

Reference: Not-INC-2024-0003

19 February 2024

Dear Madam/Sir,

On behalf of the Chair of the intergovernmental negotiating committee (INC) to develop an international legally binding instrument on plastic pollution, including in the marine environment, it is our pleasure to notify you of the call for presenters for thematic side events to be organized on the margins of the fourth session of the INC, to be held 23 April – 29 April 2024 at the **Shaw Centre**, Ottawa, Canada.

We invite Members and observer organizations **registered to INC-4** to submit their interest, if they wish to do so, in being part of one of the thematic side events listed below through the online form <https://forms.office.com/e/RiaZ933xeZ> by 1 March 2024. The events will be **in-person only**.

The thematic side events will be held **13:30-14:45 on Wednesday 24 April and Thursday 25 April 2024** at the INC-4 venue, with 2 events to be held in parallel on Wednesday 24 April 2024. The schedule of the events is provided below:

Date	Theme
Wednesday 24 April	Plastic pollution in the marine environment
Wednesday 24 April	Approaches to capacity building, financing and financial mechanisms
Thursday 25 April	Enabling just transition

Events will include Members and observer organizations and will be balanced and responsive to Members' interests.

The list of Members and observer organizations to present in the thematic side events will be selected taking into account geographical balance, representation from Members and observers of the Committee, as well as technical experience, participation in the process and expertise on the themes.

The list of selected presenters for each event will be published on the [INC-4 webpage](#).

A room and technical support staff will be made available for each of the thematic side events, and no catering will be provided. The secretariat will provide more details on the organization in due course.

The INC Secretariat remains at your disposal for any information as needed through [unep-
incplastic.secretariat@un.org](mailto:unep-incplastic.secretariat@un.org).

Yours sincerely,

Signed

Jyoti Mathur-Fillipp