166,325	435,236	478,661	1,679,255
FT30 125	EQUIPMENT, VEHICLES AND	FURNITURE					
	EQUILIBRIUM, VEHICLES AND	Subtotal		-	_	10,000	10,000
		JUDICICI				10,000	10,000
FT30_125	OPERATING AND OTHER DI	RECT COSTS					
		Subtotal	-	-	-	29,000	71,000
		TOTAL	0	181,325	475,236	539,861	1,984,265
							N

Annex A Annual Budget Expenditures, Revisions and Forecast

Project No: GEF ID 9687 Project Name: Mediterranean Coastal Zones Climate Resilience Water Security and Habitat Protection

Project Short Name: CP 2.1 - McdProgramme Programmatic Approach: Mediterranean Sea Programme (MedProgramme): Enhancing Environmental Security (GEF ID 9607)

Implementing Agency: UN Environment Executing Agency: UN Environment Mediterranena Action Plan (MAP)

	0	RIGINAL BUDGET	BY COMPONENTS		REV	ISED BUDGE	T BY COMPONENTS			VARIANCE BY	COMPONENTS	
UN Environment Umoja Sponsored classes/Object of the Budget	COMPONENT 1	COMPONENT 2	PROJECT MANAGEMENT	Total	COMPONENT 1	OMPONENT	PROJECT MANAGEMENT	Total	COMPONENT 1	COMPONENT 2	PROJECT MANAGEMENT	Total
	US\$	US\$	US\$	US\$	US\$	US\$	US\$	US\$	US\$	US\$	US\$	US\$
FT30_010 PROJECT STAFF AND PERSONNEL												
1101 MedPCU - MedProgramme Coordinator (P4)	75,000	15,000	192,000	282,000	75,000	15,000	192,000	282,000	0.00	0.00	0.00	0.00
1120 MedPCU - Programme Financial Assistant (G5)	-	-	15,000	15,000	-	-	15,000	15,000	0.00	0.00	0.00	0.00
1121 MedPCU - Programme and Administration Assistant (G5)	-	-	15,000	15,000	-	-	15,000	15,000	0.00	0.00	0.00	0.00
1122 MedPCU - Finance and Budget Officer (P2)			91,000	91,000			91,000	91,000	0.00	0.00	0.00	0.00
1123 Regional consultant International Waters	82,000	40,000	-	122,000	115,500	56,500	-	172,000	33,500.00	16,500.00	0.00	50,000.00
1201 Regional consultant Knowledge Management	25,000	45,000	-	70,000	25,000	45,000	-	70,000	0.00	0.00	0.00	0.00
1202 Regional consultant Gender Expert	25,000	35,000	-	60,000	25,000	35,000	-	60,000	0.00	0.00	0.00	0.00
Regional consultant for integration of outcomes from MedProgramme Child Projects				-	23,450	11,550		35,000	23,450.00	11,550.00	0.00	35,000.00
Component Total	207,000	135,000	313,000	655,000	240,500	151,500	313,000	705,000	56,950.00	28.050.00	0.00	85,000.00
FT30 160 TRAVEL			,	,				,	,			
1601 Staff Travel & Transport (MedPCU)	14,000	12,000	20,000	46,000	14,000	12,000	20,000	46,000	0.00	0.00	0.00	0.00
