

# Link to key relevant SPP OEWG 3 documentation

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Asia Pacific regional meeting in preparation for the third session of the ad hoc open-ended working group on a science-policy panel to contribute further to the sound management of chemicals and waste and to prevent pollution (OEWG 3)

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20 – 21 May 2024, Hangzhou, China

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SPP OEWG Secretariat

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# 1. Opening of the Meeting and adoption of the Agenda

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# Provisional agenda

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1. Opening of the meeting and adoption of the agenda
2. Recap of UNEA resolution 5/8 and update on the OEWG process
3. Organisational matters for OEWG 3
4. Preparation of proposals for the establishment of a science-policy panel
5. Recommendations to the Executive Director of UNEP for the preparation of the intergovernmental meeting to establish the science-policy panel
6. Logistical preparations for OEWG 3
7. Other matters
8. Closure of the meeting

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## 2. Recap of UNEA resolution 5/8 and update on the OEWG process

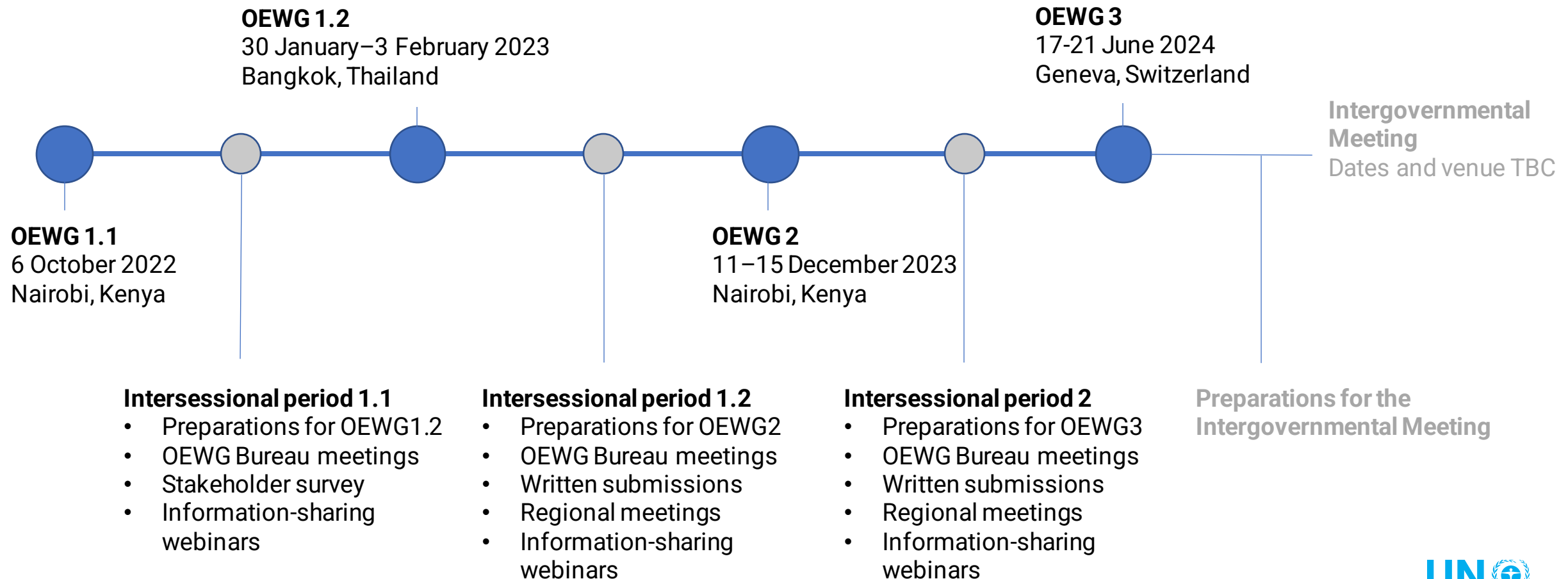
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# UNEA Resolution 5/8: Science-Policy Panel to Contribute Further to the Sound Management of Chemicals and Waste and to Prevent Pollution

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- In March 2022, the United Nations Environment Assembly decided that a **science-policy panel should be established** to contribute further to the sound management of chemicals and waste and prevent pollution, with details to be further specified according to the provisions in the resolution;
- UNEA further decided to convene an **ad hoc open-ended working group to prepare proposals for the science-policy panel**, to begin work in 2022 with the ambition of completing it by the end of 2024.

# Overall timeline OEWG process



# OEWG 1 Outcomes: Objective

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- [The objective of the panel is to strengthen the science-policy interface to contribute to the sound management of chemicals and waste and to prevent pollution for the protection of human health and the environment, with the following functions:] ...



