

Reference: Not-INC-2023-0026

26 May 2023

Dear Madam/Sir,

Reference is made to the invitation letter of the Executive Secretary of the Intergovernmental Negotiating Committee (INC), Mrs. Jyoti Mathur-Filipp, dated 16 February 2023, to the second session of the INC to develop an international legally binding instrument on plastic pollution, including in the marine environment (INC-2), scheduled to take place at the UNESCO Headquarters, in Paris, France, from 29 May to 2 June 2023.

Please find updated information in this notification.

**Entrance**

Delegates are requested to access the venue via 125 Avenue de Suffren, Paris.

Please have in hand your UN Event Pass received via email when your registration was approved, together with a piece of Photo ID/ Passport.

Once you pass Security you will be directed to the registration counters, whose hours are:

Saturday, 27 May	from 1400 – 1800
Sunday, 28 May	from 0800 – 1800
Monday, 29 May	from 0800 – 1800
Tuesday, 30 May	from 0800 – 1700
Wednesday, 31 May	from 0800 – 1700
Thursday, 1 June	from 0800 – 1700
Friday, 2 June	from 0800 – 1300

The main gate will be open as of 0715 hours each morning from Sunday, 28 May to avoid congestion and allow delegates sufficient time to pass through security.

Access to the venue in the evenings will stop at 8:30 pm daily, unless otherwise announced on the screens.

**Collection of Secondary access cards/"floating badges"**

At the Registration Counter, one delegate from each Member State or Observer will need to collect and sign for the secondary access cards as per guidance below:

Member States :max of 6 badges with access the Venue  
:Of these 6 badges, a max of 4 badges with access to Plenary floor [INC2/PLENARY]

Observers UN/IGO :max of 2 badges with access to Plenary floor [INC/PLENARY]

Observers NGOs:

**28 AND 29 MAY: max of 2 badges with access to the Venue \***

30 MAY Onwards: max of 1 badge with access the Venue \*

\*With the exception of the Opening Plenary on 29 May, there is availability of 80 microphones with 2 seats each on ground level of Plenary room, to those organizations wishing to take the floor. We encourage those not planning to take the floor, to proceed to the gallery, Salle IV or Salle XII.

### **Catering**

Restaurant facilities located in Hall Segur and Hall Pas perdue on the Ground Level will be open as off 0800 as of Sunday 28 May.

### **Entrance to the Halls**

On Monday 29 May, for the opening plenary, entrance will be for Member States with the Secondary Badge "INC2/Plenary" only.

All others will use the gallery of the Plenary Hall accessible from the second floor.

The session will be broadcasted in the 6 UN languages in Hall 4, located on the Second Floor and in English only in Hall 12.

For all other Plenary sessions, due to the limited number of available seating with microphones, observers who plan to take the floor are kindly requested to enter from the Ground level of the plenary, while all others are requested to use the Gallery and overflow rooms.

### **Daily Calendar**

A live daily calendar is accessible at: <https://www.unep.org/events/conference/second-session-intergovernmental-negotiating-committee-develop-international>

### **Access to Webcasting**

For all Plenary Sessions, YouTube livestreaming is available in the 6 UN Languages and is a public link.

For all Contact Group Sessions, access is limited to accredited delegates except Media, through the Interactio platform, via a dedicated login credentials.

Links to the above platforms will be available on the INC homepage at <https://www.unep.org/events/conference/second-session-intergovernmental-negotiating-committee-develop-international/webcast>

A guide to the usage of the Interactio platform is also available at the above webpage. The INC Secretariat remains at your disposal for any information as needed through [unep-incplastic.secretariat@un.org](mailto:incplastic.secretariat@un.org).

Yours sincerely,

*Signed*

The INC Secretariat