

Towards a science-policy panel to contribute further to the sound management of chemicals and waste and to prevent pollution

OEWG Bureau Meeting
31 January 2024 (*updated on 2 February 2024)

OEWG SPP Secretariat

1

Opening of the meeting, and adoption of the agenda and Bureau meeting summary

2

Reflections on the outcome of OEWG 2

Election of officers: Fully constituted SPP OEWG Bureau

Officer	Country	Region
Oumar Diaoure Cisse	Mali	Africa
Cyrus Mageria (Rapporteur)	Kenya	Africa
Jinhui Li	China	Asia Pacific
Saqlain Seydah	Pakistan	Asia Pacific
Alexandru Roznov	Romania	Eastern Europe
Roman Filonenko	Ukraine	Eastern Europe
Linroy Christian	Antigua and Barbuda	LAC
Judith Torres	Uruguay	LAC
Gudi Alkemade (Chair)	The Netherlands	WEOG
Michel Tschirren	Switzerland	WEOG

Outline of proposals for a science-policy panel

- Agreement on the “**skeleton outline**” for proposals to establish the science-policy panel

Foundational elements:

- A. Scope, objective and functions of the panel
- B. Operating principles of the panel
- C. Institutional arrangements for the panel
- D. Evaluation of the operational effectiveness and impact of the panel

Annexes:

1. Rules of procedure
2. Financial rules and procedures
3. Process for determining the work programme, including prioritization
4. Procedures for the preparation and clearance of panel deliverables
5. Conflict of interest policy

Progress made during the negotiations

- Delegates agreed to base their deliberations on the draft texts prepared by the secretariat at the Bureau's request (INF/10/Rev.1).
- Two contact groups negotiated text to populate the skeleton outline on:
 - (1) scope, functions, operating principles, and conflict of interest
 - (2) institutional arrangements
- Work of contact groups 1 and 2 resulted in draft texts in various stages of negotiation

→ Outcome of OEWG-2 forwarded to OEWG-3, Geneva, 17-21 June 2024

Progress made during the negotiations

- Contact group 3 exchanged views on the work-related processes and procedures
 - Secretariat requested to further develop draft text for Annex 3 and Annex 4 based on discussions held at OEWG-2
- Contact group 4 discussed OEWG budget and intersessional work
 - Proposed budget for 2024 was approved
 - Secretariat requested to undertake intersessional work in the lead up to OEWG-3

Intersessional work

OEWG-2 requested the secretariat to develop the following elements for consideration at OEWG-3:

UNEP/SPP-CWP/OEWG.2/CRP.6

Annex

Outcome of the work of contact group 4: Intersessional work

[The following text reflects the outcome of the contact group's work as at on 15 December 2023.]

Request the secretariat, for consideration at the third session of the ad hoc open-ended working group, to:

1. Prepare draft texts, for consideration by the ad hoc open-ended working group at its third session, for:
 - (a) Annex 1, taking into account existing rules and procedures of the Intergovernmental Panel on Climate Change, the Intergovernmental Science-Policy Platform on Biodiversity and Ecosystem Services and the United Nations Environment Assembly;
 - (b) Annex 2;
 - (c) Annex 3;
 - (d) Annex 4, based on the views expressed in contact groups 2 and 3, and in accordance with the table of contents set out in document UNEP/SPP-CWP/OEWG.2/INF/10/Rev.1;¹
2. Update document UNEP/SPP-CWP/OEWG.2/INF/10/Add.2 based on the views expressed in contact groups 2 and 3;
3. Prepare proposals to be considered by the intergovernmental meeting for the purpose of considering establishing a science-policy panel, for consideration by the ad hoc open-ended working group at its third session;

4. Prepare proposals on interim arrangements, for consideration by the ad hoc open-ended working group at its third session, for consideration and possible approval at the intergovernmental meeting;
5. Prepare a relevant information document to facilitate the understanding of the working document requested on financial arrangements;
6. In preparation for the third session of the ad hoc open-ended working group, prepare proposals for a revised conflict of interest form based on the discussions at the second session of the ad hoc open-ended working group;
7. Prepare, in consultation with the Bureau, timely webinars on:
 - (a) The capacity-building function of the panel, and submit a summary of the views expressed for the information of the ad hoc open-ended working group at its third session;
 - (b) The documentation prepared by the secretariat for the third session of the ad hoc open-ended working group;
8. Facilitate regional consultations ahead of the third session of the ad hoc open-ended working group.

