

Reference: Not-INC-2022-0008

16 December 2022

Dear Madam/Sir,

Further to the notification communicated on 9 December 2022 from the Executive Secretary of the INC Plastic Pollution Secretariat inviting written submissions from Members of the Committee and observers, the secretariat, in consultation with the Chair, has prepared a template for the written submissions.

The attached template is intended to provide guidance to Members of the Committee and observers in structuring their written submissions. Please note that the template is intended as guidance only.

All written submissions should be sent to unep-incplastic.secretariat@un.org by the deadlines specified below. All submissions received from Members of the Committee and observers will be made available on the INC webpage.

Deadline for submissions:

- **6 January 2023** for written submissions from observers.
- **10 February 2023** for written submissions from Members of the Committee.

These dates will ensure sufficient time for Members of the Committee to consider submissions from observers and include relevant issues therein in the Member submissions. It will also enable the secretariat, in consultation with the Chair, to consider the submissions in the potential options for elements paper to be developed, translated and posted online six weeks prior to INC-2.

I take this opportunity to wish you and your family a happy, healthy, and joyous holiday season.

Sincerely,

Signed

Jyoti Mathur-Filipp
Executive Secretary,
Secretariat for the INC on Plastic Pollution

Call for written submissions – Proposed response template on the potential options for elements towards an international legally binding instrument

On 9 December 2022, the Executive Secretary of the INC Plastic Pollution Secretariat sent a notification inviting written submissions from members of the committee and from observers. The template below is intended to provide guidance to members of the committee and observers in structuring the written submissions.

As requested by INC-1, written submissions will inform the secretariat in the preparation of a document with potential options for elements towards an international legally binding instrument, for consideration at the second session of the INC, without in any way prejudging what the committee might decide regarding the structure and provisions of the instrument. The document is to be based on a comprehensive approach that addresses the full life cycle of plastics as called for by UNEA resolution 5/14, including identifying the objective, substantive provisions including core obligations, control measures, and voluntary approaches, implementation measures, and means of implementation.

The template below is meant to assist Members and Observers to prepare their written submission as a guide. A number of documents prepared for INC-1 are of relevance, notably UNEP/PP/INC.1/5 on 'Potential elements, based on provisions in paragraphs 3 and 4 of United Nations Environment Assembly resolution 5/14, including key concepts, procedures and mechanisms of legally binding multilateral agreements that may be relevant to furthering implementation and compliance under the future international legally binding instrument on plastic pollution, including in the marine environment'.

The template is divided into three sections:

- I. Substantive elements
- II. Implementation elements
- III. Additional input

All written submissions must be sent to unep-incplastic.secretariat@un.org. The statements received will be compiled and made available the INC webpage.

Please note that it is not required for all fields to be answered in the template for submission.

Deadline for submissions:

- 6 January 2023 for written submissions from observers.
- 10 February 2023 for written submissions from Members of the Committee.

II. Implementation elements

1. Implementation measures

- a) *How to ensure implementation of the instrument at the national level (eg. role national action plans contribute to meeting the objectives and obligations of the instrument?)*
- b) *How to ensure effectiveness of the instrument and have efficient national reporting?*
- c) *Please provide any other relevant proposals or priorities here on implementation measures (for example for scientific and technical cooperation and coordination as well as compliance).*

2. Means of Implementation

With respect to means of implementation, document UNEP/PP/INC.1/5 covers the following elements: capacity-building, technical assistance, technology transfer on mutually agreed terms and financial assistance.

- a) *What measures will be required to support the implementation of the instrument?*

III. Additional input

Please provide any other relevant proposals or priorities here (for example introductory elements; awareness-raising, education and exchange of information; research; stakeholder engagement; institutional arrangements and final provisions).
