

Reference: Not-INC-2024-0021

06 June 2024

Dear Sir/Madam,

On behalf of Ms. Jyoti Mathur-Filipp, Executive Secretary of the Secretariat of the Intergovernmental Negotiating Committee on plastic pollution, we have the honour to transmit herewith an invitation to State Members of the United Nations, Members of United Nations specialized agencies and regional economic integration organizations to communicate the names and contact information of their respective legal expert to participate in the work of the open-ended legal draft group.

State Members of the United Nations, Members of United Nations specialized agencies and regional economic integration organizations are requested to communicate the relevant information to the Secretariat by **15 August 2024**.

Further information is available on the INC-5 webpage: <https://www.unep.org/inc-plastic-pollution/session-5>

The INC Secretariat remains at your disposal for any information as needed through [unep-incplastic.secretariat@un.org](mailto:unep-incplastic.secretariat@un.org).

Yours sincerely,

*Signed*

The INC Secretariat

Reference: UNEP-INC-2024-034

06 June 2024

Dear Sir/Madam,

Reference is made to the fourth session of the Intergovernmental Negotiating Committee to develop an international legally binding instrument on plastic pollution, including in the marine environment (INC-4). At that session, the Committee established an open-ended legal drafting group to conduct a legal review of any elements of the draft text forwarded to it by the plenary of the Committee with a view to ensuring that the text is reflected in a legally sound manner and make recommendations on the language to the plenary for its consideration. In its work, the legal drafting group would not consider policy issues, and any policy issues it may identify in the course of its work would be referred back to the plenary.

The Committee decided that the open-ended legal drafting group will commence its work at the fifth session scheduled to take place on 25 November - 1 December 2024 in Busan, Republic of Korea, and that the group would be composed of legal experts from Members. The Committee also invited any Member, who wishes to do so, to communicate information on their legal expert to the Secretariat by 15 August 2024, which will be made available on the website.

In that regard, it is my honour to invite State Members of the United Nations, Members of United Nations specialized agencies and regional economic integration organizations to communicate the names and contact information of their respective legal expert to participate in the work of legal drafting group.

Members of the Committee are kindly invited to submit this information to the Secretariat by way of a **Note Verbale or formal letter to be sent to [unep-incplastic.secretariat@un.org](mailto:unep-incplastic.secretariat@un.org) by 15 August 2024.**

Finally, I wish to underline our commitment to advancing gender equality and empowering all women in international processes. To this end, I invite Members to promote the participation of women in the work of the legal drafting group.

The INC Secretariat remains at your disposal for any information as needed through [unep-incplastic.secretariat@un.org](mailto:unep-incplastic.secretariat@un.org).

Yours sincerely,

*Signed*

Jyoti Mathur-Filipp  
Executive Secretary  
Intergovernmental Negotiating Committee (INC) on Plastic Pollution

To: Designated National Focal Points to the INC on Plastic Pollution

Cc: Permanent Missions to the United Nations Environment Programme