

# Towards a science-policy panel to contribute further to the sound management of chemicals and waste and to prevent pollution

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OEWG Bureau Meeting  
14 November 2023

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1

Opening of the meeting and adoption of  
the agenda

# Agenda

1. Opening of the meeting and adoption of the agenda
2. Summary of the Bureau meeting on 3 October 2023
3. Organization of intersessional work leading up to OEWG 2
4. Organization of work during OEWG 2
5. Outcomes of the OEWG process
6. Potential briefings and consultations on 9 and 10 December 2023
7. Budget and resource mobilization
8. Engagement of stakeholders in the OEWG meetings and process
9. Organization of work of the Bureau
10. Other matters
11. Closure of the meeting

# 2

Summary of the Bureau meeting on  
3 October 2023

# 3

Organization of intersessional work  
leading up to OEWG 2

# OEWG 2 meeting preparations

- Follow-up to the decision of the Bureau meeting of 3 November
- Logistical arrangements and participants travel
- New registration deadline: 20 November 2023



# OEWG 2 Registration

As at 13 November 2023

Number of approved registrations		<b>450</b>
	Member States and observer states	219
	Others (IGO, NGO, UNEP, UN system, etc)	231
Number of registrant pending approval		<b>31</b>
Regional distribution of Member States		<b>112</b>
	Africa	39
	Asia Pacific	25
	GRULAC	21
	WEOG	15
	EEG	12
Number of observer states (Cooks island, State of Palestine)		<b>2</b>

# OEWG 2 Working Documents

Doc no.	Working Document	Status
UNEP/SPP-CWP/OEWG.2/1	Provisional Agenda	Technical adjustment
UNEP/SPP-CWP/OEWG.2/1/Add.1	Annotated agenda	Technical adjustment
UNEP/SPP-CWP/OEWG.2/2	Skeleton outline of OEWG proposal	Technical adjustment
UNEP/SPP-CWP/OEWG.2/3	Scope, objective, functions and operating principles	Technical adjustment
UNEP/SPP-CWP/OEWG.2/4	Institutional arrangements and rules of procedure for sessions of the plenary	Technical adjustment
UNEP/SPP-CWP/OEWG.2/5	Relationships with relevant key stakeholders	Technical adjustment
UNEP/SPP-CWP/OEWG.2/6	Work-related processes and procedures	Technical adjustment
UNEP/SPP-CWP/OEWG.2/7	Update from the secretariat on its operations, the budget and expenditures, timetable and organization of the future work of the OEWG	Revision



# OEWG 2 Information Documents

Doc no.	INF docs	Status
UNEP/SPP-CWP/OEWG.2/INF/1	Scenario note by the OEWG Chair	To be revised after the Bureau meeting
UNEP/SPP-CWP/OEWG.2/INF/2	Background document on operating principles	Ready
UNEP/SPP-CWP/OEWG.2/INF/3	Mapping of capacity building in the chemicals, waste and pollution space	Editing
UNEP/SPP-CWP/OEWG.2/INF/4	Background document on institutional arrangements of existing science policy interfaces and on rules of procedure for sessions of the plenary	Ready
UNEP/SPP-CWP/OEWG.2/INF/5	Background document on the panel's relationships with relevant key stakeholders	Ready
UNEP/SPP-CWP/OEWG.2/INF/6	Background document on the process for determining and executing the work programme of the panel	Editing

# OEWG 2 Information Documents (cont.)

Doc no.	INF docs	Status
UNEP/SPP-CWP/OEWG.2/INF/7	Background document on the arrangements for identifying and engaging with experts to contribute to the work of the panel and on procedures for the review and adoption of reports and assessments produced by the panel	Ready
UNEP/SPP-CWP/OEWG.2/INF/8	Background document on procedures for addressing potential conflicts of interest	Ready
UNEP/SPP-CWP/OEWG.2/INF/9	Summary and analysis of submissions received on needs and questions the panel may handle	Editing