Agenda item 2: Reflections on the outcome of OEWG 2

Discussion

Reflections on the outcome of OEWG 2

3

Organization of OEWG 3

Documentation

OEWG 3 documentation related to proposals for SPP

Working Documents	Title
UNEP/SPP-CWP/OEWG.3/2	Proposals for establishing a science-policy panel (OEWG 2 outcome)
UNEP/SPP-CWP/OEWG.3/2/Add.1	Rules of procedure
UNEP/SPP-CWP/OEWG.3/2/Add.2	Financial rules and procedures
UNEP/SPP-CWP/OEWG.3/2/Add.3	Process for determining the work programme, including prioritization
UNEP/SPP-CWP/OEWG.3/2/Add.4	Procedure for the preparations and clearance of panel deliverables
UNEP/SPP-CWP/OEWG.3/2/Add.5	Revised conflict of interest form

Documentation

OEWG 3 documentation related to proposals for the Intergovernmental Meeting (IM) and beyond

Working Documents	Title
UNEP/SPP-CWP/OEWG.3/3	Proposals to be considered by the intergovernmental meeting for the purpose of establishing a science-policy panel
UNEP/SPP-CWP/OEWG.3/4	Proposals on interim arrangements, for consideration and possible approval at the intergovernmental meeting

Documentation

Working document UNEP/SPP-CWP/OEWG.3/2

Proposals for establishing a science-policy panel:

- A. Scope, objective and functions of the panel
- B. Operating principles of the panel
- C. Institutional arrangements for the panel
- D. Evaluation of the operational effectiveness and impact of the panel

Annexes:

- 1. Rules of procedure
- 2. Financial rules and procedures
- 3. Process for determining the work programme, including prioritization
- 4. Procedures for the preparation and clearance of panel deliverables
- 5. Conflict of interest policy

Documentation

Working document UNEP/SPP-CWP/OEWG.3/2/Add.1

Request: Prepare draft texts, for consideration by the ad hoc open-ended working group at its third session, for Annex 1 (Rules of procedure), taking into account existing rules and procedures of the IPCC, IPBES and the UNEA

[UNEP/SPP-CWP/OEWG.2/CRP.6](#)

Rules of Procedure

1. [Scope][Purposes]
2. Definitions
3. Venues, dates and notice of sessions
4. Members and observers
5. Admission of observers
6. Agenda
7. Representation, credentials and accreditation
8. Members and operation of the Bureau
9. Election of members of the Bureau
10. Nominations
11. Subsidiary bodies (members, operation, election of members, etc.)
12. Conduct of business
13. Decision-making
14. Languages
15. Modifications to the rules of procedure

*This table of contents was also introduced in [UNEP/SPP-CWP/OEWG.2/4](#)

Documentation

Working document UNEP/SPP-CWP/ OEWG.3/2/Add.2

Request: Prepare draft texts, for consideration by the ad hoc open-ended working group at its third session, for Annex 2 (Financial rules and procedures)

UNEP/SPP-CWP/OEWG.2/CRP.6

Financial rules and procedures

1. Scope
2. Financial year and budgeting period
3. Panel Trust Fund
4. Currency
5. Budget
6. Contributions
7. Working capital reserve
8. Accounts and audit
9. General provisions

Documentation

Working document UNEP/SPP-CWP/ OEWG.3/2/Add.3

Request: Prepare draft texts, for consideration by the ad hoc open-ended working group at its third session, for Annex 3 (Process for determining the work programme, including prioritization)

Request: Update document UNEP/SPP-CWP/OEWG.2/INF/10/Add.2 Procedures for receiving and prioritizing requests put to the Panel based on the views expressed in contact groups 2 and 3