# OEWG 1 Outcomes: Principal Functions

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- a) Undertaking horizon scanning to identify issues of relevance to policymakers and, where possible, proposing evidence-based options to address them;
- b) Conducting assessments of current issues and identifying potential evidence-based options to address, where possible, those issues, in particular those relevant to developing countries;
- c) Providing up-to-date and relevant information, identifying key gaps in scientific research, encouraging and supporting communication between scientists and policymakers, explaining and disseminating findings for different audiences, and raising public awareness;
- d) Facilitating information-sharing with countries, in particular developing countries seeking relevant scientific information;
- e) Capacity building

# OEWG 2 Outcomes: Text proposals

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- Outline for proposals for the science-policy panel
- Text proposals from contact groups on:
  - (1) scope, objective and functions; operating principles, and conflict of interest
  - (2) institutional arrangements
- Requests to the secretariat for intersessional work
- Meeting report including annex with proposals (UNEP/SPP-CWP/OEWG.2/8) – available in all UN languages

# Intersessional work: Webinars

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## **Capacity building function:**

- Webinar on the capacity building function
- Date: 11 April 2024 (two sessions)

## **Overview OEWG 3 documentation:**

- Introduction to the documentation prepared for OEWG 3 by the secretariat
- Date: 7 May 2024

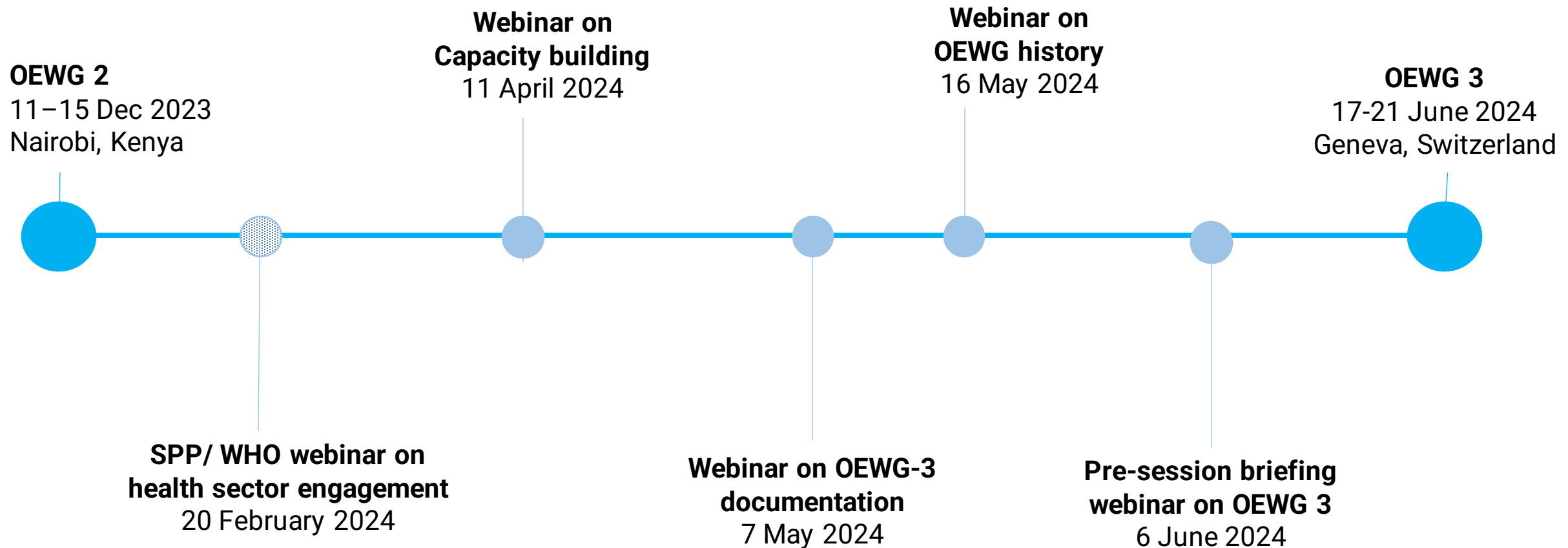
## **Historical account of the process towards a Science-Policy Panel:**

- Towards a science-policy panel to contribute further to the sound management of chemicals and waste and to prevent pollution: an overview.
- Date: 16 May 2024

## **Pre-session briefing on OEWG 3:**

- Briefing on the preparations and logistics of OEWG 3
- Date: 6 June 2024 at 1400-1530 CET

