

Reference: Not-INC-2023-0035

15 August 2023

Dear Madam/Sir,

Further to the [invitation letter](#) from the Executive Secretary dated 5 July 2023, we wish to remind all delegates designated to receive travel support to attend the third session of the intergovernmental negotiating committee to develop an international legally binding instrument on plastic pollution, including in the marine environment (INC-3) to submit their requests by the set **deadline of 25 August 2023, 23:59 PM, East Africa Time**. For the necessary travel arrangements to comply with the United Nations rules and regulations, nominations for funding support after the deadline of 25 August cannot be guaranteed.

All applications for travel support must be submitted through the online INDICO portal.

Delegations are also kindly requested to clearly indicate in the Note Verbale or nomination letter with the composition of the national delegation, which two (2) delegates are nominated to receive travel support, in order of priority.

Further be informed that delegates must have their registration to INC-3 approved prior to the submission of the funding requests.

For more details on the process and required documentation please consult Annex A, attached. Additional information can be found in the Information Note for Participants available on the [INC-3 webpage](#).

The INC Secretariat remains at your disposal for any information as needed through unep-incplastic.registration@un.org.

Yours sincerely,

Signed

The INC Secretariat