# Regional Meetings/Briefings

7 September 2023 - **Asia Pacific** regional meeting, Bangkok / hybrid

14 September 2023 - **Africa** regional meeting, Nairobi

7 October 2023 - **GRULAC** regional meeting, Brasilia

8 & 9 November 2023 - **WEOG** regional briefing, online

*Upcoming:*

21 November 2023 - **EEG** regional briefing, online

# 'Road to OEWG 2' webinar series update



**Science Policy Panel on Chemicals, Waste and Pollution Prevention: Building the Linkages from Science to Action | Minamata COP-5 Side Event / Road to OEWG 2 Series**

**9 October 2023 | 13:00 – 14:00 CEST**



**Procedures for Addressing Conflicts of Interest: Lessons Learned from Existing Science-Policy Interfaces | Road to OEWG 2 Series**

**18 October 2023 | 14:00 – 15:30 CEST**



**Briefing on the 2nd Session of the Ad Hoc Open-Ended Working Group on the Science-Policy Panel to Contribute Further to the Sound Management of Chemicals and Waste and to Prevent Pollution | Road to OEWG2 Series**

**22 November 2023 | 14:00 – 16:00 CET**



# 4

Organization of work during OEWG2

# Contact Groups: Proposed approach

- Contact groups will work in 1.5 hours timeslots
- Aim to have iterative process during the week to make as much progress as possible at OEWG2.
- Starting on Day 3 (Wednesday), stock-taking plenary sessions will be held every morning for updates on progress and, if needed, to take further decisions on the organization of work.
- Informal dialogues on specific topics may be convened as necessary.
- The contact groups and possible informal dialogues will have very clear and concise mandates such that participants have an opportunity to discuss in detail specific topics in order to develop proposals.
- **A maximum of two contact groups will run in parallel.**
- **Contact groups will not run in parallel to Plenary.**
- **Start contact groups as soon as possible**
- **Start with the topics not yet considered by OEWG**
- **Mandates to focus on development of text for proposals**
- **Desire expressed to have draft text proposals made available for consideration by contact groups**

# Contact Groups: Revised proposed clustering

**Cluster 1: Scope, functions, operating principles and conflict of interest**

**Cluster 2: Institutional arrangements and relationships with key stakeholders**

**Cluster 3: Work-related processes and procedures of the panel**

**Cluster 4: Intersessional work and budget in advance of OEWG 3 and beyond**

# Contact Groups: sequencing of topics

Monday, 11 December		Tuesday, 12 December		Wednesday, 13 December		Thursday, 14 December		Friday, 15 Dec	
CG 1 (Scope, function) parked Operating principles	CG 2 Decision making bodies, oversight bodies, subsidiary bodies	CG 3 Work related processes and procedures: experts	CG 2 Relationships with key stakeholders	CG 1	CG 2	CG 1	CG 4 Intersessional work/budget (including how to deal with recommendation draft decision)		
CG 1 Conflict of Interest	CG 2 Secretariat	CG 3 Work related processes and procedures: work programme	CG 2 Financial arrangements	CG 1	CG 2	CG 1	CG 4		
		CG 1 Capacity Building	CG 2	CG 1	CG 3 Review procedures/ financial prodedures	CG 3	CG 4		
		CG 1	CG 2	CG 4 Budget	CG 3	CG 3	TBC: possible review of Skeleton in FoC		

CG 1: Scope, functions, operating principles and conflict of interest

CG2: Institutional arrangements and relationships with key stakeholders

CG3: Work-related processes and procedures of the panel

CG4: Intersessional work and budget in advance of OEWG 3 and beyond

\*Note: this is a tentative schedule subject to change



# 5

Outcomes of the OEWG process

# OEWG proposals to be recommended for approval by the Intergovernmental Meeting

The Intergovernmental Meeting mandated to establish the Science-Policy Panel to consider the proposals recommended by the SPP OEWG

Proposed Skeleton Outline outlines the key elements describing the panel as well as its procedures and work processes in line with UNEA resolution 5/8

Main sections of Skeleton Outline:

- A: Scope[, objective] and Functions of the Panel,
- B: Operating Principles and
- C: Institutional Arrangements

The Skeleton Outline furthermore includes in its annexes e.g. Rules of procedure, Financial arrangements, Relationships with relevant key stakeholders and Process for determining and executing the work programme, including prioritization criteria

