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Committee of Permanent Representatives  
Bureau Meeting  
Monday, 3 June 2024  
10:00 – 12:00 (GMT +3)  
Executive Boardroom and Microsoft Teams  
Hybrid meeting

### Summary

#### **Agenda item 1: Opening of the meeting and adoption of the agenda.**

1. His Excellency Firas Khouri, Chair of the Committee of Permanent Representatives (CPR), Ambassador of the Hashemite Kingdom of Jordan to Kenya and Permanent Representative to UNEP, opened and chaired the meeting.
2. Ms. Inger Andersen, Executive Director of UNEP, delivered her opening remarks.
3. The [agenda](#) was adopted.

#### **Agenda item 2: Preparations for the 166<sup>th</sup> meeting of the Committee of Permanent Representatives.**

4. The secretariat briefed on the preparations for the [166<sup>th</sup> meeting of the Committee of Permanent Representatives \(CPR\)](#), to be held on 13 June 2024 from 10:00 to 13:00 and from 15:00 to 18:00.
5. One Bureau member raised concerns on the new procedures for decision making, emphasizing the need to ensure that decisions are made without reopening discussions or negotiations on the recommendations and highlighting the importance of maintaining the evaluation aspect as a standing agenda item.
6. The secretariat clarified the process, which entailed capturing recommendations from the subcommittee meetings in the summaries and the reports of the subcommittee of the CPR; convening a subcommittee meeting, in advance of a quarterly meeting of the CPR, for discussion on agreed recommendations for transmittal to the CPR for its consideration and adoption; and emphasized a learning-by-doing approach to align with Member States' wishes for clear, non-negotiated recommendations.
7. Regarding the standing agenda item on evaluation, the Bureau agreed to revise the provisional agenda for the 166<sup>th</sup> meeting of the CPR to include the item on evaluation reports and audits, with an annotation that there are no new audits or evaluation reports to consider at the meeting.

#### **Agenda item 3: Organization of work.**

8. The secretariat briefed on the organization of work of the Committee of Permanent Representatives based on the [roadmap for the UNEP Governing Bodies \(March – December 2024\)](#).
9. One Bureau member emphasized the importance of allowing sufficient time during the annual subcommittee on the oversight function of the CPR, while noting the need for discussion on the UNEA-7 theme and guiding the development of UNEP's Medium-term Strategy and Programme of Work and Budget.
10. The secretariat welcomed this comment and informed the Bureau that provision has been made in the [structure of the 11<sup>th</sup> Annual Subcommittee Meeting of the CPR](#) to focus two days on the implementation of the programme of work, and time has been allocated for discussion on UNEP's management and administration, evaluation, funding, regional ministerial fora, the roadmap to develop UNEP's medium-term strategy, programme of work and budget, and on the theme. The secretariat invited members of the Bureau to review and provide comments on the proposed

structure.

**Agenda item 4: Other matters.**

11. The representative of the Western European and other States Group informed the Bureau that, based on an internal arrangement within the Group, he will step down on 1 July 2024. The Chair of the Group will communicate a new representative from within the Group, and, as per established practice, the candidature of the replacement Bureau member will have to be put under a 30-day silence procedure.
12. The Chair of the CPR and the Executive Director expressed gratitude to the Bureau member for his contribution to the Bureau.

**Agenda item 5: Closing of the meeting.**

13. The meeting closed at 10:45 a.m.

## **Annex: List of Participants**

### **The Committee of Permanent Representatives Bureau Members**

1. H. E. Mr. Firas Khouri, Chair of the Committee of Permanent Representatives, Ambassador of the Hashemite Kingdom of Jordan to Kenya and Permanent Representative to UNEP.
2. H. E. Mr. Wael Nasreldin Attiya, Vice Chair of the Committee, Ambassador of the Arab Republic of Egypt, and Permanent Representative to UNEP, **represented** by Mr. Mohamed Eleteby, Deputy Permanent Representative of the Embassy of the Arab Republic of Egypt.
3. H. E. Ms. Nicol Adamcová, Vice-Chair of the Committee, Ambassador of Czechia to Kenya and Permanent Representative to UNEP.
4. H. E. Mr. Gunnar Andreas Holm, Vice Chair of the Committee, Ambassador of Norway to Kenya and Permanent Representative to UNEP.
5. Mr. Jovan Bernard Reid, Deputy Head of Mission of the Permanent Mission of Barbados.

### **Representatives of the President of the UN Environment Assembly participating in an ex-officio capacity:**

Mr. Said Mohammed Said Al Amri, Charge d'affaires a.i., Counsellor, Deputy Head of the Embassy of the Sultanate of Oman to UNEP.

### **The UN Environment Programme Secretariat was represented by:**

Ms. Inger Andersen, Executive Director.  
Ms. Elizabeth Maruma Mrema, Deputy Executive Director.  
Mr. Nicolas Bertrand, Chief of Staff.  
Ms. Radhika Ochalik, Secretary of the Governing Bodies.  
Mr. Ulf Bjornholm, Deputy Secretary of the Governing Bodies.