
Committee of Permanent Representatives
Bureau Meeting
Tuesday, 9 January 2024
10:00 – 12:00 (GMT +3)
Conference room 10
Hybrid meeting

Chair's Summary

Agenda item 1: Opening of the meeting and adoption of the agenda.

1. H. E. Mr. Firas Khouri, Chair of the Committee of Permanent Representatives (CPR), Ambassador of the Hashemite Kingdom of Jordan to Kenya and Permanent Representative to UNEP, opened and chaired the meeting.
2. The [agenda](#) was adopted.

Agenda item 2: Preparations for the 164th and 165th meetings of the Committee of Permanent Representatives

3. The Secretariat provided a brief overview of the preparations for the 164th and 165th meetings of the Committee of Permanent Representatives scheduled for 25 January 2024, based on the annotated agenda.
4. One Bureau member asked about merging the 164th and 165th meetings.
5. Another member highlighted the importance of a clear timeline for addressing outstanding issues from the previous meetings.
6. The Secretariat clarified that, despite practical considerations, due to the mandated quarterly meetings for the CPR, it is necessary to keep the 164th and 165th CPR meetings separate.
7. The Secretariat highlighted that at the 164th CPR meeting, a document under the item "Report of the subcommittee" will provide brief summaries of subcommittee meetings held from October 2023 to January 2024. The report will include decisions, recommendations, and, notably, the text of a draft decision agreed at the CPR Subcommittee meeting on 4 December 2023, emanating from the recommendations of the 10th annual subcommittee meeting. This text will be up for adoption at the 164th meeting, marking the first time such a process occurs within a CPR meeting.
8. Regarding unanswered questions from Member States during the tenth annual subcommittee meeting, the Secretariat noted a request for written follow-ups, though none have been received thus far.
9. The Bureau emphasized the need to ensure that all documents are made available well in advance of the meeting.

Agenda item 3: Preparations for the consultations on draft resolutions and decisions for the sixth session of the United Nations Environment Assembly.

10. The Secretariat provided a briefing on the clustering of draft resolutions and decisions submitted to date and discussed the appointment of co-facilitators to lead the consultations on the draft resolutions and decisions based on communication received from the Chairs of the Regional Groups.
11. One Bureau member informed of the difficulties faced by her regional group to nominate co-facilitators and inquired about the deadline to nominate the co-facilitators, assuring that the new Chair of the group is working on this matter.
12. One Bureau member requested information on the schedule of the introduction of drafts in writing for better understanding and communication with respective groups.
13. One Bureau member clarified the timing of the availability of the technical notes for draft resolutions and inquired about a specific timeline for announcing the merging of draft

resolutions.

14. One Bureau member suggested aligning the numbering of draft resolutions and decisions in the clustering document and the Resolutions Portal to avoid confusion.
15. One Bureau member requested information on the preparations for UNEA-6 high-level dialogues and an update on the UNEA-6 structure, including all the confirmed activities and confirmed ministerial participants.
16. The Secretariat responded as follows:
 - a. Identification of the co-facilitators should be done before 25 January 2024 to enable the UNEA President and the CPR Chair to finalize the appointment of the co-facilitators.
 - b. Acknowledged the need for alignment of the numbering of the draft resolutions and decisions in the UNEA Resolutions Portal and the clustering document.
 - c. Informed that four technical notes were ready, with more expected by the end of the day; all will be uploaded on the Resolutions portal. The Secretariat also emphasized the importance of using the portal as a one-stop shop with regard to the draft resolutions and decisions.
 - d. Addressed the question on the timeline of merging of draft resolutions, stating plans to brief the co-facilitators on applicable procedures.
 - e. Confirmed that an update on the UNEA-6 preparations will be provided during the CPR meeting on 25 January.
 - f. Explained that the format of the MEA and leadership dialogues at UNEA-6 does not envisage an established list of speakers. Participants would have to indicate in the room their wish to speak to allow for an interactive discussion.
17. The Bureau endorsed the proposed clustering of the draft resolutions and decisions, considering the Bureau member's suggestions and comments.
18. The Chair informed the Bureau that he will work with the UNEA President to send out a joint letter informing of the appointment of the co-facilitators. The Chair also requested the Bureau members to liaise with the Chairs of their respective groups to push for the identification of the facilitators.
19. The Bureau endorsed the “Draft guidance on the consultations and negotiations on the draft resolutions and draft decisions to be adopted by UNEA, including guidance on the role and function of the co-facilitators” and requested the Secretariat to revise the document based on the comments provided if any, by the Bureau Members and to share the final version with the co-facilitators once appointed and also make it available on the relevant portals and websites;
20. The Bureau also welcomed the proposal by the Secretariat to hold a briefing for the co-facilitators once they have been appointed.

Agenda item 4: Preparations for the sixth meeting of the Open-ended Committee of Permanent Representatives.

21. The Secretariat provided a briefing on the preparations for the sixth meeting of the open-ended Committee of Permanent Representatives scheduled for 19 to 23 February 2024, based on the annotated provisional agenda and the draft structure.
22. One Bureau member acknowledged the extensive structure, expressing readiness for potentially unavoidable late-night meetings due to the complexities.
23. The Bureau approved the draft provisional agenda, the draft annotated provisional agenda and the structure for the sixth meeting of the Open-ended CPR considering the comments from the Bureau members. The Bureau requested the Secretariat to make the documents available on the meeting portal.

Agenda item 5: Organization of work.

24. The Secretariat presented the [roadmap of meetings](#) until UNEA-6 and proposed an additional CPR Bureau meeting to be held on 25 January, if needed, to discuss the roadmap of meetings beyond UNEA-6.
25. One Bureau member appreciated the rundown of the upcoming meetings and suggested allocating time in the CPR Subcommittee meetings for other UNEP-related developments.

26. The Bureau took note of the roadmap and further noted that the schedule may change with the addition or cancellation of meetings.
27. The Bureau further agreed on the division of work within the CPR Bureau for the upcoming subcommittee meetings.

Agenda item 6: Other matters.

28. No other matters were raised.

Agenda item 7: Closing of the meeting.

29. The meeting closed at 11:45(GMT+3).

Annex: List of Participants

The Committee of Permanent Representatives Bureau Members:

H. E. Mr. Firas Khouri, Chair of the Committee of Permanent Representatives, Ambassador of the Hashemite Kingdom of Jordan to Kenya and Permanent Representative to UNEP.

H. E. Mr. Wael Nasreldin Attiya, Vice Chair of the Committee, Ambassador of the Arab Republic of Egypt, and Permanent Representative to UNEP,

H. E. Ms. Nicol Adamcová, Vice-Chair of the Committee, Ambassador of Czechia to Kenya and Permanent Representative to UNEP.

H. E. Mr. Gunnar Andreas Holm, Vice Chair of the Committee, Ambassador of Norway to Kenya and Permanent Representative to UNEP.

Mr. Jovan Bernard Reid, Deputy Head of Mission of the Permanent Mission of Barbados.

Representatives of the President of the UN Environment Assembly participating in an ex-officio capacity:

Ms. Siham Mourabit, Deputy Permanent Representative of Morocco to UNEP.

The UN Environment Program Secretariat was represented by:

Ms. Elizabeth Maruma Mrema, Deputy Executive Director.

Ms. Radhika Ochalik, Secretary of Governing Bodies.

Mr. Ulf Bjornholm, Deputy Secretary of Governing Bodies.

Mr. Stadler Trengove, Principal Legal Adviser.