

Participation Guide for Major Groups and Stakeholders: 11th Annual Subcommittee (ASC) Meeting

Dates: 8 – 12 July 2024

Venue: UNEP Headquarters, Nairobi

Location: Conference Room 1 and 2 (in person) and Microsoft

Teams (online)

A. Introduction

This guide is intended to assist Major Groups and Stakeholders in their participation to the annual subcommittee meeting of the CPR. For any questions relating to this guide, please reach out to: UNEP-CivilSociety@un.org.

- All documents and presentations for the Annual Subcommittee, including those prepared before, during, and after the meeting, can be found on the meeting webpage [here](#). This page will serve as a central repository to ensure access to all relevant materials, facilitating your participation and engagement in the consultation process.

B. Key Agenda Items and possible Major Groups and Stakeholders focus

1. Opening of the Meeting

- The Chair of the Committee of Permanent Representatives to the United Nations Environment Programme will open the meeting. This session marks the official start of the subcommittee meeting. Major Groups and Stakeholders are expected to provide a joint statement at the opening and send it to the Secretariat so it can be uploaded on the website.

3. Implementation of the Programme of Work and Budget 2022-2023

- **a) Review of UNEP Programme of Work implementation**
 - Consideration of the status of implementation of the 2022-2023 Programme of Work, including links to relevant UNEA resolutions and decisions.
 - **Possible MGS Focus:** Provide inputs and ideas to promote the implementation of UNEP's Programme of Work and UNEA resolutions/decisions, sharing successful examples, and suggest possible recommendations.
- **b) Management and Administration of UNEP**
 - Overview of budget, human resources, audits, and other administrative matters.
 - Exchange of views with Member States and Stakeholders.

- **Possible MGS Focus:** Provide input and ideas linked to administrative matters relating to UNEP.
- **c) Consideration of relevant UNEP evaluation reports**
 - Consideration of evaluations completed, including the Biennial Evaluation Synthesis Report 2022-2023, and the management response from the UNEP Secretariat.
 - **Possible MGS Focus:** Provide inputs and ideas relating to UNEP 's evaluation reports.
- **d) Coordination within the UN System on the environment through the Environment Management Group**
 - Consideration of UN system-wide Common Approaches to integrate environmental considerations in the programmes and operations of the UN entities.
 - **Possible MGS Focus:** Provide inputs and ideas to promote the integration of environmental considerations across UN entities.
- **e) Contribution of Regional Forums to the UNEP Medium-term Strategy and Programme of Work**
 - Consideration of the role of regional forums of ministers of environment and environment authorities and UNEP regional offices in achieving multilateral cooperation.
 - **Possible MGS Focus:** Provide inputs and ideas relating to stakeholder participation in regional forums of ministers of environment.

4. Financial outlook, opportunities, and challenges for UNEP

- Consideration of UNEP's financial status, challenges, and opportunities, with a focus on the UNEP Environment Fund and new Thematic Funds.
- **Possible MGS Focus:** Provide inputs and ideas relating to UNEP 's funding.

5. Preparations for the seventh session of the United Nations Environment Assembly (UNEA-7)

- **a) Preparations for a draft medium-term strategy for 2026-2029 and draft programme of work and budget for 2026-2027**
 - Consideration of a proposed roadmap for the preparation and consultations on the future UNEP programme of work and budget and medium-term strategy.

- **Possible MGS Focus:** Provide input and ideas relating to stakeholder participation and timing relating to the consultation process for the preparation of a future UNEP programme of work and budget and medium-term strategy.
- **b) Consultation on the theme for UNEA-7**
 - Consideration of options for a theme for UNEA-7.
 - **Possible MGS Focus:** Provide inputs and ideas relating to stakeholder participation and timing relating to the consultation process to define the theme for UNEA-7.

6. Consideration of a draft Chair's summary

- The draft Chair's summary will capture key recommendations and guidance from the discussions, to be formally adopted at the 167th meeting of the Committee of Permanent Representatives.
- **Possible MGS Focus:** Promote the inclusion of relevant inputs and ideas from stakeholders in the draft Chair's Summary, noting that consideration of this agenda item is Member States-led.

7. Other Matters

- Consideration of any other matters related to the work of the Committee.

8. Closing of the Meeting

- The meeting is expected to close on 12 July 2024 at 18:00 (GMT+3).

C. Practical information relating MGS participation in the meeting

- MGS participants may ask for the floor on behalf of their Major Group.
- Interventions from MGS are subject to a decision of the Chair and is normally granted at the end of consideration of each (sub) agenda item.
- Interventions should be well coordinated among stakeholders, relevant to the agenda item under discussion, and concise.
- Coordinated interventions may be prepared during MGS preparatory meetings and daily coordination meetings.

D. UNEP led Special Events

- Major Groups and Stakeholders are invited to participate in an informal UNEP-led Special Event, which will be organized during lunchtime. A list of such event is available [here](#).

Focal Points:

- Below is a list of focal points for different Major Groups, to facilitate internal coordination.

Major Group	Focal Point	Contact Information
NGO	Djatougbe Aziaka	rolande.aziaka@gmail.com
Women	Dalia Marquez	abgdmarquez@gmail.com
Indigenous Peoples	Lorena Terrazas	lorena.terrazas@gmail.com pazinde@gmail.com
Science and Technology	Mohamed Abdelraouf	mhdraouf@yahoo.com
Workers and Trade Unions	Rebecca Okello	okellorebecca@gmail.com
Local Authorities	Magash Naidoo	magashen.naidoo@iclei.org
Farmers	A.G Kawamura	agkawa@me.com
Zuhair Ahmed Kowshik	Children and Youth	zakowshik@gmail.com

For further details or questions, please contact your Major Group Focal Point, or the Secretariat at UNEP-CivilSociety@un.org.

We look forward to your active participation and valuable contributions during the 11th ASC.