# Intersessional work: Webinars



# Intersessional work: Working documents

<b>Document #</b>	<b>Title</b>
UNEP/SPP-CWP/OEWG.3/1	<b>Provisional agenda</b>
<i>Add.1</i>	<i>Annotated provisional agenda</i>
UNEP/SPP-CWP/OEWG.3/2	<b>Compilation of proposals for establishing a science-policy panel</b>
<i>Add.1</i>	<i>Draft rules of procedure</i>
<i>Add.2</i>	<i>Draft financial procedures</i>
<i>Add.3</i>	<i>Draft process for determining the work programme, including prioritization</i>
<i>Add.4</i>	<i>Draft procedures for the preparation and clearance of panel deliverables</i>
<i>Add.5</i>	<i>Draft conflict-of-interest disclosure form</i>
UNEP/SPP-CWP/OEWG.3/3	Proposals on the establishment of the Panel to be considered by the intergovernmental
UNEP/SPP-CWP/OEWG.3/4	Proposals to give effect to arrangements to be considered by the intergovernmental meeting

# Intersessional work: Information documents

Document #	Title
UNEP/SPP-CWP/OEWG.3/INF/1	Scenario note by the OEWG Chair
UNEP/SPP-CWP/OEWG.3/INF/2	Background document on financial arrangements of the science-policy panel to contribute further to the sound management of chemicals and waste and to prevent pollution
UNEP/SPP-CWP/OEWG.3/INF/3	Summary of views expressed on the capacity-building function of the panel
UNEP/SPP-CWP/OEWG.3/INF/4	Supporting information on work-related processes and procedures
UNEP/SPP-CWP/OEWG.3/INF/5	Possible modalities of cooperation and complementarities between the panel and WHO
UNEP/SPP-CWP/OEWG.3/INF/6	Towards a science-policy panel to contribute further to the sound management of chemicals and waste and to prevent pollution: an overview
UNEP/SPP-CWP/OEWG.3/INF/7	Compilation of written submissions on OEWG 3 meeting documents

# Intersessional work: Documentation

Home

## Ad hoc open-ended working group on a science-policy panel on chemicals, waste and pollution prevention

CONFERENCE

### OEWG 3: Science-Policy Panel to contribute further to the sound management of chemicals and waste and to prevent pollution

17 - 21 June 2024  
Geneva, Switzerland

The [third session of the OEWG](#) will be held at International Conference Center in Geneva (CICG), Switzerland from 17 to 21 June 2024. The meeting will be preceded by informal, regional and stakeholder consultations, on 16 June 2024 at the same venue.

**About the ad hoc open-ended working group on a science-policy panel to contribute further to the sound management of chemicals and waste and to prevent pollution**

In March 2022, the United Nations Environment Assembly at its resumed fifth session ([UNEA-5.2](#)) decided that a science-policy panel should be established to contribute further to the sound management of chemicals and waste and to prevent pollution.

Through its [resolution 5/8](#), UNEA further decided to convene, subject to the availability of resources, an ad hoc open-ended working group (OEWG) to prepare proposals for the science-policy panel, to begin work in 2022 with the ambition of completing it by the end of 2024.

- Overview
- Bureau
- Funding partners
- National Focal Points
- OEWG 3
- OEWG 2
- OEWG1.2
- OEWG1.1
- Regional meetings

Overview **Pre-Session Documents**

#### Working Documents

UNEP/SPP-CWP/OEWG.3/1 - Provisional agenda (adopted at OEWG 2) (posted 15 February)

[عربي](#) [中文版](#) [English](#) [Français](#) [Русский](#) [Español](#)

UNEP/SPP-CWP/OEWG.3/1/Add.1 - Annotated provisional agenda

[عربي](#) [中文版](#) [English](#) [Français](#) [Русский](#) [Español](#)

<https://www.unep.org/events/conference/oewg-3-science-policy-panel-contribute-further-sound-management-chemicals-and>

# Intersessional work: Regional meetings

## **WEOG regional meeting :**

- 8 May (online)

## **Asia Pacific Group regional meeting:**

- 20 – 21 May, Hangzhou, China (in-person)

## **EEG regional meeting:**

- 21 May (online)

## **GRULAC regional meeting:**

- 23 – 24 May, Montevideo, Uruguay (in-person)

## **Africa Group regional meeting:**

- 29 – 30 May, Accra, Ghana (in-person)





# Discussion

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Recap of UNEA resolution 5/8 and update on the OEWG process

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## 3. Organisational Matters for OEWG 3

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# Provisional Agenda

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UNEP/SPP-CWP/OEWG.3/1 & UNEP/SPP-CWP/OEWG.3/1/Add.1

- 1 Opening of the session
- 2 Elections of officers
- 3 Adoption of the agenda and other organizational matters
- 4 Preparation of proposals for the establishment of a science-policy panel
- 5 Recommendations to the Executive Director of the United Nations Environment Programme for the preparation of the intergovernmental meeting to establish the science-policy panel
- 6 Other matters
- 7 Adoption of the report of the session
- 8 Closure of the session

