

## Information about e-deleGATE

### Access to e-deleGATE

Access to e-deleGATE is only for Member States, observer States, IGOs, MEAs and UN entities.

Go to <https://edelegate.un.int/>, choose "for Delegate" and enter your username (email address) and password.

- If you have forgotten your password please use the "Forgot Password?" option. If it is asking you for a code or if you are not receiving an email with a link to reset your password, it means you don't have access and need to talk with your administrator
- If you don't have an account, please get in touch with the e-deleGATE administrators for your mission.
- If you cannot find out who your administrators are, please [contact us](#).
- If you want to delete your e-deleGATE account, please contact your e-deleGATE administrators

### e-Submit for statements

Delegates who are granted access by their access administrators to the e-deleGATE and to the e-Submit module will have the ability to share their statement with the Secretariat via the e-Submit module.

To submit your statements using e-Submit, login to e-deleGATE, go to Nairobi/UNEP/Committee of Permanent Representative/e-Submit and choose in the drop-down under which agenda item you want to send your statement. Only PDF files are accepted.

- e-Submit module: [\[Quick guide\]](#)

## **e-deleGATE clinic during the 11th ASC**

We will conduct an e-deleGATE clinic during the 11th ASC. Delegates will be able to come and ask their questions about how to access e-deleGATE and upload statements.

The e-deleGATE clinic will take place for 30 minutes at the end of each morning session as follows:

- Monday, 8 July 13.00 to 13.30 (Conference room 2)
- Tuesday, 9 July 13.00 to 13.30 (Conference room 2)
- Wednesday, 10 July 13.00 to 13.30 (Conference room 1)
- Thursday, 11 July 13.00 to 13.30 (Conference room 2)
- Friday, 12 July 13.00 to 13.30 (Conference room 2)

## **Access administrators**

Access administrators have the ability to create, manage and remove the access of their delegates to e-deleGATE and to the e-Submit module.

- Access Management: [\[Quick guide\]](#) [\[Video Tutorial\]](#)
- Training session held in June: [PPT presentation](#)

The following modules are currently available:

- Access administrator: select this option if you want this person to become an administrator
- e-Speaker: select this option to allow the person to inscribe a speaker on the national statement list during UNEA
- United Nations Environment Assembly: select this option to allow the person to receive emails from the UNEP Secretariat about matters related to UNEA
- Committee of Permanent Representatives\*: select this option to allow the person to receive emails from the UNEP Secretariat about matters related to the CPR

\*the Committee of Permanent Representatives module is only visible by entities s accredited to the CPR