UNEP/SPP-CWP/OEWG.2/CRP.6

Process for determining the work programme, including prioritization

1. Solicitation and submission of issues for inclusion in the work programme
2. Prioritization criteria for setting the work programme
3. Process for applying the prioritization criteria
4. Process for finalizing the work programme

Documentation

Working document UNEP/SPP-CWP/ OEWG.3/2/Add.4

Request: Prepare draft texts, for consideration by the ad hoc open-ended working group at its third session, for Annex 4 (Procedures for the preparation and clearance of panel deliverables)

UNEP/SPP-CWP/OEWG.2/CRP.6

Procedure for the preparation and clearance of panel deliverables

1. Definitions
2. Procedures related to the panel's five functions
3. General procedures
organized by sub-section for each item needing procedures, e.g.: scoping, role definitions, identifying and selecting experts, preparation of deliverables, review processes, clearance processes...
4. Error protocol
5. Procedure on the use of sources
6. Procedure on data management and use of digital tools and intelligence
7. Procedures for safeguarding commercially sensitive information
8. Procedures for languages and translation

Documentation

Working document UNEP/SPP-CWP/ OEWG.3/2/Add.5

Request: In preparation for the third session of the ad hoc open-ended working group, prepare proposals for a revised conflict of interest form based on the discussions at the second session of the ad hoc open-ended working group

UNEP/SPP-CWP/OEWG.2/CRP.6

Revised conflict of interest form

Introduction

Part I. Commercial and financial interests

Part II. Professional and other non-financial interests

Part III. Additional information

Documentation

Working document UNEP/SPP-CWP/ OEWG.3/3

Request: Prepare proposals to be considered by the intergovernmental meeting for the purpose of considering establishing a science-policy panel, for consideration by the ad hoc open-ended working group at its third session

UNEP/SPP-CWP/OEWG.2/CRP.6

Working document UNEP/SPP-CWP/OEWG.3/4

Request: Prepare proposals on interim arrangements, for consideration by the ad hoc open-ended working group at its third session, for consideration and possible approval at the intergovernmental meeting

UNEP/SPP-CWP/OEWG.2/CRP.6

Documentation

Other documentation for OEWG 3

Working Documents	Title
UNEP/SPP-CWP/OEWG.3/1	Provisional agenda
UNEP/SPP-CWP/OEWG.3/1/Add.1	Provisional annotated agenda
INF Documents	Title
UNEP/SPP-CWP/OEWG.3/INF/1	Scenario note by the OEWG Chair
UNEP/SPP-CWP/OEWG.3/INF/2	Background document to facilitate the understanding on financial arrangements
UNEP/SPP-CWP/OEWG.3/INF/3	Summary of views expressed on capacity-building function of the panel
UNEP/SPP-CWP/OEWG.3/INF/4	Additional background information on work-related procedures and processes
UNEP/SPP-CWP/OEWG.3/INF/5	Compilation of written submissions received on the meeting documents

