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Committee of Permanent Representatives  
Bureau Meeting  
Wednesday, 29 November 2023  
15:00 – 17:00 (GMT +3)  
Executive Office Boardroom  
Hybrid meeting

### Chair's Summary

#### **Agenda item 1: Opening of the meeting and adoption of the agenda.**

1. H. E. Mr. Firas Khouri, Chair of the Committee of Permanent Representatives (CPR), Ambassador of the Hashemite Kingdom of Jordan to Kenya and Permanent Representative to UNEP, opened and chaired the meeting.
2. The [agenda](#) was adopted.

#### **Agenda item 2: Follow-up from the 10<sup>th</sup> annual subcommittee meeting of the Committee of Permanent Representatives.**

3. The Secretariat provided a brief overview of the outcomes of the 10<sup>th</sup> annual subcommittee meeting of the Committee of Permanent Representatives, and presented a draft preliminary cluster document for the list of announced draft UNEA resolutions and decisions.
4. The Bureau requested additional information about the proposed clusters, the upcoming schedule of consultation meetings under the CPR in January and February, the relation between the open-ended meeting of the CPR and with the UNEA Committee of the Whole, and underlined the need for a well-organized meeting of the open-ended meeting of the CPR, e.g. to avoid odd working hours and too many parallel meetings.
5. The Secretariat clarified that:
  - a. While there are no perfect ways to cluster the draft resolutions, the Secretariat proposal sought to combine resolution titles that appear to cover similar or related areas, thereby also facilitating possible mergers. The preliminary cluster document should be seen as a living document that may be adjusted if necessary.
  - b. The Subcommittee meetings in January 2024 will be devoted to introductions of each of the submitted draft resolutions by the proponent, followed by Q/A sessions, taking into account the submission deadline of 18 December 2023. These meetings may allow the main resolution sponsors to revise their drafts to bring them closer to consensus, if they so wish.
  - c. On 25 January, the CPR will take stock of where we stand with regard to the resolution consultations at its 165<sup>th</sup> meeting, and take necessary decisions on the process ahead.
  - d. After the 165<sup>th</sup> meeting, it is foreseen that the appointed co-facilitators will take over the leadership of the consultations on all or most of the drafts, and to undertake additional consultations until 8 February, which will be the last opportunity for consultations in the CPR subcommittee before the start of the negotiations at open ended meeting of the CPR.
  - e. The Committee of the Whole is expected to be established at the opening plenary of UNEA, to meet over 3 days with the task of finding agreement on any outstanding draft resolutions after the open-ended meeting of the CPR.

#### **Agenda item 3: Organization of work.**

6. The Bureau considered the organization of work of the CPR, and approved the latest version of

the [roadmap](#) for UNEP Governing Bodies.

7. The Secretariat noted that the Bureau meeting planned for 9 January 2024 is yet to be confirmed, and that a subsequent Bureau meeting is planned for 22 January 2024, to prepare for the 164<sup>th</sup> and 165<sup>th</sup> meetings of the CPR scheduled for 25 January 2024.

**Agenda item 4: Other matters.**

8. The Chair informed the Bureau about a request from a Member State regarding the practice of voting by proxy. The Bureau agreed to circulate an explanatory note prepared by the Secretariat to all Member States on the matter.

**Agenda item 5: Closing of the meeting.**

9. The meeting closed at 17:00 (GMT+3).

## **Annex: List of Participants**

### **The Committee of Permanent Representatives Bureau Members:**

H. E. Mr. Firas Khouri, Chair of the Committee of Permanent Representatives, Ambassador of the Hashemite Kingdom of Jordan to Kenya and Permanent Representative to UNEP.

H. E. Mr. Wael Nasreldin Attiya, Vice Chair of the Committee, Ambassador of the Arab Republic of Egypt, and Permanent Representative to UNEP,

H. E. Ms. Nicol Adamcová, Vice-Chair of the Committee, Ambassador of Czechia to Kenya and Permanent Representative to UNEP.

H. E. Mr. Gunnar Andreas Holm, Vice Chair of the Committee, Ambassador of Norway to Kenya and Permanent Representative to UNEP.

Mr. Jovan Bernard Reid, Deputy Head of Mission of the Permanent Mission of Barbados.

### **Representatives of the President of the UN Environment Assembly participating in an ex-officio capacity:**

Mr. Abderrazzak Laassel, Ambassador and Permanent Representative of Morocco to UNEP.

Ms. Siham Mourabit, Deputy Permanent Representative of Morocco to UNEP.

### **The UN Environment Program Secretariat was represented by:**

Ms. Elizabeth Maruma Mrema, Deputy Executive Director.

Ms. Radhika Ochalik, Secretary of Governing Bodies.

Mr. Ulf Bjornholm, Deputy Secretary of Governing Bodies.

Mr. Stadler Trengove, Principal Legal Adviser.