# Proposed modalities of work at OEWG 3

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- No opening statements expected under agenda item 1 (Opening of the session)
- OEWG may wish to allow for general statements under agenda item 4 and agenda item 5.
- Participants are encouraged to provide such statements through regional and political groups and the group of stakeholders.
- Under Agenda item 4 and 5, the secretariat will give a brief presentation of the working documents. For each working document, the working group may wish to invite governments to consider the specific topics and proposals outlined in the documents (including relevant information documents).
- Once governments have intervened regarding a given working document, stakeholders may also be invited to provide their views

# Proposed modalities of work at OEWG 3

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- Contact groups and informal groups will be established as needed. Contact groups are open to participation by all governments and stakeholders, unless otherwise decided by the Chair or the co-facilitators of contact groups.
- Contact group meetings may be held in parallel, while avoiding, to the extent possible, parallel meetings on closely related issues.
- Efforts will be made to ensure that no contact group meets concurrently with a plenary meeting and that no more than two contact group meetings are held concurrently.
- Given the anticipated limited time available and the limited size of delegations, OEWG may wish to facilitate an iterative process and limit contact group sessions for working on specific issues to 90 minutes.

# Proposed modalities of work at OEWG 3

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- Contact groups and informal groups will be provided with a clear and concise mandate.
- Contact groups and other informal groups will work in English, and, accordingly, documents and non-papers considered at their meetings will be in English.
- Contact groups will continue to build upon what was already agreed, including in UNEA resolution 5/8 and previous sessions of the OEWG.

# Discussion

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Organisational Matters for OEWG 3

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## 4. Preparation of Proposals for the Establishment of a Science-Policy Panel

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# Compilation of proposals for a Science-Policy Panel

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- Outline agreed by OEWG 2 and proposed text forwarded to OEWG 3

## **Foundational elements:**

- A. Scope, objective and functions of the panel
- B. Operating principles of the panel
- C. Institutional arrangements for the panel
- D. Evaluation of the operational effectiveness and impact of the panel

## **Annexes:**

- 1. Rules of procedure
- 2. Financial procedures
- 3. Process for determining the work programme, including prioritization
- 4. Procedures for the preparation and clearance of panel deliverables
- 5. Conflict of interest policy

# Working documents for OEWG 3

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<b>Number</b>	<b>Title</b>
OEWG3/1	Provisional agenda Add.1: Annotated provisional agenda
<b>OEWG3/2</b>	<b>Compilation of proposals for establishing a science-policy panel</b>  Add.1: Draft rules of procedure  Add.2: Draft financial procedures  Add.3: Draft process for determining the work programme, including prioritization  Add.4: Draft procedures for the preparation and clearance of panel deliverables  Add.5: Draft conflict-of-interest disclosure form
OEWG3/3	Proposals on the establishment of the Panel to be considered by the intergovernmental meeting
OEWG3/4	Proposals to give effect to arrangements to be considered by the intergovernmental meeting

# Working documents for OEWG 3

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## Number

## Title

OEWG3/1

Provisional agenda

Add.1: Annotated provisional agenda

**OEWG3/2**

**Compilation of proposals for establishing a science-policy panel**

Add.1: Draft rules of procedure

Add.2: Draft financial procedures

Add.3: Draft process for determining the work programme, including prioritization

Add.4: Draft procedures for the preparation and clearance of panel deliverables

Add.5: Draft conflict-of-interest disclosure form

OEWG3/3

Proposals on the establishment of the Panel to be considered by the intergovernmental meeting

OEWG3/4

Proposals to give effect to arrangements to be considered by the intergovernmental meeting

# Linkages between working documents for OEWG 3

## OUTCOME OEWG 2

**OEWG3/2 Compilation of proposals for establishing a science-policy panel**

- A. Scope, objective and functions of the panel**
- B. Operating principles of the panel**
- C. Institutional arrangements for the panel**
- D. Evaluation of the operational effectiveness and impact of the panel**

Annex 1: Rules of procedure\*

Annex 2: Financial procedures\*

Annex 3: Process for determining the work programme, including prioritization\*

Annex 4: Procedures for the preparation and clearance of panel deliverables\*

**Annex 5: Conflict of interest policy**

## DRAFT TEXT PREPARED FOR OEWG 3

## OEWG PROPOSALS



FOUNDATIONAL DOCUMENT

- ← **OEWG.3/2/Add.1:** Draft rules of procedure
- ← **OEWG.3/2/Add.2:** Draft financial procedures
- ← **OEWG.3/2/Add.3:** Draft process for determining the work programme, including prioritization
- ← **OEWG.3/2/Add.4:** Draft procedures for preparation and clearance of panel deliverables
- ← **OEWG.3/2/Add.5:** Draft conflict-of-interest disclosure form



