

# Towards a science-policy panel to contribute further to the sound management of chemicals and waste and to prevent pollution

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10th Bureau Meeting

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# 1

**Opening of the meeting and adoption of the agenda**

# Agenda

- 1. Opening of the meeting and adoption of the agenda**
- 2. Summary of the Bureau meeting on 8 August 2023**
- 3. Organization of intersessional work leading up to OEWG 2**
- 4. Engagement of stakeholders in the OEWG meetings and process**
- 5. Organization of work**
- 6. Other matters**
- 7. Closure of the meeting**

# 2

## **Summary of the Bureau meeting on 8 August 2023**

# 3

**Organization of intersessional work  
leading up to OEWG 2**

# OEWG 2 Document Status

*(final documents to be made available by 31 October 2023)*

#	Document	Status
1	<b>Agenda and annotated agenda</b>	Editing and translation
2	<b>Skeleton outline of OEWG proposal</b>	Editing and translation
3	<b>Scope, objective, functions and operating principles</b>	Editing and translation
4	<b>Institutional arrangements and rules of procedure for sessions of the plenary</b>	Editing and translation
5	<b>Relationships with relevant key stakeholders</b>	Editing and translation
6	<b>Work-related processes and procedures</b>	Editing and translation
7	<b>Update from the secretariat on its operations, the budget and expenditures, timetable and organization of the future work of the OEWG</b>	Editing and translation

## OEWG 2 Document Status Cont.

#	INF docs	Status
1	Scenario note by the OEWG Chair	Editing
2	Background document on operating principles	Editing
3	Mapping of capacity building in the chemicals, waste and pollution space	Editing
4	Background document on institutional arrangements of existing science policy interfaces and on rules of procedure for sessions of the plenary	Editing
5	Background document on the panel's relationships with relevant key stakeholders	Editing
6	Background document on the process for determining and executing the work programme of the panel	Editing
7	Background document on the arrangements for identifying and engaging with experts to contribute to the work of the panel and on procedures for the review and adoption of reports and assessments produced by the panel	Editing
8	Background document on procedures for addressing potential conflicts of interest	Editing
9	Summary and analysis of submissions received on needs and questions the panel may handle	Editing

# Regional Meetings Updates

**Asia Pacific: 7 Sept 2023, Bangkok / hybrid**

**47 participants**

## **In person (30)**

- **22 participants from Member states, from 10 countries**  
*Saudi Arabia, China, Viet Nam, Japan, Iran (Islamic Republic of), Yemen, Sri Lanka, Pakistan, Bangladesh, Thailand*
- **8 participants from Major Groups and Specialized agencies**  
*NGOs, public health, chemicals and waste (Ban Toxics)*

## **Online (17)**

- **15 member states**  
*Bahrain, China, Qatar, Republic of Korea, Singapore, Malaysia*
- **2 major groups**  
*NGOs, Youth Major Group*



# Regional Meetings Updates

**Africa: 14 Sept 2023, Nairobi**

**28 participants**

- **14 participants, from 13 countries**  
*Angola, Botswana, Comoros, Ghana, Guinea, Kenya, Lesotho, Liberia, Malawi, Mauritius, Sierra Leone, Somalia, Zimbabwe*
- **14 participants from MGS, including Children and Youth and NGOs**

# Regional Meetings Updates

**GRULAC: 7 Oct 2023, Brasilia (*forthcoming*)**

***Total of 60 participants currently registered***

***36 participants from Member States***

***14 participants from MGS***

# Outreach initiatives (webinars)



**Science-Policy Panel on Chemicals, Waste and Pollution Prevention: Linking Science and Action Using a Life-Cycle Approach | WRF2023 Lab / Road to OEWG 2 Series**

**6 September 2023 | 11:00 – 12:30**  
CEST




**Right to Science, Central to the Future Science-Policy Panel to Contribute Further to the Sound Management of Chemicals and Waste and to Prevent Pollution | Geneva Toxic Free Talks**

**22 September 2023 | 15:00 – 16:00**  
CEST



**Options of Engagement and Participation Modalities for Major Groups and Stakeholders to the OEWG on a Science-Policy Panel to Contribute Further to the Sound Management of Chemicals and Waste and to Prevent Pollution | Road to OEWG 2 Series**


**26 September 2023 | 14:00 – 15:30**  
CEST



German Environment Agency  
Status: 20. September 2023

**Challenging chemistry: Encouraging solutions from sustainable chemistry and innovation approaches via a global Science-Policy Panel**