# Options for developing draft decision(s)/ resolution(s)

Recommendation of the SPP OEWG to the Intergovernmental Meeting:

→ draft decision for consideration by the Intergovernmental Meeting on the establishment of an SPP [name], that includes:

- a) Preambular paragraphs, including reference to the outcome document of the OEWG
- b) Decision to establish an SPP [name] as set out in outcome document OEWG (sections A, B, C), annexed to the decision
- c) Forward and recommend for consideration of the panel [at its first meeting] the documents set out in the annexes of the outcome document of the OEWG, annexed to the decision

# Considerations for the Bureau

The Bureau may wish to consider the following:

- a) To mandate the Chair of the OEWG to present on the Skeleton Outline at the planned webinar on 22 November, including an overview of the outcomes expected from the OEWG process.
- b) To request the Secretariat to develop – for presentation under item 5 – a roadmap for the establishment of the Panel
- c) To propose to the OEWG 2 to request the secretariat to develop a draft recommendation for a draft decision to be adopted by the Intergovernmental Meeting.

# 6

Potential briefings and consultations on 9 and 10  
December 2023

# Potential briefings and consultations on 9 and 10 December

Saturday 9 December 2023	Sunday 10 December 2023
<b>SPP OEWG 2 INFORMAL CONSULTATIONS</b>	<b>SPP OEWG 2 REGIONAL AND OTHER GROUP MEETINGS</b>
9:30-11:00 <b>Setting the Scene</b> Welcome and introduction, Chair Outcomes of the OEWG Promise of a Science Policy Panel	9:00–13:00 <b>Regional and other group meetings</b>
11:00 <b>Brief surprise exercise</b>	13:00 LUNCH BREAK
11:30–13:00 <b>Informal consultations</b> <ul style="list-style-type: none"><li>• Institutional arrangements</li></ul>	14:00–17:00 <b>Regional and other group meetings</b>
13:00 LUNCH BREAK	17:00-17:30 <b>Briefing on voting procedures</b>
14:00 -16:00 <b>Informal consultations (cont'd)</b> <ul style="list-style-type: none"><li>• Stakeholder relations</li><li>• Conflict of interest / Prioritization mechanism</li></ul>	18:00 Bureau meeting
16:00 – 16:30 <b>Closing session - 30 mins</b>	19:00 Closure
16:30 Closure	

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## Budget and Resource Mobilization

# Budget and expenditure status

			2022	2023	2023	2024
	<i>Cost category</i>	<i>Subcategory</i>	<i>expenditure*</i>	<i>budget</i>	<i>expenditure*</i>	<i>budget</i>
<b>Secretariat staff and travel</b>	Personnel	Secretariat staff	214,458	636,881	265,992	668,745
		Consultants	238,242	280,841	208,218	286,958
	Travel	Travel	116,538	167,000	100,249	158,000
		<b>Subtotal</b>	<b>569,238</b>	<b>1,084,722</b>	<b>574,458</b>	<b>1,113,703</b>
<b>Meetings and Trainings</b>	Meetings and conferences	Virtual platforms	-	100,000	-	100,000
		Regional meetings (Conference services and travel)***	-	242,351	88,610	242,351
		Bureau meetings	-	25,000	-	25,000
		Webinars	-	50,000	-	50,000
		OEWG 1 NBO	93,175	-	-	-
		OEWG 1-2 BKK	89,359	1,123,000	907,185	-
		OEWG 2 NBO	-	1,153,451	461,793	-
		OEWG 3 GVA**	-	-	-	1,620,000
		<b>Subtotal</b>	<b>182,533</b>	<b>2,693,802</b>	<b>1,457,588</b>	<b>2,037,351</b>
<b>Premises and other</b>	Fixed operating costs	Operational Costs for Secretariat Staff ****	317	-	8,000	38,000
		<b>Subtotal</b>	<b>317</b>	<b>-</b>	<b>8,000</b>	<b>38,000</b>
		<b>Total</b>	<b>752,089</b>	<b>3,778,524</b>	<b>2,040,046</b>	<b>3,189,054</b>
		Programme Indirect Support Cost	61,517	456,440	233,849	414,577
		<b>TOTAL</b>	<b>813,606</b>	<b>4,234,965</b>	<b>2,273,896</b>	<b>3,603,631</b>



