Second session of the ad hoc open-ended working group on a science-policy panel to contribute further to the sound management of chemicals and waste and to prevent pollution (OEWG 2)
Dead Sea, Jordan, 11 December - 15 December 2023

Logistics note for participants

I. Date and venue

The second session of the ad hoc open-ended working group on a science-policy panel to contribute further to the sound management of chemicals and waste and to prevent pollution (OEWG 2) will be held at the King Hussein bin Talal Convention Centre in the Dead Sea, Jordan from Monday, 11 December to Friday, 15 December 2023. The meeting will also be live streamed online.

The meeting will take place at the following venue:

King Hussein bin Talal Convention Centre
Hotels Area, Dead Sea
Sweimeh, 11953,
Hashemite Kingdom of Jordan

King Hussein bin Talal Convention Centre managed by Hilton

OWEG 2 will be opened on Monday, 11 December at 10 a.m. Attendance in the meeting is limited to registered participants. The meeting schedule will be made available on the dedicated webpage once finalized.

The Secretariat will also provide facilities for preparatory meetings on 9 and 10 December 2023 at the same venue.

II. Visa information (information as of August 2023)

The issuance of visas is the sole responsibility of the government of the Hashemite Kingdom of Jordan. It is the delegate’s responsibility to obtain an entry visa to the Hashemite Kingdom of Jordan.

Participants traveling with national passports from non-restricted countries can obtain a visa upon arrival in the Hashemite Kingdom of Jordan for JOD40. Participants traveling with national passports from restricted countries should obtain a visa prior to commencing travel to the Hashemite Kingdom of Jordan. Entry visa formalities may take up to 4-6 weeks to process. The Secretariat
invites its participants to consult the Jordanian Embassy or consulate in their countries to have more information on visa requirements.

The list of the restricted countries can be found on the Ministry of Interior website here: Restricted and Non Restricted Countries (Nationalities) - Ministry of Interior (moi.gov.jo)

Participants with valid UNLP can obtain a visa upon arrival at the airport free of charge.

Participants can obtain an invitation letter through the event registration platform to support their visa application, as explained in the following paragraph.

III. Registration, badges and stakeholder accreditation

Participants wishing to attend the meeting are requested to register through the online meeting platform no later than 31 October 2023. The registration system contains participant information from the first session of the ad hoc open-ended working group (OWEG 1.2), which can be updated and used to register for the current meeting.

The registration platform allows approved participants to receive an official invitation letter to the meeting, should they require one for their visa application.

In addition to Member State representatives, Major Groups and Stakeholders’ organizations accredited to UNEA, stakeholders admitted as observers to the meetings of relevant chemicals and waste-related multilateral environmental agreements (MEAs), and focal points representing non-governmental organizations under the Strategic Approach to International Chemicals Management (SAICM) are invited to participate in the work of the OEWG as observers. Stakeholders admitted as observers to the meetings of the World Health Organization (WHO) and the International Labour Organization (ILO) may also be admitted to the meeting to participate in the work of the OEWG as observers.

Participants attending OEWG 2 are expected to arrive the day before the opening ceremony, therefore on 10 December 2023. Participants attending preparatory meetings are expected to arrive the day before the meetings, therefore on 8 December 2023. All participants should depart from the evening of 15 December 2023.

Registered participants are encouraged to collect their identification badges at the main entrance of the meeting venue from 1 p.m. until 6 p.m. on Saturday, 9 December 2023, on Sunday between 8 a.m. until 6 p.m. or Monday-Friday between 9 a.m. and 6 p.m. Participants are requested to present valid passports or identification cards when collecting their badges, which must be worn at all times in the meeting venue.

For security reasons, badges must be displayed to gain admission both to King Hussein bin Talal Convention Centre and to the meeting rooms. The loss of an identification badge must be communicated to the staff at the registration desk immediately so that a replacement can be issued.