**Wednesday, 27<sup>th</sup> September 2023, 1:15 to 2:45 p.m.**  
In-person event, room "Berlin", WCCB, Bonn



25-29 September 2023  
Bonn, Germany

**Q&A**

# Proposals on organization of work at OEWG 2

- **Written submissions on the OEWG 2 documents will be welcomed from Member States and stakeholders once documents have been posted to the website on 31 October 2023**
  - Deadline for receiving submissions will be 24 November 2023
  - Submissions will be posted to OEWG 2 site
- **Specific briefings/informal consultations on Saturday, 9 December and Sunday, 10 December 2023.**
  - The aim is to inform discussions throughout the rest of the week and where relevant make a start with initial exchange on specific issues.
  - An up-to-date programme with more detail will be made available to participants on the OEWG 2 site

# Proposals on organization of work at OEWG

## 2 (*cont'd*)

- **Agenda Item 1: Opening of the session**

- No time scheduled for opening statements
- Member States and Stakeholders invited to submit statements to Secretariat for posting online if prepared

- **Agenda Item 4: Preparation of proposals**

- Regional and political groups and the group of stakeholders may provide general views and overarching perspectives on the preparations of proposals for the establishment of a science-policy panel
- Secretariat will be invited to briefly present the meeting documents,
- After the introduction of each document, Member States will be invited to consider the specific topics and proposals outlined in the documents.
- At the end of Member State interventions on each working document, stakeholders will also be invited to provide their views.
- The exchange in plenary will form the basis to establish contact groups that will be provided with specific mandates

# Contact Groups: Proposed Approach

- Contact groups will be established with a specific mandate to work towards proposals on specific topics
- Contact groups will work in 1.5 hour timeslots
- Aim to have iterative process during the week to make as much progress as possible at OEWG2.
- Starting on Day 3 (Wednesday), stock-taking plenary sessions will be held every morning for updates on progress and if needed take further decisions on the organization of work.
- Informal dialogues on specific topics may be convened as necessary.
- In the interest of time, it may be possible that a contact group may run in parallel to Plenary.
- The contact groups and possible informal dialogues will have very clear and concise mandates such that participants have an opportunity to discuss in detail specific topics in order to develop proposals.

# Contact Groups: Proposed Topics

- **Depending on progress in plenary, contact groups may be mandated to consider proposals on:**
  - i. scope and objective and functions
  - ii. operating principles
  - iii. institutional arrangements and Rules of Procedure
  - iv. relationships with relevant key stakeholders
  - v. work-related processes and procedures (work programme, receiving and prioritizing requests/submissions, engaging experts, review and adoption of reports)
  - vi. conflict of interest procedures
- **An informal group may be mandated to consider:**
  - i. budget and organization of the future work of the OEWG
- **Additional contact groups / informal groups may be established on as needed basis.**



# Contact Groups: Proposed Clustering

**Cluster 1: Scope and objective and functions**

+

**Relationships with relevant key stakeholders**

**Cluster 2: Institutional Arrangements and Rules of Procedure**

+

**Conflict-of-Interest procedures**

**Cluster 3: Operating principles**

+

**Processes , Arrangements, Procedures**

**Cluster 4: Budget**

+

**Organization of the future work of the OEWG**

Potential Contact Group	Mandate	Expected OEWG 2 Outcome
<b>Scope and objective and functions</b>	<p><b>Mandate:</b>  Continue scope discussion  Agree on the text for the capacity building function  Consider objective text as needed</p>	<p><b>Agreed text on:</b>  Scope and objective  Functions</p>
<b>Operating principles</b>	<p><b>Mandate:</b>  Assuming plenary agrees on proposed approach to develop operating principles:  Agree on principles drawn from resolution 5/8  Discuss whether/which additional principles may be necessary and agree on draft text for these</p>	<p><b>Draft/Agreed text on:</b>  Operating Principles</p>
<b>Institutional Arrangements and Rules of Procedure</b>	<p><b>Mandate:</b>  Finalize, or narrow range of, options for design (composition, modalities of work, functions) of:  Decision-making body  Bodies providing administrative+scientific oversight  Other bodies undertaking or supporting panel's work  Secretariat arrangements  Financial arrangements.</p>	<p><b>Draft text on key elements of:</b>  Institutional arrangements  Financial arrangements</p> <p><b>Guidance to Secretariat on preparing for OEWG 3:</b>  Draft text on institutional arrangements and financial arrangements  Draft text for Rules of Procedure for Sessions of the Plenary based on agreements on institutional arrangements and financial arrangements</p>