# Contributions

## Contributions and pledges received as at 31 October 2023

(United States dollars)

<i>Contributor</i>	<i>2021</i>	<i>2022</i>	<i>2023</i>	<i>Total</i>
Switzerland	809 234	445 545	445 545	1 700 324
United Kingdom of Great Britain and Northern Ireland		327 360	192 252	519 612
France		158 395	285 330	443 725
Germany		196 514		196 514
Norway		140 890	649 879	790 769
European Commission			620 040	620 040
The Netherlands			108 326	108 326
Japan			136 986	136 986
United States			128 713	128 713
Belgium			63 762	63 762
Finland			10 627	10 627
UNEP Reserve Allocation <sup>a</sup>		228 000		228 000
UNEP Environment Fund		275 000		275 000
<b>Total income<sup>b</sup></b>	<b>809 234</b>	<b>1 771 704</b>	<b>2 641 460</b>	<b>5 222 398</b>

<sup>a</sup> This contribution was initially provided as loan by the UNEP ED, later negotiated as grant in Spring 2023. <sup>b</sup> These figures are net of the 1 per cent coordination levy (where applicable) but include the programme support costs (13 per cent where applicable) applied to all extrabudgetary contributions to the Organization.

# Budget and expenditure summary

## **Budget and expenditure status**

(United States dollars)

Contribution to date:	5 222 398
Expenditure as of 31 October 2023:	3 087 502
Remainder 2023 budget:	1 961 069
2024 budget:	3 603 631
<b>Total to mobilize:</b>	<b>3 429 802</b>

# 8

Engagement of stakeholders in the OEWG meetings and process

# Overview of stakeholder engagement efforts

UNEA resolution 5/8 provides for the OEWG to prepare proposals for the panel's "relationships with relevant key stakeholders, including governmental and non-governmental organizations, and civil society" (para. 5d).

Activities undertaken by the secretariat to facilitate engagement with stakeholders include:

- 1) Maintaining websites and posting information for easy access and transparency
- 2) Building a mailing list to inform relevant stakeholder of the OEWG process and direct dissemination of announcements via the SPP OEWG mailing list, Governance Affairs Office list of Focal Points, and others
- 3) Forwarding communications to the focal points of the BRS and the Minamata Convention secretariats, SAICM Secretariat, WHO, and ILO for further dissemination in their networks.
- 4) Side events and the "Road to OEWG 2" webinar series co-organized with the Geneva Environmental Network
- 5) A series of seminars in advance of OEWG 1.1 and OEWG1
- 6) Liaison with Major Groups co-facilitators via Civil Society Unit of UNEP Governance Affairs Office
- 7) Regional meetings / briefings including participation by stakeholders
- 8) Calls for submissions on e.g. "Operating Principles" and "Needs and Questions the Panel May Handle"

# Update on engagement with WHO

- **WHO Governing Bodies Head briefed UNEP CPR on World Health Assembly outcomes**
- **WHO participated as part of panel in GEN webinars**
- **Agenda item 19 for 153<sup>rd</sup> session of WHO Executive Board drafted in response to World Health Assembly Resolution WHA 76.17 and ahead of 77<sup>th</sup> World Health Assembly**
  - Following editing & translation document may be available by mid December 2023
- **Two exploratory meetings held** with UNEP SPP Secretariat incl, UNEP and WHO Legal & Governance colleagues
- **Upcoming WHO Chemical Risk Assessment Network Meeting** (4-6 December 2023) and **WHO Global Chemicals and Health Network Meeting** (planned 20-22 February 2024)
  - These networks involve 95 risk assessment institutions in 52 member States and 70 Ministries of Health and may be a timely opportunity to inform about SPP

# 9

## Organization of work of the Bureau

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Other matters

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Closure of the meeting



# Thank you



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Secretariat of the ad-hoc open ended working group on a science policy panel on chemicals, waste and prevention of pollution

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