

Reference: Not-INC-2023-0056

28 December 2023

Dear Sir/Madam,

On behalf of Ms. Jyoti Mathur-Filipp, Executive Secretary of the Intergovernmental Negotiating Committee (INC), we are pleased to inform you that the **advance copy of the Revised draft text of the international legally binding instrument on plastic pollution, including in the marine environment (UNEP/PP/INC.4/3)**, prepared by the INC Secretariat, is now available on the [INC-4 webpage](#) in English. To access the document, please visit the [Official Documents tab](#). The final document will be made available in all six UN languages on the INC-4 website six weeks prior to the meeting.

Following the decision of the Committee at its third session to hold its fourth session for seven days within the period of 21-30 April 2024, we are pleased to inform you that **INC-4 will take place from 23 to 29 April 2024** at the Shaw Center in Ottawa, Canada. The session will be preceded by regional consultations on 21 April 2024. Delegations are encouraged to book their departure on/after 30 April, as appropriate, for full participation at INC-4.

Please note that the deadline for registration is 26 February 2024. Delegates nominated to participate in INC-4 are kindly invited to submit their registration through the INDICO registration portal as soon as possible. Please be informed that only registrations submitted via INDICO will be considered. Additional guidance on the registration procedure can be found [here](#).

Participants requiring an entry visa are urged to submit their visa applications as soon as possible to allow sufficient time for visa processing and no later than 12 weeks before their expected departure to Canada. Participants are highly encouraged to follow the steps described in the Visa Application Guide available [here](#).

The INC Secretariat remains at your disposal for any information as needed through unep-incplastic.secretariat@un.org.

Yours sincerely,

Signed

The INC Secretariat