Potential Contact Group	Mandate	Expected OEWG 2 Outcome
<p><b>Relationships with relevant key stakeholders</b></p>	<p><b><u>Mandate:</u></b>  <b>Agree on proposed way forward on the relationships</b>  <b>Agree on the description of stakeholders in the context of the panel</b>  <b>Agree on the approach(es) to establish relationships</b>  <b>Provide guidance to the Secretariat to develop a proposal on the panel's relationship with relevant key stakeholders</b></p>	<p><b><u>Draft/Agreed text on:</u></b>  <b>Description of stakeholders</b>  <b>Approach(es) to establish relationships</b></p> <p><b><u>Guidance to Secretariat on preparing for OEWG 3:</u></b>  <b>Draft a proposal on the panel's relationship with relevant key stakeholders</b></p>
<p><b>Processes (work programme), Arrangements (ID/engaging experts), Procedures (receiving and prioritising requests/submissions and review and adoption of reports)</b></p>	<p><b><u>Mandate:</u></b>  <b>Agree on process for setting work programme (including whether fixed time frame or rolling)</b>  <b>Agree on a process (i.e. steps) for receiving and prioritizing requests and submissions for work programme</b></p> <p><b>Provide guidance to the Secretariat for preparing for finalization at OEWG 3:</b></p> <ul style="list-style-type: none"> <li>• <b>Draft procedure for receiving and prioritizing inputs and requests to the work programme</b></li> <li>• <b>Draft procedure for identifying and engaging with experts to contribute to the work of the panel</b></li> <li>• <b>Draft procedure for the preparation, approval and tracking of use of the panel's deliverables</b></li> <li>• <b>Any other necessary procedures to operationalize the functions and operating principles of the panel</b></li> </ul>	<p><b><u>Draft/Agreed text on:</u></b>  <b>Work programme, including whether fixed time frame or a rolling work programme, to be incorporated in draft text on institutional arrangements</b></p> <p><b><u>Guidance to Secretariat on preparing for OEWG 3:</u></b>  <b>Draft procedure for receiving and prioritizing requests/submissions on topics/areas for possible inclusion in the panel's work programme</b>  <b>Draft procedure for identifying and engaging experts to contribute to the work of the panel</b>  <b>Draft procedure for the preparation, approval and tracking use of the panel's deliverables</b></p>

Potential Contact Group	Mandate	Expected OEWG2 Outcome
<b>Conflict of Interest Procedures</b>	<p><b><u>Mandate:</u></b>  <b>Agree on a definition of conflict of interest</b>  <b>Agree on the objective of a conflict-of-interest procedure</b>  <b>Agree on procedure for addressing potential conflicts of interest</b>  <b>Provide guidance to the secretariat for preparing a draft conflict of interest procedure</b></p>	<p><b><u>Draft/Agreed text on:</u></b>  <b>Definition of conflict of interest</b>  <b>Objective of a conflict-of-interest procedure</b>  <b>Procedure for addressing potential conflicts of interest</b></p> <hr/> <p><b><u>Guidance to Secretariat on preparing for OEWG 3:</u></b>  <b>Draft conflict-of-interest procedure</b></p>
<b>Budget and organization of the OEWG process</b>	<p><b><u>Mandate:</u></b>  <b>Review and agree on the budget for the rest of the OEWG process</b>  <i>(linked to the timetable and organization of the future work of the OEWG)</i></p>	<p><b><u>Agreed text on:</u></b>  <b>Timetable and organization of the future work of the OEWG, and associated budget</b></p>

# It is envisaged that the Bureau will:

- Keep track of how contact group outcomes will fill in Skeleton Outline
- Keep track of options for the timetable and organization of the future work of the OEWG, including drafting/detailing any mandates for the OEWG Secretariat to undertake during the intersessional period leading up to OEWG 3
- Elaborate provisional agenda for OEWG 3

*Which group will look at the draft resolution text establishing the Panel?*

# OEWG 2, Doc 2: Proposed skeleton outline

**A. Scope and functions of the Panel – Capturing Annex II of UNEP/SPP-CWP/OEWG.1/7**

**B. Operating principles of the Panel**

**C. Institutional arrangements of the Panel**

**Annex 1. Rules of procedure**

**Annex 2. Financial arrangements**

**Annex 3. Relationships with relevant key stakeholders**

**Annex 4. Process for determining and executing the work programme, including the prioritization criteria**

**Annex 5. Procedures for the review and adoption of reports**

**Annex 6. Arrangements for identifying and engaging with experts**

**Annex 7. Conflict of interest policy**

**Q&A**

# 4

## Engagement of stakeholders in the OEWG meetings and process



# **MAJOR GROUPS AND STAKEHOLDERS WEBINAR**

**Options of Engagement and Participation Modalities for Major Groups and Stakeholders to the Ad Hoc OEWG on SPP**

**Date and time:**

**26 September 2023 14:00**

# Content of webinar

- **Reflection and overview of OEWG 1 and on the way to OEWG 2**
- **Practicalities of the MGS engagement and participation ( accreditation/ seating arrangements, preparatory meetings)**
- **Good practices during OEWG 1 on Civil society day and coordination meetings among MGS and in the morning from the Secretariat as well as invited MGS representatives**
- **Science and Technology MG organization**
- **Youth MG – coordination, capacity building, webinars and coordinated statements**
- **The importance of capacity building to bridge the gap between youth and the SPP. In this capacity the CYMG is organizing capacity building series to attract youth attention to the OEWG policy and process.**
- **The youth MG approach was considered worthwhile to be mirrored by other MGs possibly.**

