



**United Nations
Environment
Programme**



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ENGLISH



MEDITERRANEAN ACTION PLAN

Meeting of the Bureau of the Contracting Parties to the
Convention for the Protection of the Marine Environment
and the Coastal Region of the Mediterranean and its Protocols

Madrid, Spain 18-19 September 2008

ANNOTATED PROVISIONAL AGENDA

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Introduction

1. At the invitation of the Government of Spain and in consultation with the President and members of the Bureau, it was decided that the meeting of the Bureau will be held on 18 and 19 September 2008, in "Palacio de Zurbano", Zurbano nº 7, Madrid, Spain.
2. The following annotations to the provisional agenda were prepared by the Secretariat to assist the meeting in its deliberations.

Agenda item 1: Opening of the meeting

3. The meeting will be opened at 09:30 hrs on Thursday 18 September 2008, by the President of the Bureau.

Agenda item 2: Adoption of the Provisional Agenda and organization of work

4. The Provisional Agenda prepared by the Secretariat, was distributed as document UNEP/BUR/67/1.
5. The meeting will review and adopt the Provisional Agenda. Simultaneous interpretation in Arabic, English and French will be available for all sessions.
6. It is expected that the Bureau will tackle all items of the Provisional Agenda during its one and a half day meeting including the adoption of a list of decisions. It is envisaged to close the meeting of the Bureau at mid-day on 19 September 2008. The report of the meeting will be prepared by the Secretariat and distributed to the members of the Bureau for comments and approval through circulation.

Agenda item 3: Progress Report by the Secretariat on activities carried out since the last Meeting of the Contracting Parties to the Barcelona Convention

7. The Coordinator of MAP will present document UNEP/BUR/67/3 "*Progress Report by the Secretariat on activities carried out since the last Meeting of the Contracting Parties to the Barcelona Convention*".
8. The meeting is expected to comment on and take note of the progress report on the implementation of the activities carried out and their achievements. A specific attention is expected to be given by the Bureau on the a number of issues as:
 - Entry into force of the amendment to the LBS Protocol
 - New nomination for the Compliance Committee
 - MAP reporting system
 - ECP ToRs
 - Implementation of the Governance paper
 - Organization of the Ministerial Segment
 - First exchange of views on the Ministerial Segment agenda
 - MCSD membership criteria for the academic sector and eminent experts
 - Financial Management Audit ToRs

- Assessment of MAP/NGOs cooperation
- MCSD/MSSD

9. The meeting is expected to have an exchange of views on those issues and provide the Secretariat with guidance as appropriate and take decisions.

Agenda item 4 **Date and place of the next meeting of the Bureau**

10. The meeting is expected to decide on the date and place of the next meeting of the Bureau.

Agenda item 5 **Any other business**

11. The meeting will consider other issues, which may be raised during the meeting.

Agenda item 6: **Conclusions and decisions**

12. The Secretariat will submit for adoption a set of decisions. The report of the meeting will be circulated to the members of the Bureau at a later stage for adoption.

Agenda item 7: **Closure of the meeting**

13. The meeting is expected to be closed by the President or her representative at 13:00 hrs on Friday 19 September 2008.

TIMETABLE

Thursday, 18 September 2008

09.30	1) Opening of the meeting 2) Adoption of the Provisional Agenda and organization of work	President of the Bureau
10.00	3) Progress Report by the Secretariat on activities carried out since the last Meeting of the Contracting Parties Legal issues	MAP Coordinator and Bureau Members
11.00	Coffee break	
11.30	3) Progress Report by the Secretariat Legal Issues (continued)	MAP Coordinator and Bureau Members
13.00	Lunch Break	
15.00	3) Progress Report by the Secretariat (continued) Institutional Aspects, Cooperation	MAP Coordinator and Bureau Members
16.30	Coffee break	
17.00	3) Progress Report by the Secretariat (continued) MCSD/MSSD Implementation Information Financial and Personnel matters	MAP Coordinator and Bureau Members

Friday, 19 September 2008

09.30	3) Progress Report by the Secretariat Components (continued) 4) Date and place of the next meeting of the Bureau 5) Any other business	MAP Coordinator and Bureau Members
11.00	Coffee break	
11.30	6) Conclusions and decisions 7) Closure of the Meeting	By the President of the Bureau