Agenda item 3: Organization of OEWG 3

Discussion

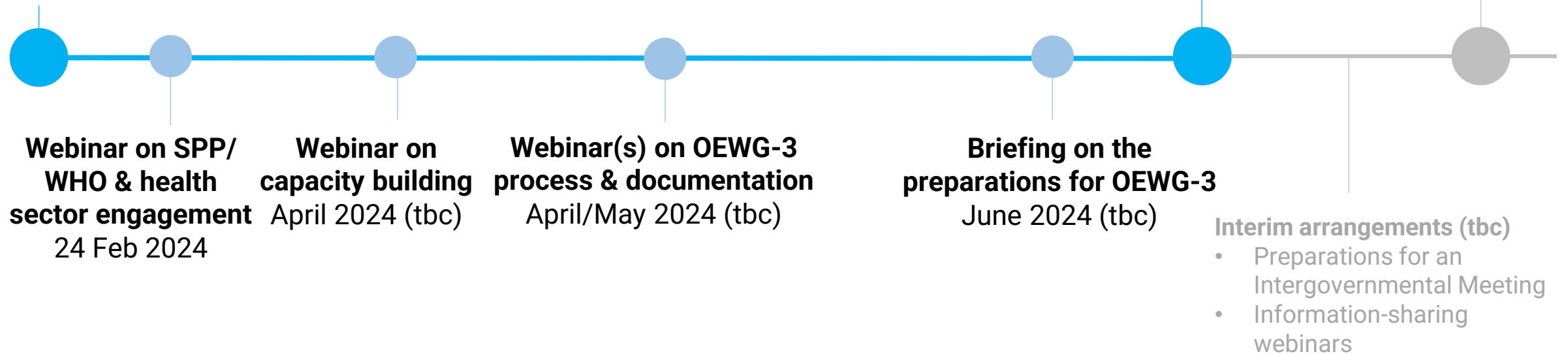
Documentation

Planned webinars

OEWG 2
11–15 Dec 2023
Nairobi, Kenya

OEWG-3
17-21 June 2024
Geneva, Switzerland

Intergovernmental Meeting
Dates and venue TBC

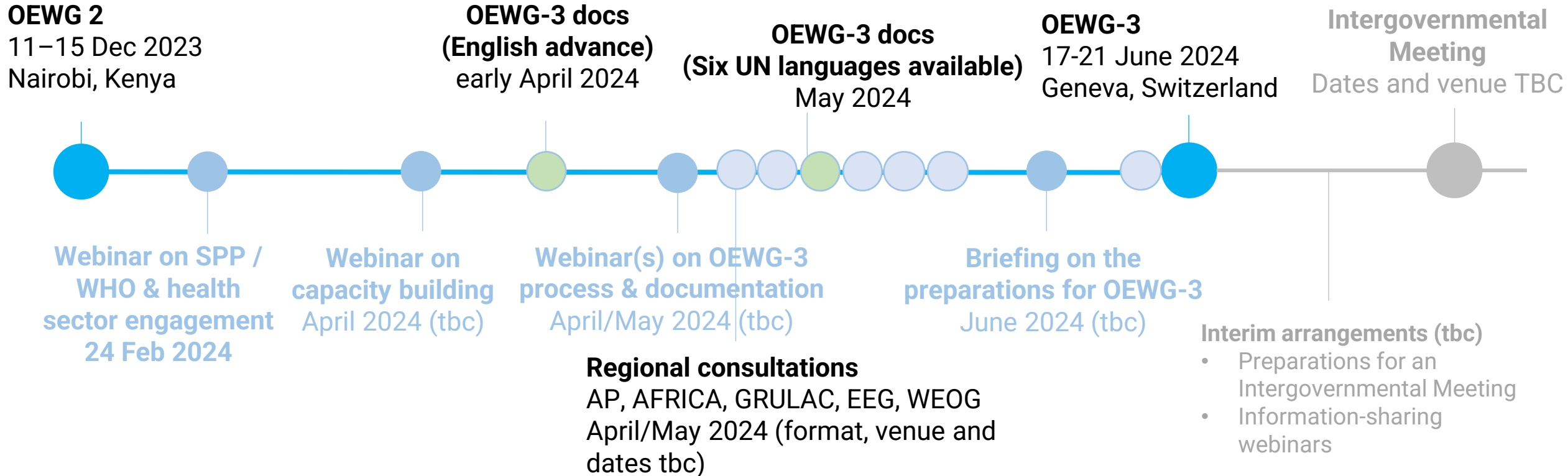


Intersessional period 2

- Preparations for OEWG 3
- OEWG Bureau meetings
- Regional consultations
- Information-sharing and familiarization webinars

● **Webinars**

Regional consultations



Intersessional period 2

- Preparations for OEWG 3
- OEWG Bureau meetings
- Regional consultations
- Information-sharing and familiarization webinars

● Regional consultations (April/May 2024)

OEWG logistical arrangements



Venue: International Conference Centre Geneva (CICG), Geneva, Switzerland

Key dates:

17 – 21 June 2024

OEWG 3

16 June 2024

Preceding meetings (informal, regional and stakeholder consultations)

11 March 2024

Deadline for requesting funded travel

31 March 2024

Deadline for registration

<https://www.unep.org/oewg-spp-chemicals-waste-pollution>
Registration link: <https://indico.un.org/event/1009531/>

OEWG budget for 2024

(United States dollars)

2024 approved budget	3 603 631
2024 available budget (contributions and pledges)	2 128 000
Total to mobilize:	1 478 631

Note: 2024 available budget is subject to change once the final 2023 expenditures are consolidated.