# Content of webinar (cont.)

- **Reflections on importance of the regional consultations that took place and how crucial the grassroots experience can be to provide valuable inputs.**
- **Additional suggestions made by the invited panelists, was to ensure to link MGS engagement in OEWG 2 to other processes, such as ICCM5 but also any other preparatory sessions**
- **It was emphasised to build synergies between different MEAs and cross-share information on all different meetings and decisions.**
- **MGS participants appreciated the secretariat for creating the stakeholder engagement document and encouraged it to also look at different platforms that might be relevant.**
- **MGS also requested to ensuring that stakeholders are represented in decision-making spaces as the different groups have very different lived experiences and it is important to have them heard.**

# Main and immediate take aways

- **Create a one stop link on the OEWG portal where MGS find all the information on who to contact for what.**
- **Accreditation information**
- **Engagement channels**
- **Contact information of focal points of MGS coordinators**
- **Written submissions by MGS prior to the OEWG 2**
  - **Scope, how to submit, and deadline**
- **It was also suggested that the Secretariat but also MGS might take advantage of other relevant meetings such as next week's CBD meeting to offer information events or side events which are another possible avenue for MGS engagement and preparation**

# Webinars (*forthcoming*)



**Science Policy Panel on  
Chemicals, Waste and  
Pollution Prevention:  
Building the Linkages  
from Science to Action |  
Minamata COP-5 Side  
Event / Road to OEWG 2  
Series**

**9 October 2023 | 13:00 – 14:00 CEST**



**Procedures for Addressing  
Conflicts of Interest:  
Lessons Learned from  
Existing Science-Policy  
Interfaces | Road to  
OEWG 2 Series**

**18 October 2023 | 14:00 – 15:30 CEST**

**and others in planning**

- **Webinar on institutional arrangements**
- **SPP Briefing**

# 5

## Organization of work

# Bureau and Regional Meetings



# Contributions

## Contributions and pledges received as at 30 September 2023

(United States dollars)

<i>Contributor</i>	<i>2021</i>	<i>2022</i>	<i>2023</i>	<i>Total</i>
Switzerland	809 234	445 545	445 545	1 700 324
United Kingdom of Great Britain and Northern Ireland		327 360		327 360
France		158 395	202 822	361 217
Germany		196 514		196 514
Norway		140 890	649 879	790 769
European Commission			620 040	620 040
The Netherlands			106 807	106 807
Japan			136 986	136 986
United States			130 000	130 000
UNEP Environment Fund		275 000		275 000
<b>Total income<sup>a</sup></b>	<b>809 234</b>	<b>1 543 704</b>	<b>2 292 079</b>	<b>4 645 017</b>

<sup>a</sup> These figures are net of the 1 per cent coordination levy (where applicable) but include the programme support costs (13 per cent where applicable) applied to all extrabudgetary contributions to the Organization.



# Budget and expenditure status

## **Budget and expenditure status** (United States dollars)

Contribution to date:	4 645 017
Expenditure as of 30 September 2023:	2 987 288
Remainder 2023 budget:	2 071 045
2024 budget:	3 560 691
<b>Total to mobilize:</b>	<b>3 974 007</b>

# 6

## Other matters

# OEWG 2

**The Second Session of the OEWG will take place from 11 to 15 December 2023, in Dead Sea, Jordan. Preceding meetings will be hosted from 9 to 10 December, at the same venue.**

**The OEWG will:**

- **Consider the election of the remaining bureau members.**
- **Engage in substantive discussions on proposals for the establishment of a science-policy panel, including on issues outlined in paragraph 5 and 6 of UNEA resolution 5/8.**

**More details to be found at the event page:**

<https://www.unep.org/oewg-spp-chemicals-waste-pollution>

[Click here](https://www.unep.org/oewg-spp-chemicals-waste-pollution)



# OEWG 2

**Invitations sent out early September 2023**

**Soon happening**

**Documents will be uploaded on the event page in all UN languages.**

## **Deadlines:**

- **10 October – Funded travel**
- **31 October – All other registrations**

**7**

**Closure of the meeting**

# Thank you



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**Secretariat of the ad-hoc open ended working group on a science policy panel on chemicals, waste and prevention of pollution**

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**[www.unep.org](http://www.unep.org)**