

# Guidance on the submission of draft resolutions and decisions to UNEA-6



# Background (1/2)

Timelines for submission of draft resolutions and decisions

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## **Decision 5/4**

10. Strongly encourages Member States **to submit draft resolutions** for consideration by the United Nations Environment Assembly at its sixth session (26 February to 1 March 2023), **preferably at least ten weeks in advance of the sixth meeting of the Open-ended Committee of Permanent Representatives** (19 to 23 February 2023)

# Background (2/2)

Timelines for submission of draft resolutions and decisions

## Outcome of the stocktaking meeting for the process for review by the Committee of Permanent Representatives

(a) **Devote at least half a day of the meeting of the annual subcommittee** to identify areas suitable for the tabling of draft resolutions and decisions and indicate where possible, early intentions to submit draft resolutions and decisions

(e) Respect, as far as possible, the following guidance:

- **Announce the intention** to table a draft resolution or decision **at the annual subcommittee or at least 12 weeks in advance of UNEA**
- **Foster collaboration, consolidation of proposals, avoid duplication**
- **Submit** a draft resolution or a decision **at least 10 weeks in advance of UNEA**
- Provide a **concept note** explaining the rationale for the draft resolution
- Avoid negotiations during **weekends**
- Selection of **co-facilitators**

# Procedure for the submission of draft resolutions and decisions

## ✓ Draft Submission

- ✓ Sent by email by main sponsor
- ✓ With note verbale
- ✓ In Word
- ✓ Indicating main sponsor and co-sponsors

## ✓ Concept Note

- ✓ Rational and concept
- ✓ Relation to UNEA-6 theme.
- ✓ Relation to UNEP 23/25 programme of work
- ✓ SDGs
- ✓ Emerging global issues
- ✓ Relation to previous UNEA resolutions and decisions
- ✓ Financial requirements
- ✓ Main stakeholders for implementation

Submitted draft resolutions/decisions will be made available on the “Resolutions portal”

# Technical note prepared by the UNEP secretariat

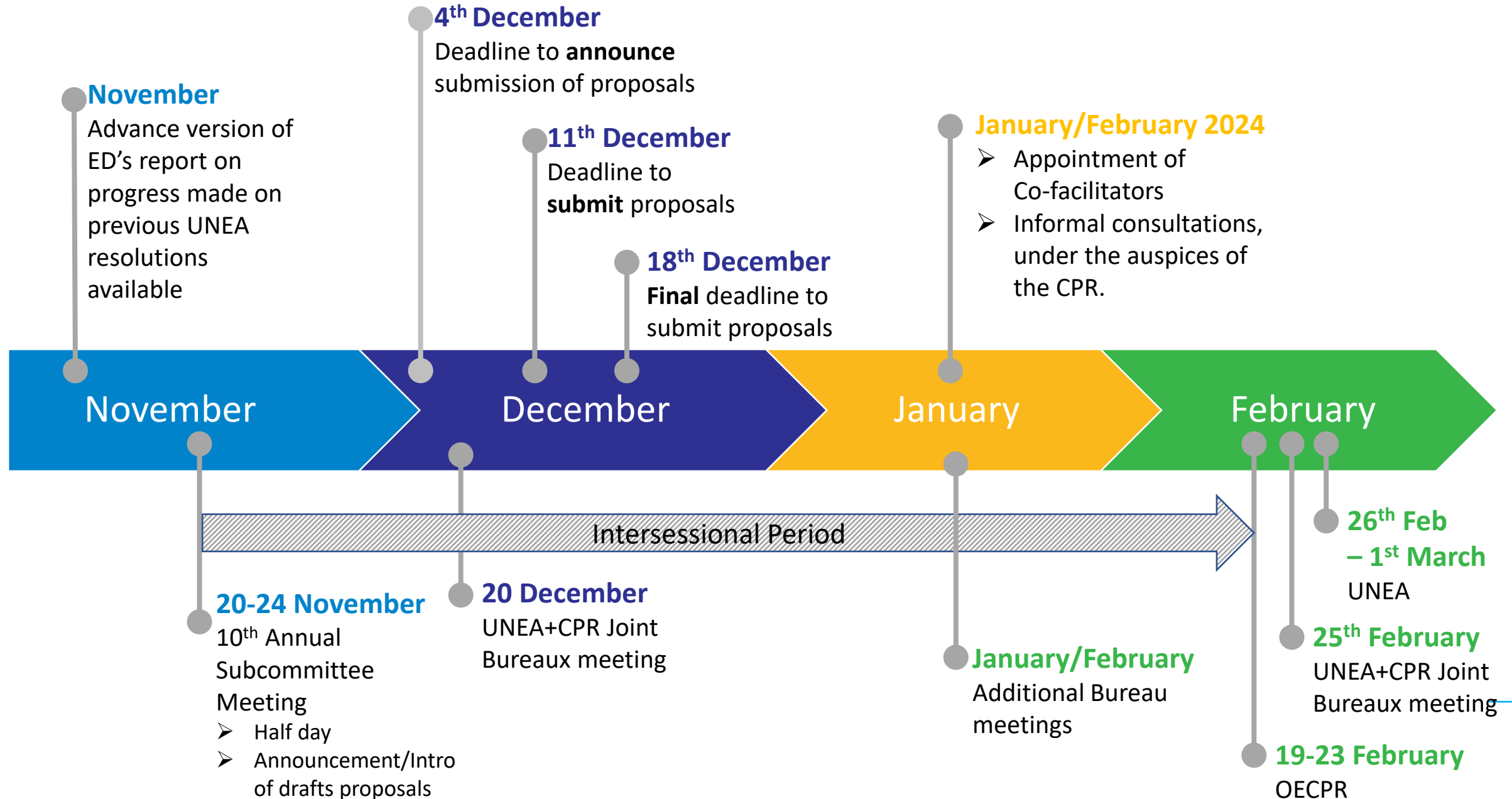
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Within 2-3 weeks of the submission of the draft, the UNEP secretariat will prepare a “technical note” to facilitate the consultations and negotiation, and it make available on the Resolutions portal.

