Ad hoc open-ended working group on a science-policy panel
to contribute further to the sound management of
chemicals and waste and to prevent pollution
First session
Nairobi, 6 October 2022 and Bangkok, 30 January–3 February 2023
Agenda item 5
Options for the timetable and organization of work of the ad hoc
open-ended working group

Outcome of the contact group on organization of work of the ad
hoc open-ended working group on a science-policy panel to
contribute further to the sound management of chemicals and
waste and to prevent pollution

With reference to document UNEP/SPP-CWP/OEWG.1/1/6 and taking into account the deliberations
of the open-ended working group at its resumed first session, including in the contact groups on scope
and functions and organization of work of the open-ended working group, the following guidance is
provided for the organization of work of the ad hoc open-ended working group:

a) The second session of the ad hoc open-ended working group will be held in person in the period
between October 2023 and January 2024. The secretariat, in consultation with the Bureau, will
communicate the final date and venue of that second session by 1 July 2023 at the latest.

b) Following the generous offer by the Government of Switzerland, the third session of the ad hoc
open-ended working group will be held from 17 to 21 June 2024 in Geneva.

c) The secretariat will initiate preparations for the second session, including the preparation of
documents and intersessional activities as presented in the Appendix to this document.

d) The secretariat will update the budget as contained in document UNEP/SPP-CWP/OEWG.1/1/6
accordingly and present it, as well as an overview of expenditures, to the second session of the ad hoc
open-ended working group.
# Appendix

<table>
<thead>
<tr>
<th>Draft elements of a proposal to establish a Science-Policy Panel to contribute further to the sound management of chemicals and waste and to prevent pollution</th>
<th>Proposal development process</th>
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<tbody>
<tr>
<td>Objectives, principal functions and operating principles</td>
<td>Proposal development process</td>
</tr>
<tr>
<td><strong>Resolution 5/8 para 5(b) Name and scope of the panel;</strong></td>
<td>Documents to be prepared for the meeting</td>
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<tr>
<td><strong>Resolution 5/8 para 5(c) Principal functions of the panel;</strong></td>
<td>Documents to be prepared for the meeting</td>
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<td><strong>Resolution 5/8 para 5(j) Rules of procedure</strong></td>
<td>Working document on examples Building on INF7 including options of an outline of the ROPs</td>
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<td><strong>Resolution 5/8 para 5(j) operating principles governing the work of the Panel</strong></td>
<td>Draft text à Final text</td>
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<tr>
<td>Resolution 5/8 para 5(a) Institutional design and governance of the panel</td>
<td>Working document on examples Building on INF5 including proposals prepared by the secretariat of the institutional design and governance</td>
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<td>Resolution 5/8 para 5(h) Arrangements for secretariat support for the panel</td>
<td>Working document on examples Including proposals prepared by the secretariat</td>
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<td>Resolution 5/8 para 5(k) An indicative budget for the panel</td>
<td>Working document including examples on 5(i)</td>
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<tr>
<td>Possible Annexes Resolution 5/8 para 5(d) Relationships of the panel with relevant key stakeholders, including governmental and non-governmental organizations, and civil society,</td>
<td>Working document on examples</td>
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Member States and stakeholder input on needs and questions the Panel may handle

Institutional design and governance*

- Webinars followed by informal consultations / brainstorming
- Draft text à Final text

| Institution 5/8 para 5(h) | Arrangements for secretariat support for the panel | Working document on examples Including proposals prepared by the secretariat | Draft text à Final text |
| Resolution 5/8 para 5(k) An indicative budget for the panel | Working document including examples on 5(i) | Working document on 5(k) |
| Possible Annexes Resolution 5/8 para 5(d) Relationships of the panel with relevant key stakeholders, including governmental and non-governmental organizations, and civil society, | Working document on examples | Draft text à Final text |

[Please note that the above text is a simplified representation of the provided content. The actual document contains more detailed information and may require further context for full comprehension.]
This could incl consideration of those organizations and entities listed in INF/4

| **Resolution 5/8 para 5(e)** Processes for determining and executing the work programme of the panel; | Working document on examples | Draft text à Final text |
| Resolution 5/8 para 5(f) Arrangements for identifying and engaging with experts to contribute to the work of the panel; | Working document on examples | Draft text à Final text |
| Resolution 5/8 para 5(g) Procedures for the review and adoption of reports and assessments produced by the panel; | Working document on examples | Draft text à Final text |

1. **Resolution 5/8 para 5(l)** Any other matters that the ad hoc open-ended working group believes should be addressed;

**Non exhaustive list of items for future work**

- Horizon scanning procedures
- Policy for safeguarding commercially sensitive information
- Communications strategy
- Indicative budget for the panel
- Gender policy and implementation plan