PROCEDURES, POLICIES, GUIDELINES

\* placeholders

# Proposals for establishing a science-policy panel

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UNEP/SPP-CWP/OEWG.3/2

The compilation of proposals as the outcome of OEWG 2 can be found in the UNEP/SPP-CWP/OEWG.3/2)

The compilation includes proposed, bracketed text on:

- A.** Scope, objective and functions of the panel
- B.** Operating principles of the panel
- C.** Institutional arrangements for the Panel
- D.** Evaluation of the operational effectiveness and impact of the Panel

Annex 5: Conflict-of-interest policy

# Proposals for establishing a science-policy panel

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UNEP/SPP-CWP/OEWG.3/2

## **A. Scope, objective, and functions of the panel**

[The objective of the Panel is to strengthen the science-policy interface to contribute to the sound management of chemicals and waste and to prevent pollution for the protection of human health and the environment, with the following functions:]

# Proposals for establishing a science-policy panel

UNEP/SPP-CWP/OEWG.3/2

- (a) Undertaking “horizon scanning” to identify issues of relevance to policymakers and, where possible, proposing evidence-based options to address them;
- (b) Conducting assessments of current issues and identifying potential evidence-based options to address, where possible, those issues, in particular those relevant to developing countries;
- (c) Providing up-to-date and relevant information, identifying key gaps in scientific research, encouraging and supporting communication between scientists and policymakers, explaining and disseminating findings for different audiences, and raising public awareness;
- (d) Facilitating information-sharing with countries, in particular developing countries seeking relevant scientific information;
- (e) Capacity building → *two text proposals for the capacity building function of the panel.*

# Proposals for establishing a science-policy panel

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UNEP/SPP-CWP/OEWG.3/2

**Proposal 1:** "Provide capacity-building through all the functions of the panel and facilitate technology transfer, in particular to developing countries, to improve the science-policy interface at appropriate levels, including activities to ensure effective, geographically balanced and gender-responsive participation of scientists in the assessments of the panel, strengthen data generation capacity, enhance knowledge and skills that will support country infrastructure and human capacity, and facilitate connection and matchmaking of capacity-related needs and potential solutions."

**Proposal 2:** "Build capacity to support the functions and work of the panel in order to strengthen the science-policy interface for sound management of chemicals and waste and to prevent pollution."



# Proposals for establishing a science-policy panel

UNEP/SPP-CWP/OEWG.3/2

## B. Operating principles of the panel

- Proposed operating principles cover the following areas:

Scientific independence, credibility and accessibility of deliverables, interdisciplinarity, inclusivity in participation and knowledge, balanced representation, policy relevance, flexibility, precautionary and human rights-based approaches, pollution prevention, capacity building, ethical standards and gender equality

# Proposals for establishing a science-policy panel

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UNEP/SPP-CWP/OEWG.3/2

## **C. Institutional arrangements for the Panel**

- I. [Plenary] [Governing Body of the SPP]
- II. Bureau
- III. Committees and subsidiary bodies
- IV. Secretariat
- V. Financial Arrangements
- VI. Strategic Partnerships

# Proposals for establishing a science-policy panel

UNEP/SPP-CWP/OEWG.3/2

## **D. Evaluation of the operational effectiveness and impact of the Panel**

42. The Panel's efficiency, effectiveness and impact shall be [independently and externally reviewed and] evaluated on a periodic basis as decided by the [Plenary][Governing Body of the Panel]. [The Panel should produce a framework for the assessment to include the periodicity of the evaluation with the primary goal of mapping the output to [the main][its] functions and to assess the adherence to the core principles][, with adjustments to be made as necessary]

# Discussion on compilation of proposals UNEP/SPP-CWP/OEWG.3/2

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Preparation of Proposals for the Establishment of a Science-Policy  
Panel

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# Draft rules of procedure

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UNEP/SPP-CWP/OEWG.3/2/Add.1

## Outline

1. Scope/Purpose
2. Definitions (for example, of what is meant by “Bureau” or “Session”)
3. Venue, dates and notification of sessions
4. Members and observers
5. Admission of observers
6. Agenda
7. Representation, credentials and accreditation

# Draft rules of procedure

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UNEP/SPP-CWP/OEWG.3/2/Add.1

## **Outline (continued)**

8. Membership and operation of the Bureau
9. Subsidiary bodies (membership, operation, election of members)
10. Conduct of business
11. Decision-making
12. Languages, and
13. Modifications to the rules of procedure

Appendix: Draft policy and procedures for the admission of observers

# Discussion on draft rules of procedure UNEP/SPP-CWP/OEWG.3/2/Add.1

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Preparation of Proposals for the Establishment of a Science-Policy  
Panel

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# Draft financial procedures

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[UNEP/SPP-CWP/OEWG.3/2/Add.2](#) and [UNEP/SPP-CWP/OEWG.3/INF/2](#)

The draft financial procedure include several sections that lay out key aspects of the panel including scope of financial procedures, financial year and budgeting period, trust fund, budget, contributions, capital reserves, accounts and audit, and general provisions.

