
Meeting of the Bureau of the Ad hoc open-ended working group on a science-policy panel to contribute further to the sound management of chemicals and waste and to prevent pollution
Monday, 26 June 2023
16:00 – 18:00 (EAT; GMT + 3)
Online meeting

OEWG.2/7 Overview of work-related processes and procedures Annotated Outline

I. Introduction

- Context and mandate from OEWG 1.2, to include the UNEA resolution 5/8, and OEWG 1.1.
- How the present working document fits into the “skeleton outline”
- The relationship between content of this document and document 4 on scope, objective, functions and operating principles, document 5 on institutional arrangements and rules of procedure for sessions of the plenary, and document 6 on relationship of the panel with key stakeholders.

II. Process for determining and executing the work programme of the panel, including prioritization framework

- Introduction to work programme development and execution, including commonalities and differences in the approaches of relevant bodies, and including how a prioritization framework fits into the process.
- Consideration of the reception of inputs, scoping, prioritization/priority setting, the relevant advisory or consulting bodies/entities involved in the decision-making process (including plenary), role of various bodies (including bureau, secretariat and others) in the execution of the work programme.
- Examples of existing relevant bodies with references to supporting Annexes/INF with relevant decision/documents
 - IPBES
 - IPCC
 - GEO
 - IRP
 - Ozone

II.b. Prioritization framework

- Overview of what a prioritization framework is/does, including scoping, priority setting, and decision making (within the context of the established scope, objectives, operational principles, functions etc.).
- Characteristics of a prioritization framework (e.g., inclusive, open, transparent, comprehensive) and criteria for analysis.
- Examples of existing relevant bodies with references to supporting Annexes/INF with relevant decision/documents
 - IPBES
 - IPCC
 - GEO
 - IRP

- Ozone

III. Arrangements for identifying and engaging with experts to contribute to the work of the panel

- Introduction to identifying and engaging with experts to contribute to the work of the panel, including commonalities and differences in the approaches of relevant bodies.
- Considerations of identification/engagement of experts including expertise, types of work that experts are engaged to do (author, reviewer etc.), geographic representation, gender balance, relevant experience, and scope of work expected.
- Examples of existing relevant bodies, including references to supporting Annex/INF with specific TORs or relevant decisions/documents
 - IPBES
 - IPCC
 - GEO
 - IRP
 - Ozone

IV. Procedures for the review and adoption of reports and assessments produced by the panel

- Introduction to the review and adoption of reports and assessments, including commonalities and differences in the approaches of relevant bodies.
- Consideration of various stages of review (e.g., expert, government, other), tasks of the reviewers, protocols for addressing errors, use of literature in the deliverables, timeline, key terms (e.g., acceptance, adoption, approval, or finalized), which body can provide these designations (e.g., accepted by a working group, or adopted by a panel)
- Examples of existing relevant bodies with references to supporting Annexes/INF with relevant decision/documents
 - IPBES
 - IPCC
 - GEO
 - IRP
 - Ozone

V. Conflict of Interest

- Introduction to conflict of interest policies/guidelines/principles (COAPs), including commonalities and differences in the approaches of relevant bodies.
- Relevant considerations for conflict of interest including purpose and scope, implementation/oversight (and consideration of the establishment of a COI committee), and declarations of conflicts of interest.
- Examples of existing relevant bodies with references to supporting Annexes/INF with relevant decision/documents
 - IPBES
 - IPCC
 - GEO
 - IRP
 - Ozone

In support of the above sections, information documents providing detailed information and examples will be developed as follows:

- INF 5: Documents and decisions relevant to the process for determining and executing the work programme of the panel, including prioritization framework;
- INF 6: Documents and decisions relevant to the arrangements for identifying and engaging with experts to contribute to the work of the panel;
- INF 7: Documents and decisions relevant to the procedures for the review and adoption of reports and assessments produced by the panel;
- INF 8: Documents and decisions relevant to conflict of interest.