1602 Travels to support IW:LEARN (part of the 1% allocation)	25,000	20,000	-	45,000	25,000	20,000	-	45,000	0.00	0.00	0.00	0.00
1604 Travels to attend PSC and ASM (Stakeholeders from Countries)	60,000	75,000	-	135,000	60,000	75,000	-	135,000	0.00	0.00	0.00	0.00
Component Total	99,000	107,000	20,000	226,000	99,000	107,000	20,000	226,000	0.00	0.00	0.00	0.00
FT30_140 GRANT TO IP - (See footnotes 1, 2, 3 and 4)												
2201 Coastal Aquifers (UNESCO) ⁽¹⁾	-	2,825,000	-	2,825,000	-	2,825,000	-	2,825,000	0.00	0.00	0.00	0.00
2202 ICZM Implementation (PAP/RAC) ⁽²⁾	1,820,000	-	-	1,820,000	1,820,000	-	-	1,820,000	0.00	0.00	0.00	0.00
2203 Participatory Approach for ICZM Implementation (Plan Bleu) (3)	360,000	-	-	360,000	360,000	-	-	360,000	0.00	0.00	0.00	0.00
2204 IWRM Implementation (GWP Med) (4)	680,000	-	-	680,000	680,000	-	-	680,000	0.00	0.00	0.00	0.00
Component Total	2,860,000	2,825,000	-	5,685,000	2,860,000	2,825,000	-	5,685,000	0.00	0.00	0.00	0.00
FT30 135 EQUIPMENT, VEHICLES AND FURNITURE									•			
5101 Equipments and maintenance	5,000	5,000	-	10,000	5,000	5,000	-	10,000	0.00	0.00	0.00	0.00
Component Total	5,000	5,000	-	10,000	5,000	5,000	-	10,000	0.00	0.00	0.00	0.00
FT30_125 OPERATING AND OTHER DIRECT COSTS												
3301 Meetings (PSC, ASM, etc.)	45,000	45,000	-	90,000	45,000	45,000	-	90,000	0.00	0.00	0.00	0.00
3302 Synergies with IW:LEARN (Meetings, Training, Experience Note, etc.) - part 1% allocation	15,000	10,000		25,000	15,000	10,000		25,000	0.00	0.00	0.00	0.00
4101 Office supplies, consumables, shipping, couriers, etc.	7,000	7,000	-	14,000	7,000	7,000	-	14,000	0.00	0.00	0.00	0.00
4301 Miscellaneous	3,000	3,000	-	6,000	3,000	3,000	-	6,000	0.00	0.00	0.00	0.00
5201 Products for the KM Strategy, Publication, Translation, Dissemination and reporting costs	70,000	70,000	-	140,000	13,050	41,950	-	55,000	(56,950.00)) (28,050.00)	0.00	(85,000.00)
5301 Communications (tel, fax, e-mail, etc)	4,500	4,500	-	9,000	4,500	4,500	-	9,000	0.00	0.00	0.00	0.00
5302 Mid-Term Evaluation	60,000			60,000	60,000			60,000	0.00	0.00	0.00	0.00
5303 Terminal Evaluation		80,000	-	80,000		80,000	-	80,000	0.00	0.00	0.00	0.00
Component Total	204,500	219,500		424,000	147,550	191,450	-	339,000	(56,950.00)) (28,050.00)	0.00	(85,000.00)
TOTAL COSTS	3,375,500	3,291,500	333,000	7,000,000	3,352,050	3,279,950	333,000	6,965,000	0.00	0.00	0.00	0.00

