

**Embassy of the Hashemite
Kingdom of Jordan-Nairobi**



Kingdom of Morocco



Ministry of Energy Transition and
Sustainable Development

10 August 2023

Excellency,

We have the honour to share the main outcomes of the first joint retreat of the Bureau of the United Nations Environment Assembly and the Bureau of the Committee of Permanent Representatives, held in Tangier, Morocco, on 6 and 7 July 2023.

The main outcomes are as follows:

- The Bureaux endorsed the draft provisional agenda and the draft annotated provisional agenda of UNEA-6, which have been made available on the website of UNEA-6, and requested the Secretariat to proceed with the issuance of both documents in all United Nations official languages.
- The Bureaux also endorsed the proposed structure of UNEA-6, including having the Multilateral Environmental Agreements (MEAs) day on 28 February, holding three leadership dialogues and a multistakeholder dialogue, on the understanding that the timing of the meetings may be adjusted as preparations progress.
- The Bureaux agreed that UNEA-6 will be held fully in person while informal consultations will be held in a hybrid format.
- The Bureau agreed that all Member States will have an opportunity to deliver one national statement during the high-level segment, and while national statements are to be delivered in person, however, on an exceptional basis, video messages can be provided by Heads of State and Government who will not be able to participate in person. The pre-recorded video messages will be played in the meeting following an introduction by the presiding officer.
- With regard to the supplementary item entitled “Cooperation with multilateral environmental agreements” (MEAs), the Bureaux agreed that the supplementary item will be considered on Wednesday, 28 February, with a formal opening, followed by two consecutive high-level dialogue sessions, resulting in the summaries to be presented at the closing plenary meeting on 1 March to be included in the proceedings report of UNEA-6. The Bureaux also noted that the meeting could start before 10 a.m. to have two full three-hour dialogues i.e., 10 a.m. – 1 p.m. and 3 to 6 p.m. The Bureaux requested the Secretariat to provide a revised thematic focus of the second high-level dialogue for the consideration of the Bureaux at a later date. The Bureaux welcomed the proposal to have an exhibition space or pavilion during the week of UNEA to showcase cooperation between UNEP and MEAs, the other UN entities and MEAs.
- The Bureaux endorsed the guidelines on the submission of draft resolutions and decisions to UNEA-6 with a slight change to paragraph 4 (v) (h) by deleting the text on sources of funding for draft resolutions and decisions. The Bureaux also endorsed the deadline for submission of draft resolutions and decisions by 18 December 2023. The Bureaux requested the Secretariat to make the guidelines available on the UNEA-6 website.

**Ministers responsible for the Environment
Members of the Committee of Permanent Representatives
Major Groups and Stakeholders**


- The Bureaux welcomed the communications strategy for UNEA-6.

United Nations Avenue, Gigiri
PO Box 30552 – 00100, Nairobi, Kenya
Tel: +254 207624330 | unep-sgb@un.org
www.unep.org

We invite you to read the full summary of the meeting, which is attached to this letter. The guidelines for the submission of draft resolutions and decisions are available here. The documents that were considered at the joint retreat are available on the meeting portal.

Please accept, Excellency, the assurances of my highest consideration.

السفير
فiras الخوري


Dr. Leila BENALI
Minister of Energy Transition
and Sustainable Development

H.E. Firas Khouri
Chair of the Committee of Permanent Representatives and
Ambassador of the Hashemite Kingdom of Jordan to
Kenya and Permanent Representatives to UNEP

H.E. Leila Benali
President of the UN Environment Assembly and Minister
of Energy Transition and Sustainable Development of
Morocco