Organizations that wish to send their representative to the meetings but have not received an invitation are requested to send an email to spp-cwp@un.org. Interested stakeholders who are not already accredited to UNEP can find more information about how to become accredited at https://www.unep.org/civil-society-engagement/accreditation.
IV. Sponsored participants

In addition to registering online through the link provided above, any delegate designated to receive financial support for travel and daily subsistence allowance are requested to fill out an online form through the following link: https://indico.un.org/event/1005806/ and attach the following three documents. The deadline to request funding is **30 September 2023**:

1. Event Ticket (Approved Registration for Attendance at OEWG 2).
2. Note Verbale nominating the delegate who should be receiving the travel funding.
3. Copy of the passport bio-page.

Participating Governments are requested to indicate in their formal letter from the Ministry or a Note Verbale from the Embassy or Permanent Mission, the delegate who should be receiving the travel funding.

For the necessary travel arrangements to comply with the United Nations rules and regulations, nominations or replacements of delegates received after the deadline cannot be guaranteed consideration for funded support. Final decision on travel requests will be subject to available financial resources.

For any questions, see below list of contacts:
Registration of Member States – SPP Secretariat (spp-cwp@un.org)
Major Groups Registration and Travel Support - SPP Secretariat (spp-cwp@un.org)
Travel Support for Member States - SPP Secretariat (spp-cwp@un.org)

Financial assistance includes a return air ticket using the most economical fare as approved by the United Nations, to be issued by the travel agency working with the United Nations, and daily subsistence allowance (DSA) for the Dead Sea area by means of a debit card. As of 1 April 2023, the DSA rate for the Dead Sea area is **$260** per day; that rate is, however, subject to change.

Please note that sponsored participants who are unable to stay for the entire duration of the meeting are requested to inform the secretariat as soon as possible after their arrival, so that their subsistence allowance can be adjusted accordingly.

For further enquiries regarding the financial assistance that may be provided to representatives of eligible countries, please contact the Secretariat (spp-cwp@un.org).

V. Hotel accommodation

Participants are responsible for making their own accommodation arrangements and are advised to do so as soon as possible. Participants are encouraged to book their room at the Hilton Hotel, where the conference is hosted, and to do so through the following contact, which will provide tailored rates for the event.

**Hilton Dead Sea Hotel**

Please find the booking link here: [Hilton Event Email (eventsathilton.com)](mailto:hilton.event.email@eventsathilton.com)

Available rooms are:
Standard Room: JOD 100.00 ++ on BB
Seaview Room: JOD 130.00 ++ on BB
Junior Suite: JOD 190.00 ++ on BB

Kempinski Hotel Ishtar Dead Hotel room rate
Superior room at 125++JD / 135++JD for single/double occupancy on BB
Junior Suites at 185++JD/ 195++JD for single/double occupancy on BB.
Link: https://www.kempinski.com/en/booking/select_room?hotelId=1664&clearBookingParams=1&room1Adults=1&startDate=2023-12-08&endDate=2023-12-15&promoCode=UNDP231208

Crowne Plaza Dead Sea Hotel room rate:
Single standard room at 65 ++JD/ 75++ JD for single/double occupancy on BB
Reservation email: cpr.deadsea@ihg.com

Movenpick Resort and Spa Dead Sea
Single standard room at 85 ++JD/ 95++ JD for single/double occupancy on BB
Reservation email: groups.jordan@movenpick.com cc: ghaith.pawlo@movenpick.com

Dead Sea Marriott Resort & Spa
Single standard room at 89 ++JD/ 99++ JD for single/double occupancy on BB
Reservation link: https://www.marriott.com/event-reservations/reservation-link.mi?id=1694515749780&key=GRP&app=resvlink

VI. Health requirements and medical facilities
Travel Insurance and health insurance coverage are not provided by the United Nations and all participants are encouraged to arrange for their own travel health insurance, that covers both health and accident, prior to departure from the country of residence. Medical costs incurred in the Hashemite Kingdom of Jordan will be directly borne by the participant. It is the delegate’s own responsibility to ensure he meets all health-related requirements to enter to the Hashemite Kingdom of Jordan.