UNEP/MED WG.593/5/Rev.1 Annex A Page 2

		Annual budget forecast for 2024-Q1 MED #9687: CP 2.1 Mediterranean Coastal		ty, Climate Resilience	e and Habitat Pro	ptection.							
				Annual IW Budget Forecast for 2024					Partial IW Budget Forecast for 2025				
t Line	Code	Expenditure Areas	Total IW Budget	Total Expenditure To Date (31 March 2024)	Balance (G)= H-F	Previous years Commited	Q1	Q2	Q3	Q4	Total IW 2024	Q1	Total IW 2024 and 2025 Q1
F	T30_010 F	ROJECT STAFF AND PERSONNEL											
Г	1101	MedPCU - MedProgramme Coordinator (P4)	282,000	134,396.55	147,603.45	0.00		13,000	13,000	13,000	39,000	13,000	52,000
Г	1120	MedPCU - Programme Financial Assistant (G5)	15,000		15,000.00	0.00		2,000	2,000	2,000	6,000	2,000	8,000
Г	1121	MedPCU - Programme and Administration Assistant (G5)	15,000		15,000.00	0.00		-	-	-	0	0	0
	1122	MedPCU - Finance and Budget Officer (P2)	91,000	87,778.55	3,221.45	0.00		-	-	-	0	0	(
		Regional consultant International Waters	172,000	62,115.00	109,885.00	0.00			-	-	0	22,810	22,810
Г	1201	Regional consultant Knowledge Management	70,000	32,013.60	37,986.40	0.00			-	-	0	29,100	29,100
	1202	Regional consultant Gender Expert	60,000	17,170.00	42,830.00	0.00				7,200	7,200	27,900	35,100
		Regional consultant for integration of outcomes from MedProgramme Child Project	56,000						8,000	8,000	16,000	8,000	24.000
000		Subtotal	761,000	333,473.70	371,526.30	0.00	-	15,000	15,000	22,200	52,200	94,810	147,010
Ē	T30 160 T	RAVEL									8	8	8
- 1		Staff Travel & Transport (MedPCU)	46,000	7,088.58	38,911.42	0.00					0	12,000	12.000
		Travels to support IW:LEARN (part of the 1% allocation)	45.000	1,000.00	45.000.00	0.00			25.000		25,000	12,000	25.000
- H		Travels to support William (part of the 1% direction)	135,000	53,814.38	81,185.62	4,591.42			23,000		25,000	40.000	40,000
		Subtotal	226,000	60,902.96	165,097.04	4,591.42	-	-	25,000	-	25,000	52,000	77,000
E F	T30 140 (GRANT TO IP											
	2201	Coastal Aquifers (UNESCO)	2.825.000	570,487.09	2,254,512.91	2,254,512.91					0		0
		ICZM Implementation (PAP/RAC)	1,820,000	521,451.12	1,298,548.88	1,298,548.88		111,808	355,484	354,749	822.041	476,508	1.298.549
		Participatory Approach for ICZM Implementation (Plan Bleu)	360,000	163,677.90	196,322.10	196,322.10		15,725	17,700	17,700	51.125	17,700	68,825
		WRM Implementation (GWP Med)	680.000	137,766.73	542,233.27	542,233.27		38,792	62,052	106,212	207.056	104,825	311.881
		Subtotal	5,685,000	1,393,382.84	4,291,617.16	4,291,617.16	-	166,325	435,236	478,661	1,080,222	599,033	1,679,255
E F	T30 135 E	QUIPMENT, VEHICLES AND FURNITURE										8	8
	5101	Equipments and maintenance	10,000		10,000.00					10,000	10,000		10,000
		Subtotal	10,000		10,000.00		-	-	-	10,000	10,000	0	10,000
	T30 125 (OPERATING AND OTHER DIRECT COSTS									8	8	8
Ľ		Meetings (PSC, ASM, etc.)	90,000	29,437.87	60,562.13	4,239.15						30,000	30,000
H		Synergies with IW:LEARN (Meetings, Training, Experience Note, etc.) - part :	25.000	20,407.07	25.000.00	4,205.15						12.000	12.000
H		Office supplies, consumables, shipping, couriers, etc.	14.000		14,000.00					14.000	14.000	12,000	12,000
H		Miscellaneous	6,000		6,000.00					6.000	6,000		6,000
H		Products for the KM Strategy, Publication, Translation, Dissemination and	34,000		34,000.00					0,000	0		0,000
H		Communications (tel, fax, e-mail, etc.)	9,000	480.00	8,520.00	0.00				9,000	9.000		9.00
H		Mid-Term Evaluation	9,000	400.00	0.00	0.00				5,000	9,000		9,00
F		Terminal Evaluation	0		0.00								
	5505	Subtotal	178.000	29,917.87	148.082.13	4,239.15				29,000	29,000	42,000	71,00
			· · · · ·			1	-	-	-				8
- 8		TOTAL	6,860,000	1,817,677.37	4,986,322.63	4,300,447.73	0	181,325	475,236	539,861	1,196,422	787,843	1,984,26