

Reference: Not-INC-2023-0005

03 February 2023

Further to my notification from 9 December 2022, I wish to kindly remind you of the deadline of 10 February 2023 for written submissions from Members of the Committee on the potential options for elements towards an international legally binding instrument.

All written submissions should be sent to [unep-incplastic.secretariat@un.org](mailto:unep-incplastic.secretariat@un.org). Should it be required, a [template](#) is available for guidance in structuring the written submissions. All submissions received from Members of the Committee and stakeholders are available on the [INC-2 webpage](#).

Keeping to the above deadline will ensure that the secretariat, in consultation with the Chair, will consider the submissions in the potential options for elements paper to be developed, translated and posted online six weeks prior to INC-2.

For any questions, please contact the INC secretariat at [unep-incplastic.secretariat@un.org](mailto:unep-incplastic.secretariat@un.org).

Please accept, Madam/Sir, the assurances of my highest consideration.

Yours sincerely,

*Signed*

Jyoti Mathur-Filipp  
Executive Secretary  
Secretariat for the INC on Plastic Pollution