Vaccines Recommended for All Travelers
Routine vaccinations: Consult your doctor to ensure all routine vaccinations - such as for diphtheria, tetanus, polio, tuberculosis, influenza, measles, mumps, pertussis, rubella, varicella, H1N1, etc. - are up to date.

Currently, there is no COVID-19 testing or vaccination requirements for passengers entering Jordan. However, the complete vaccination cycle is strongly recommended.

United Nations buildings are smoke-free areas. Smoking is only allowed in the designated areas outside the buildings.

VII. Meeting documents and presentations
The Secretariat will use the meeting webpage to provide access to meeting documents and general information during the meeting. Parties wishing to submit conference room papers should email them to the Secretariat (spp-cwp@un.org).
VIII. Meeting rooms
To reserve rooms for regional and bilateral meetings before the start of the meeting, participants are invited to send an email to the OWEG Secretariat (spp-cwp@un.org) indicating the date, time, duration and number of participants. Owing to the limited availability of rooms at King Hussein bin Talal Convention Centre, the Secretariat may not be able to fulfil all requests.

Requests to reserve rooms once the meetings have started should be made to the Conference Officer, Francisco Vasquez (francisco.vasquez@un.org), with the Secretariat in copy (spp-cwp@un.org).

IX. List of participants
A preliminary list of participants will be posted online before the closure of the meeting for individual verification of participants’ contact details. To facilitate the compilation of the List of Participants, delegations of States Members of the United Nations, members of United Nations specialized agencies, regional economic integration organisations and observer organizations are requested to include in the delegation lists, a comprehensive list of the members of their respective delegations to the Secretariat, with the functional titles and designations of the delegates.

Delegates are requested to verify the accuracy of the information on the list, including names, designations, contact information and the order in which the names of delegation members are presented, and to sign the list and return it to the meeting room attendants or to the helpdesk. Corrections can also be sent to spp-cwp@un.org. The final list of participants will be made available on the meeting portal following the closure of the meeting.

The List of Participants will include the information provided during registration by Members and Observer organizations.

X. Side events
There will be no side events during the meeting.

XI. Catering services at King Hussein bin Talal Convention Centre
To reserve any catering services or for more information, please send an email to the Hilton Hotel at Sherry.AnnApinado@hilton.com.

XIII. Local transportation
Participants should make their own transport arrangements to and from King Hussein bin Talal Convention Centre.

Taxi Airport transportation is available 24 hours. The cost per way is JOD 30.00 – JOD 35.00 equivalent to approximately USD 42 – USD 50.
Kindly note that Ubers are not available to pick up passengers at the airport.

Participants can drive in Jordan using an International Driving Permit with third party insurance.
Alternatively, you may wish to request an airport pick-up and/or drop-off from the hotel directly, or through the assigned travel company:

**XIV. Safety and security**

The contact information for the United Nations Department of Safety and Security in the Hashemite Kingdom of Jordan is:

UNDP Security Warden: Ms. Sawsan Alawad +962 79 0984514
Coordination Associate: Ms. Hanadi Elias +962 79 1467801
UNDSS Field Security Associate: Mr. Mohammad Tabboush +962 79 5900951

The Hashemite Kingdom of Jordan emergency numbers are:

General emergency number/police: 911

**XV. Local currency**

Participants may be required to declare the value of the currency in their possession on arrival at the Airport.

Participants are encouraged to withdraw in the local currency, the Jordanian Dinar (JOD).

The US dollar is widely accepted in the local market, as well as Visa, Master card and American Express.

Participants are advised to keep a few small notes handy for tips to porters, bell boys, etc.

ATMs are available throughout the Hashemite Kingdom of Jordan. At the meeting location, they are available in hotels and malls.

**XVI. Local weather and time**

The temperature at the Dead Sea area in December averages 16°C to 24°C (60.8°F to 75.2°F). The conference rooms are air-conditioned, and the temperature is maintained in the range of 23°C to 24°C (73°F to 75°F).

The standard time zone in Jordan is UTC + 3 hours.

**XVII. Language in Jordan**

Arabic is the main language in Jordan. English is more prevalent in government and commercial settings. However, taxi and tuk-tuk drivers often have very limited knowledge of English. Participants are therefore encouraged to carry the address of their hotel in Arabic script.