Information document [UNEP/SPP-CWP/OEWG.3/INF/2](#) provides further background on financial arrangements of the science-policy panel to contribute further to the sound management of chemicals and waste and to prevent pollution.



# Draft financial procedures

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UNEP/SPP-CWP/OEWG.3/2/Add.2

## Outline

1. Scope
2. Financial year and budgeting period
3. Trust fund
4. Currency
5. Budget
6. Contributions
7. Working capital reserve
8. Accounts and audit
9. General provisions

# Discussion on draft financial procedures UNEP/SPP-CWP/OEWG.3/2/Add.2

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Preparation of Proposals for the Establishment of a Science-Policy  
Panel

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# Draft process for determining the work programme, including prioritization

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[UNEP/SPP-CWP/OEWG.3/2/Add.3](#) and [UNEP/SPP-CWP/OEWG.3/INF/4](#)

Draft process building on the views expressed during OEWG 2 and taking into account lessons and experiences of existing procedures, in particular those of the Intergovernmental Science-Policy Platform on Biodiversity and Ecosystem Services (IPBES).

Information document [UNEP/SPP-CWP/OEWG.3/INF/4](#) provides further background on the draft process for determining the work programme, including prioritization.

# Draft process for determining the work programme, including prioritization

## STEP 1: COMPILING ISSUES

1. Issues submitted by:
  - Governments
  - Relevant MEAs and other international instruments
  - Relevant UN entities
  - Relevant stakeholders

### If possible, submissions accompanied by info on:

- Nature of the proposed issue
- Relevance
- Urgency
- Availability of existing knowledge, data, and expertise

2. Secretariat compiles and posts the submissions received

## STEP 2: PRIORITISATION

1. Secretariat clusters issues
2. Secretariat and proposed Interdisciplinary Expert Committee (IEC) conduct initial screening
3. Proposed IEC (+ additional experts as relevant) systematically reviews/ranks topics through the transparent application of a rigorous interdisciplinary review
4. Secretariat, with proposed IEC's guidance, prepares a report on the top-ranked topics

### Report could include:

- Information on the topics
- Rationale for the prioritization
- Analysis of the scope and types of potential outputs

## STEP 3: DRAFT WORK PROGRAMME

1. Secretariat, in consultation with the proposed IEC and the Bureau, prepares a draft work programme

### Draft work programme could include:

- Objectives and associated deliverables
  - Timelines for producing the deliverables
  - Institutional arrangements for the implementation of the work programme
  - Budgetary implications
2. Draft work programme submitted to the governing body

# Draft process for determining the work programme, including prioritization

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## **STEP 1: COMPILING ISSUES**

Six months before a governing body session

### 1. Issues submitted by:

- Governments
- Relevant MEAs and other international instruments
- Relevant UN entities
- Relevant stakeholders

### **If possible, submissions accompanied by info on:**

- Nature of the proposed issue
- Relevance
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- Availability of existing knowledge, data, and expertise

### 2. Secretariat compiles and posts the submissions received

# Draft process for determining the work programme, including prioritization

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## **STEP 2: PRIORITISATION**

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# Draft process for determining the work programme, including prioritization

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## **STEP 3: DRAFT WORK PROGRAMME**

1. Secretariat, in consultation with proposed IEC & Bureau, prepares a draft work programme

Draft work programme could include:

- Objectives and associated deliverables
- Timelines for producing the deliverables
- Institutional arrangements for the implementation of the work programme
- Budgetary implications

2. Draft work programme submitted to the governing body

# Discussion on draft process for determining the work programme, including prioritization UNEP/SPP-CWP/OEWG.3/2/Add.3

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Preparation of Proposals for the Establishment of a Science-Policy  
Panel

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# Draft procedures for the preparation and clearance of panel deliverables

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UNEP/SPP-CWP/OEWG.3/2/Add.4

The draft procedures for the preparation and clearance of panel deliverables build on the views expressed during OEWG 2 and take into account lessons and experiences of existing procedures, in particular those of the Intergovernmental Panel on Climate Change (IPCC), the Intergovernmental Science-Policy Platform on Biodiversity and Ecosystem Services (IPBES), the Global Environment Outlook (GEO), and the Stockholm Convention's POPs Review Committee.

