



**THE SECOND SESSION OF THE INTERGOVERNMENTAL NEGOTIATING
COMMITTEE (INC-2) TO DEVELOP AN INTERNATIONALLY LEGALLY
BINDING INSTRUMENT ON PLASTIC POLLUTION, INCLUDING IN THE
MARINE ENVIRONMENT
INDICO REGISTRATION GUIDE**

**This guide is for registrants who would like to attend the meeting in
person in Paris**

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1. Creating an Indico Account

For the second session of the intergovernmental negotiating committee (INC-2) to develop an internationally legally binding instrument on plastic pollution, including in the marine environment, registration system runs on the Indico platform. To register for this meeting, **first-time users** need to first create an account as shown below. If you have an INDICO account, please move to page 6 of this Guide.

Kindly:

1. Use Mozilla Firefox or Google chrome browsers.
2. Kindly use **the registration link by choosing the appropriate registration category under the “Registration” tab** in the INC-2 webpage to create an account: [add link](#)
3. Click login on the top right corner.

Public Africa/Nairobi

UN environment programme

Second session of the Intergovernmental Negotiating Committee - Registration form for Stakeholders

29 May 2023 to 2 June 2023 IN-PERSON UNESCO Headquarters Africa/Nairobi timezone

Search for Users Search

Overview
Registration
Contact
unep-registration@un.org

The second session of the Intergovernmental Negotiating Committee (INC2) to develop an internationally legally binding instrument on plastic pollution, including in the marine environment, will take place in Paris from 29 May to 2 June 2023

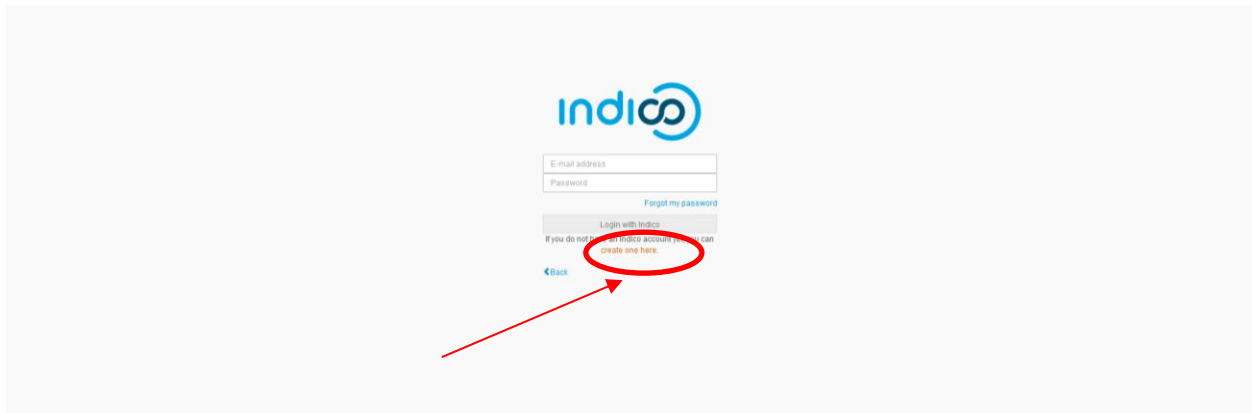
Starts 29 May 2023, 09:00
Ends 2 Jun 2023, 18:00
Africa/Nairobi