**XVIII. Other practical information**

**A. Travel advisory**

Visitors are advised to always respect Jordanian customs.
The political situation in Jordan is stable. However, protests do sometimes occur in Amman and other cities. The majority of such protests are peaceful, but you should take sensible precautions, follow news reports and avoid all political gatherings and demonstrations.

Participants are advised against all but essential travel to within 3km of Jordan’s border with Syria. The situation in southern Syria is fragile and security threats in the form of instability or terrorist activity could arise with little or no notice. Participants are advised against all travel to Syria and to provinces bordering Iraq. Jordanian army and police units patrol the entire border area with both Syria and Iraq. Terrorist groups are present in Syria and Iraq.

Participants should take particular care at all border areas and if crossing into any neighbouring country. Landmines may be located near military installations and borders. Minefields are usually fenced off and marked with a skull and crossbones sign, but fences and signs may be in a poor state of repair.

Crime levels are generally low: most crime is limited to pickpocketing, occasional bag snatching and theft from cars. Be vigilant and keep your money, passport and valuables secure.

Women travellers often receive unwanted attention in the form of verbal and physical harassment by individuals or groups of men. Female participants should take care when walking or travelling alone even during daylight hours.

In the rainy season (approx. November-March), the Government of Jordan sometimes issues flood alerts, particularly along the Jordan valley. Participants should be alert to potential advisories which can result in diversions and road closures.

**B. Accessibility support for persons with special needs**

In order to enhance accessibility for persons with special needs, including brain lesions and visual, physical, hearing and speech impairments, assistive devices are available upon request in a designated area at the Accessibility Centre of the King Hussein bin Talal Convention Centre. To reserve devices or for more information, please send an email to the Hilton Hotel at Sherry.AnnApinado@hilton.com.

**C. Phone access codes**

The country code for the Hashemite Kingdom of Jordan is +962.

**D. Electrical power supply**

The voltage in Jordan is 230 V running at 50 Hz, and the plug types used are C, D, F, G, and J plugs, shown below. Hybrid sockets, which accept all three types, are found in most hotels. Delegates are strongly encouraged to carry their own adapters for use with laptops and other electrical appliances, as the Secretariat will not be able to provide adapters. Adapters can be purchased from shops dealing in electronic and electrical items.
E. SIM cards for mobile phones

Local SIM cards that can be used with unlocked phones are available from post offices, convenience stores and newsstands and at shops in the Arrivals terminal and in malls near the meeting location. A valid passport is required for purchase of a SIM card.

F. Prayer and meditation rooms

The prayer and meditation rooms are available at the King Hussein bin Talal Convention Centre.

G. Wi-Fi and printing

Free wired and wireless connection will be available in all rooms of the King Hussein bin Talal Convention Centre. A business centre is available at the Hilton Hotel for Fax/e-mail and printing of documents.

H. Restaurants and cafés

Catering services for lunch and coffee breaks will be provided at the King Hussein bin Talal Convention Centre according to the times described in the meeting agenda, from Monday to Friday.

To protect the environment, single-use plastic bottles and cups will not be available within the King Hussein bin Talal Convention Centre.

Restaurants, fast food outlets and food stands for dinners can be found at the hotels and at the Samarah Mall, next to the Hilton Hotel.

XIX. Tourism

Petra is one of the world’s most treasured UNESCO Heritage Sites and it attracts hundreds of thousands of visitors annually. It has strict opening and closing hours which all visitors should
adhere to. There have been incidents of tourists being locked in Petra overnight. The ancient site and visitor centre are open to visitors daily from 6am to 6pm during the summer and 6am to 4pm in winter. Remaining within Petra outside of these hours is not permitted and could lead to arrest and prosecution. Ticket prices are displayed and anyone needing clarification should ask the tourist office staff before agreeing any additional charges.

Should participants be interested in organising personal trips in Jordan, they are advised to contact the designated travel agency at: moayad@plazaholidays.com

Looking forward to seeing you in Jordan!