

Reference: Not-INC-2023-0009

28 March 2023

Dear Madam/Sir,

Further to the message circulated by the UNEP Secretariat for the INC on Plastic Pollution on 17 March 2023, we wish to remind all delegates designated to receive financial support for travel to the second session of the intergovernmental negotiating committee to develop an international legally binding instrument on plastic pollution, including in the marine environment (INC-2) to submit their requests by the extended, **final deadline of 31 March 2023**.

All applications must be submitted through the online INDICO portal, at the latest by Friday, March 31. **Information on the application process, as well as the links to register for INC-2 and submit the application for travel support, can be found in Annex A.** Please be informed that only applications submitted via INDICO will be considered.

Funding will be available from the voluntary contributions made by donors to support the participation of a **maximum of two (2) delegates** per eligible country. The funding will cover economy-class round-trip air tickets, as well as daily subsistence allowances and terminal expenses in accordance with the United Nations rules and regulations.

Delegations are encouraged to clearly indicate the priority of funding in their Note Verbale / Letter with the composition of the national delegation to facilitate processing of the requests. Further be informed that registration needs to be approved prior to the submission of the funding requests, as delegates must upload the UN event ticket as a support document to their travel support application.

INC-2 is scheduled to take place at the United Nations Educational, Scientific and Cultural Organization (UNESCO) Headquarters, in Paris, France, from 29 May to 2 June 2023. The session will be preceded by regional consultations on May 28, 2023, at the same venue.

We take this opportunity to remind you that due to space limitations in the venue (a maximum of 1500 delegates at any one time within the precinct of the meeting), there will be a need to issue floating badges. More information on the same will be provided in the coming weeks.

Additional information can be found in the [Information Note for Participants](#) available on the INC-2 webpage.

Please contact unep-incplastic.secretariat@un.org in case of questions.

Yours sincerely,

Signed

The INC Secretariat