In-Person
UNESCO Headquarters, Paris, France
Fontenay/01 - Room 1 / Salle 1

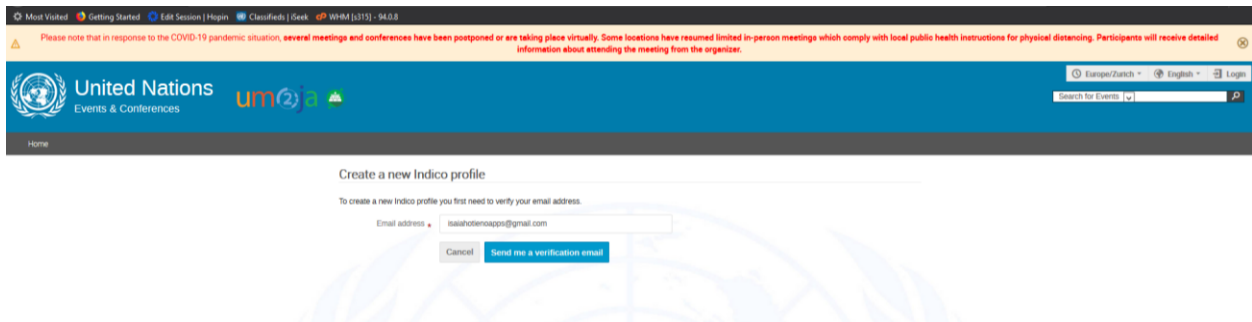
There are no materials yet.

Registration
Registration for this event is currently open. Register now

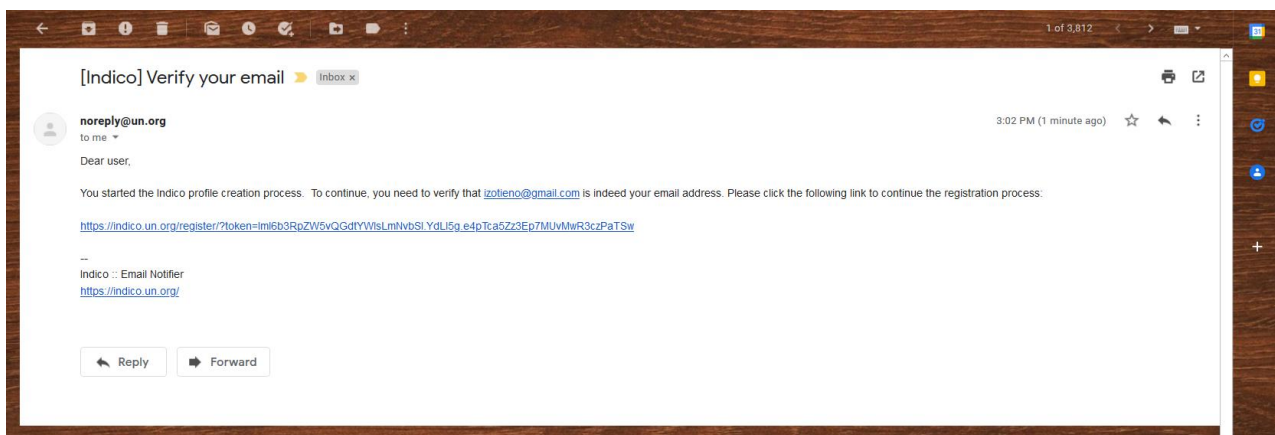
4. For first-time users, click on create an Indico account as shown below.



5. Enter your email in the presented field to received further details on the next steps.



6. An email similar to one below will be sent to your email account. Click on the link to verify your email account.



7. A page with fields to complete your INDICO account creation as shown below will open upon clicking the above-mentioned link. Please fill out the data as per requirement on the page to proceed to registration.

Create a new Indico profile

✓ You have successfully validated your email address and can now proceed with the registration.

User information

Email address	<input type="text" value="izotieno@gmail.com"/>
First name *	<input type="text" value="Isaiah"/>
Family name *	<input type="text" value="Otieno"/>
Affiliation	<input type="text" value="UNEP"/>

Login details

Username *	<input type="text" value="izotieno@gmail.com"/>
Password *	<input type="password"/>
Confirm password *	<input type="password"/>

The password must:

- ✗ Be at least 12 characters long
- ✗ Contain uppercase and lowercase letters
- ✗ Contain numbers
- ✓ Not contain spaces
- ✓ Not contain common password words
- ✓ Match confirm password

Are you human?