Agenda item 3: Organization of OEWG 3

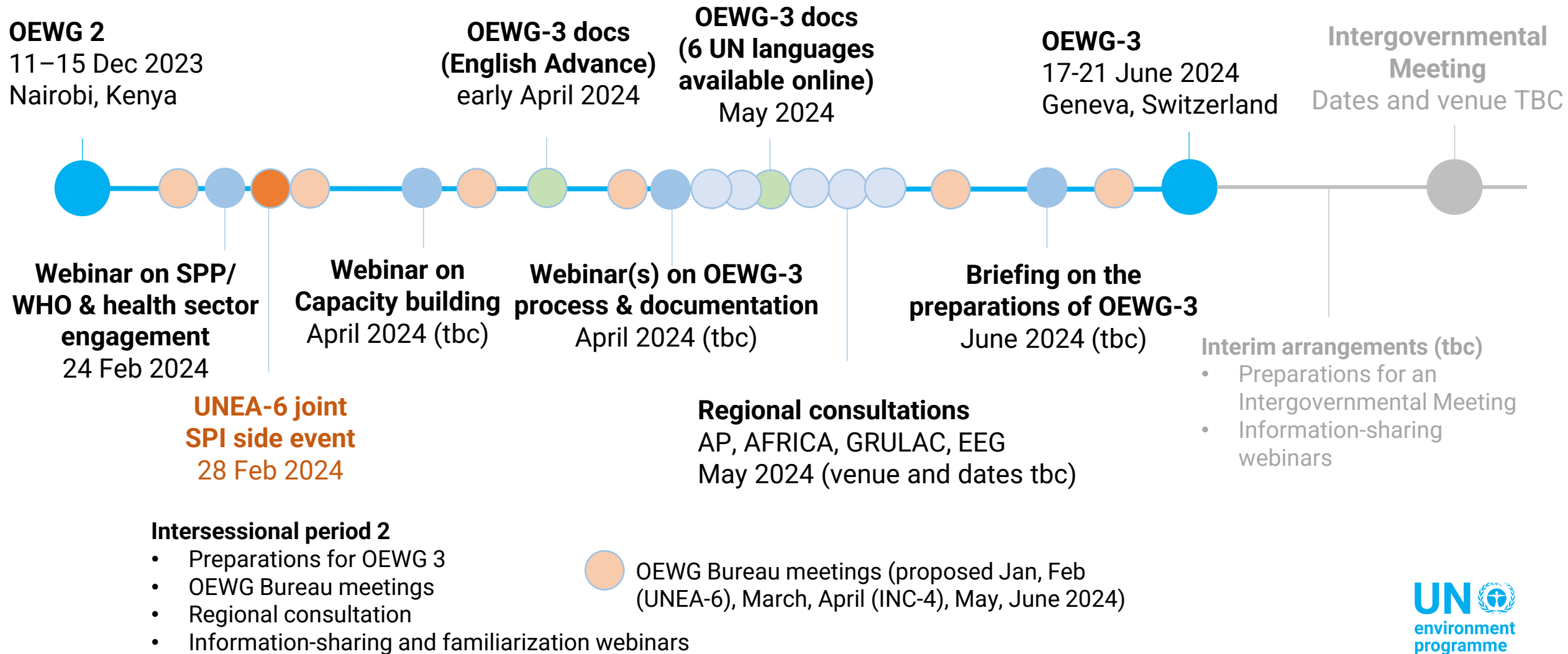
Discussion

**Planned webinars, regional consultations, OEWG 3
logistical arrangements**

4

Planning for Bureau meetings

Roadmap to OEWG-3: Proposed Bureau meeting dates



5

Other matters

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Closing of the meeting

Thank you



Secretariat of the ad-hoc open ended working group on a science policy panel on chemicals, waste and prevention of pollution

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