

Climate and Clean Air Conference 2023: Air quality action week

29 May to 2 June 2023

United Nations Conference Centre, Bangkok, Thailand

อาคาร สหประชาชาติ Rajdamnern Nok Avenue เขตพระนคร กรุงเทพมหานคร 10200

EXHIBITION NOTE

The [Climate and Clean Air Coalition \(CCAC\)](#) and the [UN Environment Programme \(UNEP\)](#) are hosting the **Climate and Clean Air Conference 2023: Air Quality Action Week** which brings together experts and government representatives and decision-makers, intergovernmental bodies, donors, civil society organizations, and other stakeholders from the Asia-Pacific region and beyond to identify new opportunities, develop capacities and facilitate cooperation and knowledge exchange to address air pollution and its adverse impacts on public health, development, environment, and climate.

The week-long event, in collaboration with numerous partners, will showcase a series of plenary and breakout sessions, including an exhibition space to highlight the latest insights, proven solutions, and new progress in addressing air pollution and its impact on climate change.

Exhibition

The Climate and Clean Air Conference 2023 Exhibition will feature organizations implementing actions and solutions that address air pollution and its impacts on climate change, including innovative and advanced technologies, multi-stakeholder partnerships and other available products or services.

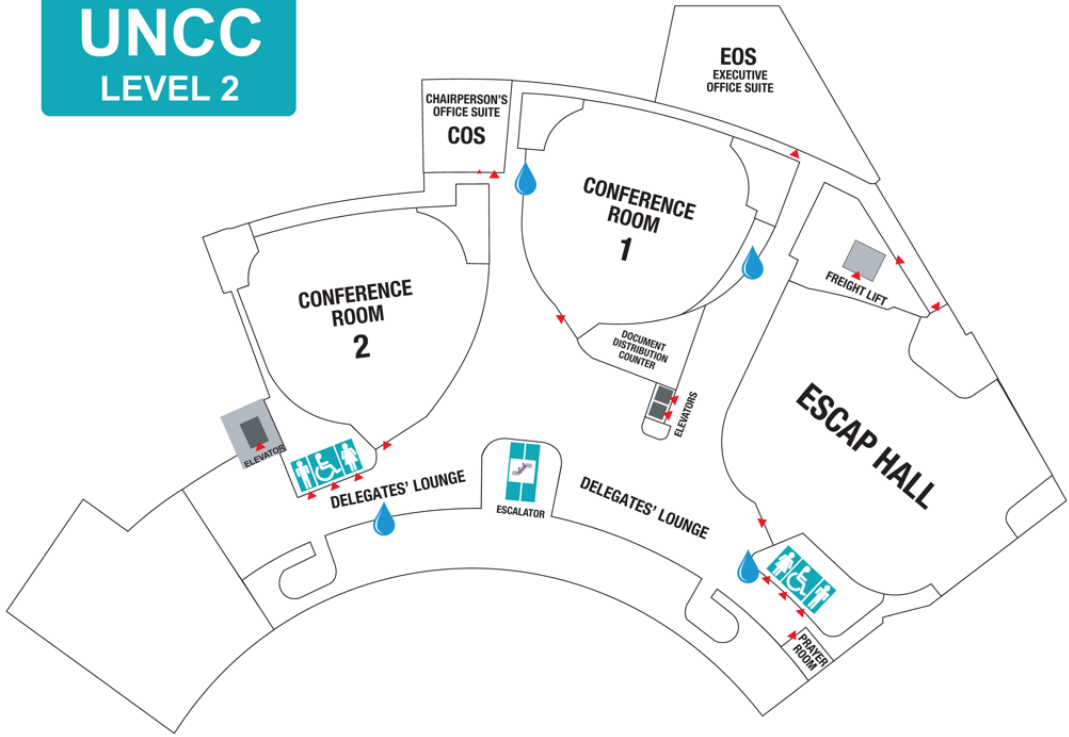
It will be a suitable area for participants to meet-up and network to share and discuss solutions. Exhibitors are highly encouraged to use digital, recycled and/or reused design components to minimize wastes generated during the event.