6 + 15

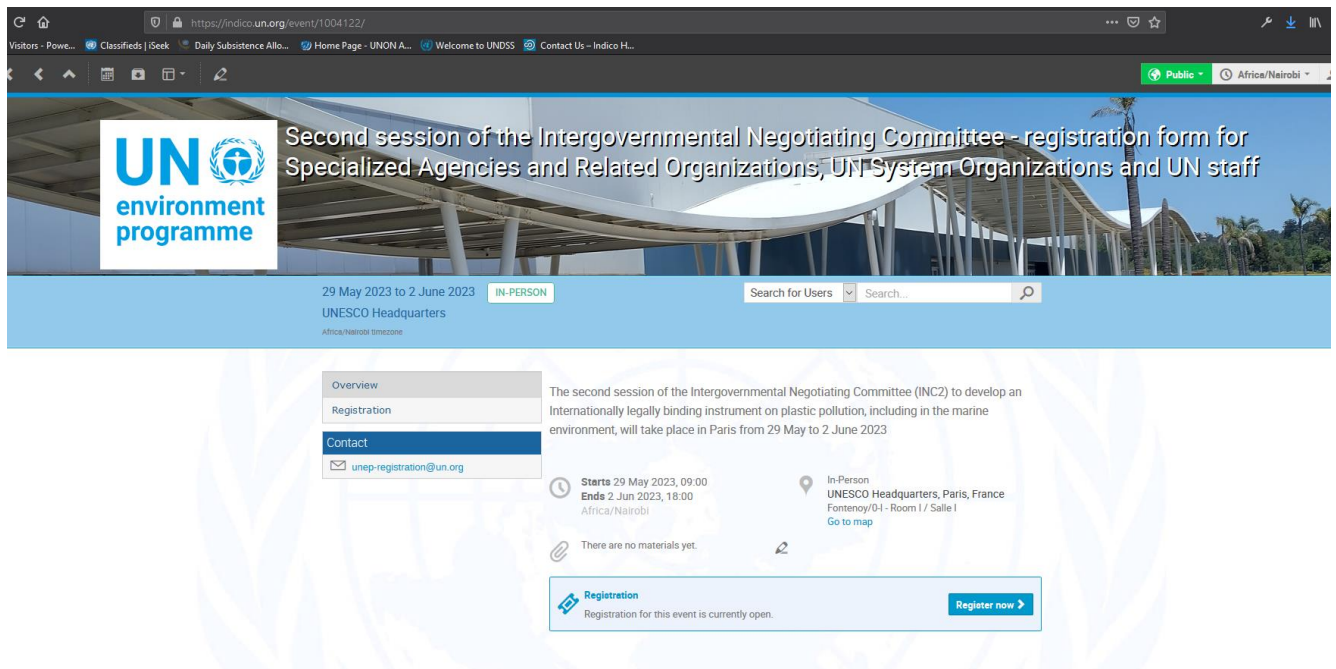
Captcha *	<input type="text" value="21"/>
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Please solve the math problem to prove that you are human

2. Registering to a Meeting

To register for the second session of the Intergovernmental Negotiating Committee to develop an international legally binding instrument on plastic pollution, including in the marine environment please follow the instructions as detailed below:

1. Use Mozilla Firefox or Google chrome browsers.
2. Kindly use **the registration link by choosing the appropriate registration category under the “Registration” tab** in the INC-2 webpage to proceed to registration: [\[add link\]](#)
3. Login into you INDICO account by clicking login on the top right corner using your registration details.



4. On successful login to Indico, you will be presented with a form to fill out. All registrants are required to attach the necessary credentials, as per the guidance on the overview page of the registration portal, as indicated below. Please note that all participants will be required to upload a nomination letter listing the representatives representing the organization as observers at INC-2

Overview

Registration

Contact

unep-registration@un.org

Application

Registration Form - In person attendance

Registration is open
Deadline 28 Apr 2023

Contact info
unep-registration@un.org

Registration form for Specialized agencies and related organizations, UN funds and programmes, UN system organizations;

Participation in this event is moderated
Your registration will have to be approved.

Representation Type

Representation Type Select the representation type...