The technical note will provide the following information:

- a) The **suggested requests** for UNEP to implement.
- b) **Relation** to UNEP’s Medium-Term Strategy and Programme of Work and to existing UNEA resolutions/decisions, as relevant.
- c) An **initial legal assessment**.
- d) **Preliminary budget** implications outlined for implementing the draft.
- e) Secretariat **focal points**

# Preparatory process for draft resolutions/decisions



# UNEP Resolutions portal

Previously referred to as the PaperSmart Portal

- **Access:** <https://resolutions.unep.org/resolutions/>
- **Register:** To create an account, go to [Login/Register](#) and select “I want to create an account”.
  - Once you have created your account, please send an email to [unep-gao-techsupport\[a\]un.org](mailto:unep-gao-techsupport@un.org) for the secretariat to process your request. If you already have an account and require a new password or any technical support, please contact [unep-gao-techsupport\[a\]un.org](mailto:unep-gao-techsupport@un.org)
- **Login:** If you have a username and password you will be able to login to access UNEA-6 draft resolutions and decisions that have been submitted.

# Documentation

History of the Nego... Diplomatic Training... iSeek Roadmap for the U... Partners Portal | Lo... List of accredited or... Member

[Home](#) [About UNEA-6](#) [Participate](#) [Events](#) [News and resources](#)

- [Newsroom](#)
- [Meeting documents](#)
- [Inputs to the Ministerial Declaration](#)
- [Resolutions Portal](#)
- [Monitoring and Reporting Portal](#)
- [Social media](#)

### Pre-session documents

### Official Working documents

Symbol	Title
UNEP/EA.6/1	Provisional agenda - <a href="#">[Arabic]</a> <a href="#">[Chinese]</a> <a href="#">[English]</a> <a href="#">[French]</a>
UNEP/EA.6/1/Add1	Annotated provisional agenda - <i>to be issued</i> <a href="#">[advance unedited version]</a>
UNEP/EA.6/2	Executive Director's report to the sixth session of the UN Environment Assembly - <i>to be issued</i>

- Available on UNEA-6 website:

<https://www.unep.org/environmentassembly/unea6/unea-6-documents>



# Thank you



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