
Meeting of the Bureau of the Ad hoc open-ended working group on a science-policy panel to contribute further to the sound management of chemicals and waste and to prevent pollution
Monday, 26 June 2023
16:00 – 18:00 (EAT; GMT + 3)
Online meeting

OEWG 2/5 Institutional Arrangements and Rules of Procedure for Sessions of the Plenary Annotated Outline

I. Introduction

- Context and mandate from OEWG 1.2, to include the UNEA resolution 5/8, and OEWG 1.1.
- How the present working document fits into document OEWG.2/3 “skeleton outline”.
- The relationship between content of this document and documents OEWG.2/4 Scope, objective, functions, and operating principles, OEWG.2/6 Relationship of the panel with key stakeholders, and OEWG.2/7 Work-related processes and procedures.
- The availability of OEWG.2/INF.3 Background document on institutional arrangements.

II. Components of Institutional Arrangements

Explain this section will describe the institutional arrangements to be expected for a panel, based on review of the Science Policy processes that have been reviewed thus far (IPCC, IPBES, IRP, GEO, and stratospheric ozone). The institutional arrangements for the above-mentioned bodies are reviewed and discussed in detail in INF.3.

For each, we will begin with a general explanation of the type of institutional arrangement, followed by a detailed discussion of the structures, membership, terms of reference (including administrative and scientific/technical functions), and work arrangements.

This section would also address features that would need to be decided along with the selection of an institutional arrangement. In addition, it would highlight implications of trade-offs, including relating to:

- Composition and size (nomination/selection process, term/length of office)
- Modalities of meetings (frequency, in-person vs online, availability of interpretation...)
- Terms of reference/rules of procedure specifically for the subsidiary body

Each item in this section, would end with a brief note on what “OEWG may wish to consider” going forward.

a. Decision-making/deliberation body (*plenary*)

Brief discussion of plenary (including elements already provided for in Resolution 5/8) and also refer to Section III of this document for Rules of Procedure for Plenary.

b. Subsidiary bodies

Introduction to this section: each of these subsidiary bodies supports/reports to plenary.

- i. Administrative oversight (*Bureau, Executive Committee, Steering committee, IMAG...*)**

Note that in some instances administrative and scientific oversight is combined.

- ii. **Scientific oversight** (*Bureau/MEP/Scientific Panel/MESAG...*)
 - iii. **Delivery of functions** (*working groups, expert groups, panels, technical options committees, task forces*)
 - iv. **Other subsidiary bodies** (*conflict of interest, technical support units*)
- c. **Secretariat**

Would include information on hosting/co-hosting arrangements.

- d. **Partnership Arrangements with Conventions** (*Basel, Rotterdam, Stockholm, Minamata, etc.*), **and UN agencies**

Link to document OEWG.2/6 on Relationships with relevant key stakeholders.

- e. **Financial Arrangements** (*Trust Fund or similar*)

III. Rules of Procedure for Sessions of the Plenary

Explain that the Rules of Procedure document is typically used to set out details of some of the institutional arrangements as presented in Part II of this document.

Based on the outcomes of the OEWG 2 on institutional arrangements, the OEWG may wish to consider requesting the Secretariat to develop draft rules of procedures, including on:

- a. **Scope**
- b. **Definitions**
- c. **Venues, dates and notice of sessions**
- d. **Members and observers**
- e. **Admission of observers**
- f. **Agenda**
- g. **Representation, credentials and accreditation**
- h. **Members and operation of the Bureau and/or equivalent structure(s)/institution(s)**
- i. **Election of members of the Bureau and/or equivalent structure(s)/institution(s)**
- j. **Nominations**
- k. **Subsidiary bodies (members, operation, election of members...)**
- l. **Conduct of business**
- m. **Decision-making**
- n. **Languages**
- o. **Modifications to the rules of procedure**