Personal Data

Picture *

Upload
Take Picture
Edit Picture



5. Please fill in all relevant fields. Mandatory fields are marked with “*”.
Kindly make sure that you upload the right picture as shown below. Use the below link for guidance: <http://wedocs.unep.org/handle/20.500.11822/21753>

Overview

Registration

Event Details

Notification for the UN Environment Assembly

Support

✉ registration@unep.org


☎ +254 20 76 24786

Registration: New


Identification

Picture

Upload



Edit picture



This MUST be a clear, square passport size photograph, with a white background and should be not more than 2 Megabyte (MB) in size. For more guidance on the photo specifications [Click here](#)

Title *

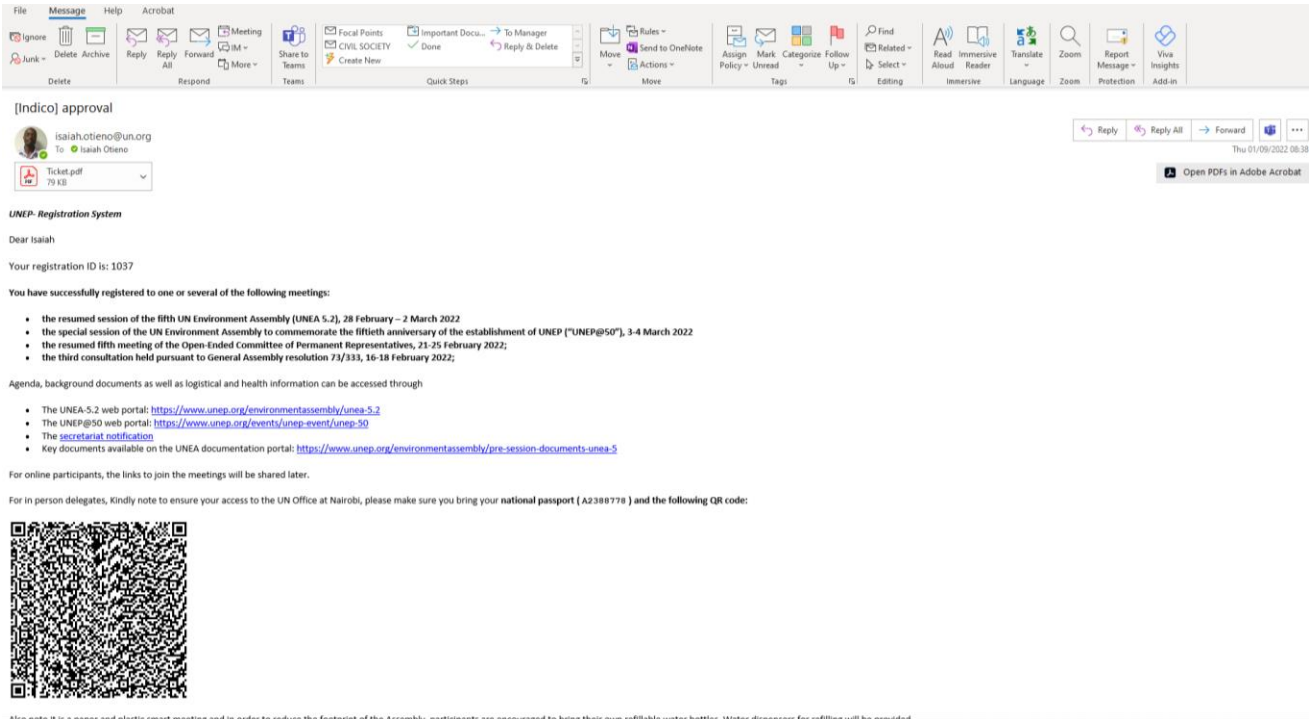
Gender

First Name *

Surname *

3. Downloading Your E-Ticket

1. On approval of your registration, you will get an email with a QR code similar to the one shown below:



Also note that it is a **closed** and **invite** event meeting and in order to **attend** the **footprint** of the **Assembly**, participants are encouraged to bring their own **reusable water bottles**. **Water dispenser for refills will be provided.**

16 February to 04 March 2022
Mässvägen 1, Älvsjö, Stockholm, Sweden
Telephone: +46 8 749 41 00

UN EVENT PASS



Mr. Isaiah Otieno

Secretariat of the Assembly

Division or Office

Please print this or have it on your mobile device. Please present the UN EVENT PASS and a valid passport or identification card with a photograph at the meeting venue to receive with meeting badge.