Location

Exhibition Area – Level 2 of the UNCC

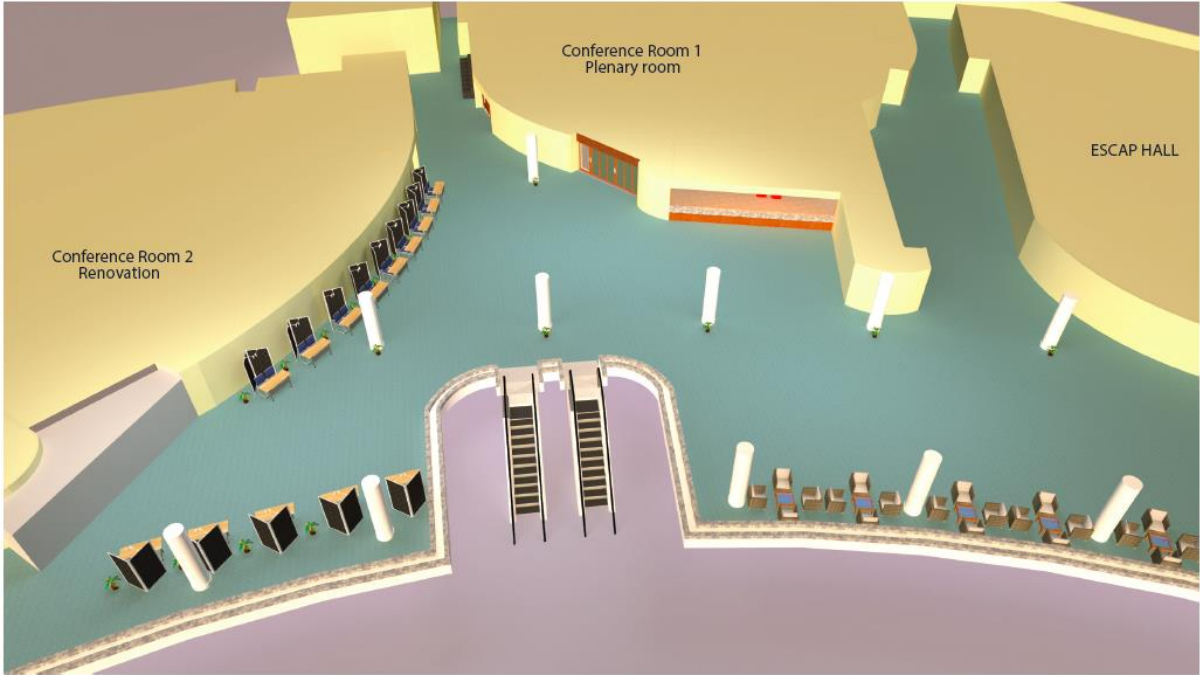
The Exhibition Area is located at the Delegate's Lounge outside Conference Room 1 in Level 2 of the UNCC.

UNCC LEVEL 2



Floor Layout

The Exhibition Area may accommodate 10-15 booths, which will be assigned by the organizers after applications have been reviewed and approved. In allocating booths, the organizers will take into account matching the booth configuration and the products featured to allow participants the best possible way to interact with exhibitors and their solutions.



Booth and Equipment

Booth – Type C (V-shape panels)

The standard booth is Type C with V-shape panels.

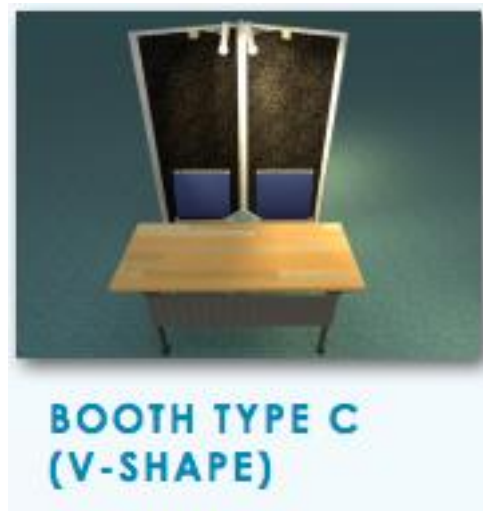
It includes:

- 2 panels
- 2 spotlights
- 2 chairs
- 1 table
- 1 signage for name display

Panel

Standard panel size:

- W 100 x H 200 cm (overall)
- W 90 x H 194 cm (poster area)



Monitors

Exhibitors wanting to showcase digital material at the booth may bring their own laptops and/or request for TV monitors at an additional cost.

Logistics

Setting up

Booth set-up will be on Friday, 26 May 2023 from 09:00 to 17:00 hours. Final set-up for simple booths can be made on Monday, 29 May 2023 from 08:00.

Parking slot is available on a first come-first served policy. Please send the following details to laspinas@un.org by Thursday, 25 May 2023 at 13:00:

- Car model and colour
- Plate number

Operating

Exhibitors will be responsible for managing their own booth for the duration of the exhibition. The organizers and venue management will not be responsible for any valuables left unattended.

Booth attendants should register via <https://indico.un.org/event/1004503/> to secure a badge.

Removal

Exhibitors are requested to remove all materials from the exhibition booth on Thursday, 1 June 2023 between 16:00 to 16:45 hours to allow booth supplier to dismantle the booths shortly thereafter. All items must be removed; items left at the exhibition booths after this time will be discarded accordingly.

Communication Guidelines

Message

All exhibits must align with the aims and purpose of the event, including its organizers, the UN Environment Programme and the Climate and Clean Air Coalition.

Messages must focus on initiatives and desired outcomes and cannot be of a profit-generating nature to promote any specific product or service.

Logo use

The display of logos of commercial entities, as well as co-branding (i.e. non-UN logo beside the UN logo) is never permitted.

Costs and Contact

Costs and payment

Exhibitors are advised to contact your designated focal person to learn more about cost and rental details, as well as payment procedures.

Contact persons

CCAC partners may kindly contact Paul Olawale at paul.olawale@un.org

UNEP partners and regional stakeholders may reach out to Lea Las Piñas at laspinas@un.org

Exhibitor Information

Required information

Kindly submit the following information no later than Wednesday, 17 May 2023 to paul.olawale@un.org and laspinas@un.org.

Name of organization	
Display name	
Contact person	
Contact details	
Description of your exhibition	
Description of items/materials that will be displayed	

Name of registered booth attendant	
Name of registered booth attendant	
Name of registered booth attendant	

--end--