

Details for registration for INC-5 and application for travel support for Members of the INC

1. Registration details for INC-5

Registration for States Members of the United Nations, members of United Nations specialized agencies and regional economic integration organizations will be open **from 19 July 2024 to 20 September 2024, 23:59 East Africa Time**.

Delegates must register individually through the following link: [Registration form for INC-5](#).

When registering, delegates will be requested to upload a Note Verbale or official letter from the relevant Ministry, or from their Embassy or Permanent Mission, addressed to the INC Secretariat.

The Note Verbal or official letter must clearly indicate:

- The name and date of the INC session;
- The name of the head of delegation and names of any alternate representatives and advisers, as per Rule 6 of the draft rules of procedure provisionally applicable to the work of the INC.
- Detail all the names and functional titles of the nominated members of the delegation.

A guide on how to register in INDICO can be found here: [Registration Guide](#).

Please be informed that the registration for INC-5 and the application for travel support are two separate processes. For more details on travel support please see below.

2. Application for travel support for INC-5

To facilitate the participation of representatives from States Members of the United Nations and members of United Nations specialized agencies, funding will be available from the voluntary contributions made by donors to support the participation of **a maximum of two (2) delegates** from developing countries and countries with economies in transition, with priority given to Least Developed Countries and Small Island Developing States.

In this regard, eligible countries are kindly requested to indicate in a Note Verbale with the composition of the national delegation the two delegates designated to receive travel support, in order of priority.

The delegates designated to receive financial support must **submit an additional online form through the following link: [Application for travel support](#).**

The deadline to apply for travel support is 30 August 2024, 23:59 East Africa Time. Applications for travel support must be submitted only after the registration for INC-5 has been approved. Therefore, delegates are strongly advised to register for INC-5 well in advance of the deadline for travel support.

For the necessary travel arrangements to comply with the United Nations rules and regulations, nominations for funding support after the deadline cannot be guaranteed. In addition, please be kindly reminded that the Secretariat is not in a position to accommodate last minute changes or cancellations after a ticket has been issued as this results in financial loss.

The funding will cover economy-class round-trip air tickets, as well as daily subsistence allowances and terminal expenses in accordance with the United Nations rules and regulations.

No registrations or application for travel support can be processed via email and must be submitted online, by using the links provided above.

For any questions, please contact the INC Secretariat (unep-incplastic.secretariat@un.org) or consult the [INC-5 webpage](#).