Information document UNEP/SPP-CWP/OEWG.3/INF/4 provides further background on the draft procedures for the preparation and clearance of panel deliverables.

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# Draft procedures for the preparation and clearance of panel deliverables

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UNEP/SPP-CWP/OEWG.3/2/Add.4

This document contains sections on:

- Definitions
- Deliverables [table]
- General procedures
- Error protocol
- Procedure for the use of sources
- Policy on data and knowledge management and guidance on the use of digital tools and artificial intelligence
- Procedure for safeguarding commercially sensitive information
- Procedure for languages and translations

# Draft procedures for the preparation and clearance of panel deliverables

Clearance of deliverables under proposals in OEWG.3/2/Add.4

Deliverable	Clearance process		
	Validation <i>(confirm procedures duly followed)</i>	Acceptance <i>(confirm comprehensive and balanced view)</i>	Approval <i>(section-by-section or line-by-line discussion and endorsement)</i>
Assessment	Interdisciplinary Expert Committee (IEC)	Governing body	N/A
Summary for policymakers	IEC	N/A	Governing body
Synthesis report	IEC	N/A	Governing body
Horizon scan	IEC	Governing body	N/A
Conceptual framework	IEC	N/A	Governing body
Guidelines	IEC	Governing body	N/A
Supporting materials	IEC	N/A	N/A
Information and communication materials	Secretariat and Co-Chairs of IEC	N/A	N/A

# Discussion on draft procedures for the preparation and clearance of panel deliverables

UNEP/SPP-CWP/OEWG.3/2/Add.4

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Preparation of Proposals for the Establishment of a Science-Policy  
Panel

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# Draft conflict-of-interest policy

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UNEP/SPP-CWP/OEWG.3/2: Compilation of proposals for a Science-Policy Panel

## **Foundational elements:**

- A. Scope, objective and functions of the panel
- B. Operating principles of the panel
- C. Institutional arrangements for the panel
- D. Evaluation of the operational effectiveness and impact of the panel

## **Annexes:**

1. Rules of procedure
2. Financial procedures
3. Process for determining the work programme, including prioritization
4. Procedures for the preparation and clearance of panel deliverables
5. Conflict of interest policy

# Draft conflict-of-interest disclosure form

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UNEP/SPP-CWP/OEWG.3/2/Add.5

Draft conflict-of-interest disclosure form was reviewed against the outcome of OEWG 2 and relevant issues were addressed.

Revised draft conflict-of-interest disclosure form submitted by the Secretariat during the second session of the ad hoc open-ended working group re-issued with minor modifications in the present document UNEP/SPP-CWP/OEWG.3/2/Add.5.

# Discussion on the draft conflict-of-interest policy and disclosure form UNEP/SPP-CWP/OEWG.3/2 and UNEP/SPP- CWP/OEWG.3/2/Add.5

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Preparation of Proposals for the Establishment of a Science-Policy  
Panel

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## 5. Recommendations to the Executive Director of UNEP for the preparation of the intergovernmental meeting to establish the science-policy panel

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**OUTCOME OEWG 2**

**DRAFT TEXT PREPARED FOR OEWG 3**

**PROPOSALS  
OEWG**

**OEWG3/2 Compilation of proposals for establishing a science-policy panel**

- A. Scope, objective and functions of the panel**
- B. Operating principles of the panel**
- C. Institutional arrangements for the panel**
- D. Evaluation of the operational effectiveness and impact of the panel**

Annex 1: Rules of procedure\*

Annex 2: Financial procedures\*

Annex 3: Process for determining the work programme, including prioritization\*

Annex 4: Procedures for the preparation and clearance of panel deliverables\*

**Annex 5: Conflict of interest policy**

- ← **OEWG.3/2/Add.1: Draft rules of procedure**
- ← **OEWG.3/2/Add.2: Draft financial procedures**
- ← **OEWG.3/2/Add.3: Draft process for determining the work programme, including prioritization**
- ← **OEWG.3/2/Add.4: Draft procedures for preparation and clearance of panel deliverables**
- ← **OEWG.3/2/Add.5: Draft conflict-of-interest disclosure form**

**OEWG.3/3 Proposals on the establishment of the Panel to be considered by the intergovernmental meeting**

**OEWG.3/4 Proposals to give effect to arrangements to be considered by the intergovernmental meeting**

**FOUNDATIONAL DOCUMENT**

**PROCEDURES, POLICIES, GUIDELINES**

**TRANSMISSION  
OEWG OUTCOME**

\* placeholders

# Proposals on the establishment of the Panel to be considered by the intergovernmental meeting

UNEP/SPP-CWP/OEWG.3/3

The main outcome of the third session of the ad hoc open-ended working group will be a final text proposal (Sections A to D), which is essential for the establishment of the panel.

