

Africa Regional Meeting in preparation for the third session of the ad hoc open-ended working group on establishing a science-policy panel to contribute further to the sound management of chemicals and waste and to prevent pollution

29-30 May 2024
Accra, Ghana

PRACTICAL INFORMATION

1. General information

The Africa Regional Meeting in preparation for the third session of the ad hoc open-ended working group on establishing a science-policy panel to contribute further to the sound management of chemicals and waste and to prevent pollution (SPP OEWG-3) is scheduled to be held on 29 – 30 May 2024 at 09.00 – 18.00 GMT in Accra, Ghana. The meeting venue is: [CSIR-Science and Technology Policy Research Conference Room](#)



**CSIR-Science and Technology
Policy research Institute
(CSIR-STEPRI)**

Google location: Google Location: <https://maps.app.goo.gl/iUaVHa7RbssQgegP7>

Tel: +233-302-773856 / 779401

Website: <https://csir-stepri.org>

2. On-site registration

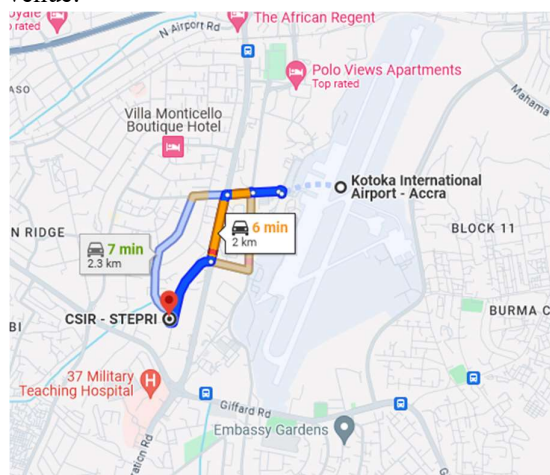
Participants attending the regional meeting are expected to arrive on Tuesday 28 May 2024, the day before the opening. On-site registration will be available from 4.pm. to 6 pm. on Tuesday, 28 May 2024, and throughout the whole duration of the meeting. Attendance of the meeting is limited to pre-registered participants.

3. Transportation

Accra is served by the Kotoka International Airport (KIA).

The CSIR-STEPRI is located 2km away from the airport – less than 10 minutes by car.

Uber service is also available from the Kotoka International Airport [Accra Airport Transfers & Transportation | ACC | Uber](#). Participants should make their own transport arrangements to and from the meeting venue.



Please note that the travel times and taxi fees provided are approximate and may vary depending on traffic conditions and other factors. You need to pay in the local currency as taxi drivers do not accept other currencies.

4. Hotel accommodation

Delegates are responsible for making their own arrangements for accommodation and for paying their own hotel accommodation. They should consider staying in a hotel within walking distance from the CSIR-STEPRI to avoid traffic and help reduce CO2 footprints. Hotels should be notified of any cancellations, postponements or other changes at least 48 hours in advance.

The table below shows a list of recommended hotels:

Hotel	Indicative prices	Contacts
Best Western Premier Accra Air Hotel	USD 150	+233302216570
Holiday Inn Accra	USD 80	+233302740930
Ibis Styles Accra Airport	USD 150	+233302746600
Airport View Hotel	USD 130	+233202252244
Marriot Hotel	USD 430	+233302738000
Lancaster Hotel	USD 160	+233302213161
Villa Monticello Boutique Hotel	USD 360	+233302773477
Tang Palace Hotel	USD 300	+233302788886
Hill View Hotel	USD 60	+233307002872

Airport West Hotel	USD 130	+233302767870
Lavender Lodge Hotel	USD 120	+233302786228

5. Sponsored participants

Financial assistance includes a return air ticket using the most economical fare as approved by the United Nations, to be issued by the travel agency working with the United Nations, and daily subsistence allowance (DSA) for Accra by means of a debit card. DSA in Accra is \$311 per day, as of April 2024. In order to facilitate the payment of DSA, eligible participants are requested to present their passport and boarding pass(es) to the OEWG secretariat.

For the necessary travel arrangements to comply with the United Nations rules and regulations, nominations or replacements of delegates received after the deadline cannot be guaranteed consideration for funding support. Final decisions on travel requests will be subject to available financial resources.

Please note that the organizers do not book hotels on behalf of participants, and it is the responsibility of the participants to make their own private arrangements.

6. Visa application

It is the responsibility of each participant to apply for the required visa. Visa for entering Ghana can be obtained, depending on nationality, prior to arrival or at arrival. Participants are required to contact their respective Ghanaian Embassy/Consulate-General for accurate information regarding visa application procedures and required documents.

Updates on news and upcoming events in Ghana may be found through the website of the Ministry of Foreign Affairs <https://mfa.gov.gh/>

7. Vaccination

Vaccination against yellow fever is required.

8. Meeting documents

The meeting will be held in English and French, and meeting documents will be in English and French. Documentation will be available at the [SPP OEWG regional meeting website](#).

Please note that the meeting will be a paper smart meeting and participants are kindly advised to bring their own laptop, as hard copies of meeting documents will not be printed or distributed.

9. Electricity

Electrical sockets (outlets) in Ghana usually supply electricity at a standard voltage of 230V, and at an electrical frequency of 50 Hz. The sockets are type D which has three round pins in a triangular

pattern (left photo), and G which has three rectangular pins in a triangular pattern (right photo), of a British style.



10. Currency and time zone

The currency in Ghana is the Cedi (GHS). The exchange rate is approximately 1 USD = 13.41 GHS as of 8 April 2024. See the most recent exchange rate at: <https://www.bog.gov.gh/treasury-and-the-markets/daily-interbank-fx-rates/>

Ghana follows the Greenwich Mean Time, (GMT; UTC ± 00:00).

11. About Accra

Accra is the capital city Ghana, and its largest city. It is located on the southern coast at the Gulf of Guinea, on the Atlantic Ocean. Accra is the country's administrative and economic hub.

12. Travel and Personal Security Advisory

General security threats are assessed as 'Low'. Security Briefing is mandatory for all new arrivals in Accra. Violent crimes, such as carjacking, street crimes involving mostly theft and mugging, do occur. These crimes often happen at night and in isolated locations. Exercise increased caution specifically due to crime:

- In urban areas and crowded markets.
- When traveling by private or public transportation after dark as criminal elements may use blockades to slow down and restrict movement of vehicles.
- It is advisable to use Uber taxi for commuting instead of normal roaming taxis.

13. Weather

The average temperature in Accra in May for a typical day is 32°F (25°C). Some would describe it as pleasantly warm with a gentle breeze. For comparison, the hottest month in Accra, February, has days with highs of 89°F (31°C) and lows of 78°F (26°C).

14. Contact details of local organizers

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