The OEWG may wish to transmit to the intergovernmental meeting for its consideration:

- **A draft decision establishing the panel** as specified in the foundational document (Sections A to D), annexed;
- Foundational document (Sections A to D) – final text proposal

# Proposals on the establishment of the Panel to be considered by the intergovernmental meeting

UNEP/SPP-CWP/OEWG.3/3

The OEWG may transmit to intergovernmental meeting for consideration:

**A draft decision forwarding the draft rules, procedures, policies and guidelines to the governing body of the panel** for consideration at its first session, and the following annexes:

- Draft rules of procedure;
- Draft financial procedures;
- Draft process for determining the work programme, including prioritization;
- Draft procedures for the preparation and clearance of the panel deliverables;
- Draft conflict-of-interest policy

# Proposals to give effect to arrangements to be considered by the intergovernmental meeting

UNEP/SPP-CWP/OEWG.3/4

The governing body of the panel at its first session will be invited to consider:

**Election of officers:** Bureau, subsidiary bodies

**Secretariat:** administrative and financial arrangements of the secretariat

**Financial arrangements:** including the establishment of a trust fund

**Strategic partnerships:** proposal for the secretariat to prepare guidelines

**Process for determining the work programme, including prioritization**

Annex:

Draft decision [--] Recommendations to give effect to arrangements in the foundational document

# Draft Decisions

Doc #	Title
OEWG.3/2	Compilation of proposals for establishing a science-policy panel
Add.1	Draft rules of procedure
Add.2	Draft financial procedures
Add.3	Draft process for determining the work programme, including prioritization
Add.4	Draft procedures for the preparation and clearance of panel deliverables
Add.5	Draft conflict-of-interest policy
OEWG.3/3	Proposals on the establishment of the Panel to be considered by the intergovernmental meeting
OEWG.3/4	Proposals to give effect to arrangements to be considered by the intergovernmental meeting

Draft Decision  
Establishing  
the Panel

Annex:  
Foundational  
Document

Draft Decision  
Forwarding:  
Drafts of Rules of  
Procedures,  
financial  
procedures,  
work programme,  
prep & clearance of  
deliverables, and  
Col policy

Draft  
Decision

To give effect to  
arrangements

# Discussion on recommendations to the Executive Director of UNEP for the preparation of the intergovernmental meeting to establish the science-policy panel

## UNEP/SPP-CWP/OEWG.3/3 and OEWG.3/4

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Recommendations to the Executive Director of UNEP for the preparation  
of the intergovernmental meeting to establish the science-policy panel

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## 6. Logistical Preparations for OEWG 3

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# OEWG logistical arrangements



**Venue:** International Conference Centre Geneva (CICG), Geneva, Switzerland

**Key dates:**

**17 – 21 June 2024**

OEWG 3

**16 June 2024**

Preceding meetings (informal, regional and stakeholder consultations)

**Website:**

<https://www.unep.org/events/conference/oewg-3-science-policy-panel-contribute-further-sound-management-chemicals-and>



# OEWG logistical arrangements

Registration	Number
<b>Overall (approved)</b>	<b>733</b>
<b>Different Governments Represented</b>	<b>141</b>
- Africa	45
- Asia Pacific	30
- Eastern Europe	20
- GRULAC	26
- WEOG	18

# Further preparations for OEWG-3

- All working documents have been made available on the website in **six UN languages** and most information documents are expected this week
- Governments and stakeholders are invited to **provide written comments on the documentation for OEWG 3 by 31 May 2024.**
- **Governments** are invited to provide submissions through their national focal points.
- **Non-government stakeholders** are invited to provide submissions on behalf of their organization or group.
- All submissions will be posted on the **OEWG 3 website** and compiled in INF7
- A **pre-session webinar** on the preparations for OEWG 3 will be held on 6 June
- **Regional, stakeholders and informal meetings** planned for 16 June
- Third session of the ad hoc open-ended working group meeting (**OEWG 3**)

# Discussion

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Logistical Preparations for OEWG 3

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# 7. Other Matters

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# 8. Closure of the Meeting

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# Thank you



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Secretariat of the ad hoc open-ended working group on a science policy panel to contribute further to the sound management of chemicals and waste and to prevent pollution

[spp-cwp@un.org](mailto:spp-cwp@un.org)

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United Nations Avenue, Gigiri  
PO Box 30552 – 00100 GPO Nairobi, Kenya

[www.unep.org](http://www.unep.org)

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Safe travels and see you at OEWG 3

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[spp-cwp@un.org](mailto:spp-cwp@un.org)