

Reference: EO-COR01-02026

4 September 2024

Dear Minister,

I wish to thank you for your continuous support towards the implementation of [UNEA resolution 5/8](#) entitled "Science-policy panel to contribute further to the sound management of chemicals and waste and to prevent pollution".

Using this opportunity, I would like to bring to your attention that as per the resolution an ad hoc open-ended working group was established to prepare proposals for the science-policy panel. In this regard, paragraph 10 of the resolution additionally requested the Executive Director "...upon completion of proposals prepared by the ad hoc open-ended working group, to convene an Intergovernmental meeting for the purpose of considering the establishment of a science-policy panel."

On 21 June 2024, the working group agreed to hold a resumed 3rd session of the ad hoc open-ended working group (OEWG 3.2) back-to-back with the Intergovernmental meeting, with the intention to finalize the proposals and establish the science-policy panel. The exact dates and venue for these upcoming meetings are to be confirmed.

Therefore, the United Nations Environment Programme (UNEP) is seeking financial resources to support the ongoing intergovernmental processes. The required funds are intended for the planning and preparation of the above-mentioned meetings. UNEP is seeking the support of governments to provide extra-budgetary resources to advance the implementation of UNEA resolution 5/8. In line with the request, a budget breakdown for the continued operations of the secretariat, from the first part of the third session of the ad hoc open-ended working group (OEWG 3.1) to the back-to-back convening of OEWG 3.2, and the Intergovernmental meeting, is annexed to this letter.

Should you require further information, your office may wish to contact Ms. Tessa Goverse (goverse@un.org), Principal Coordinator and the SPP OEWG secretariat (spp-cwp@un.org).

I look forward to continuing deepening our cooperation as we work towards the establishment of a science-policy panel, to contribute further to the sound management of chemicals and waste and to prevent pollution, to safeguard the future of the planet.

Yours sincerely,



Inger Andersen
Executive Director

To: Ministers responsible for the Environment
CC: Permanent Representatives to UNEP
National focal points nominated for the SPP OEWG process

Annex

Table 1: Budget estimate for implementing the work for and convening of OEWG 3.2 and the Intergovernmental Meeting (IM) (for the period 1 July 2024 to 31 March 2025).

			<i>OEWG 3.1 to OEWG 3.2 + IM (31/03/2025)</i>	<i>OEWG 3.1 to OEWG 3.2 + IM (31/03/2025)</i>
<i>Cost category</i>	<i>Code</i>	<i>Subcategory</i>	<i>Budget</i>	<i>Funding Requirement</i>
Secretariat staff and travel				
Personnel	1.1	Secretariat staff	891,375	540,725
	1.2	Consultants	353,250	353,250
	1.3	Secretariat support staff	107,456	19,500
Travel	1.4	Travel	57,995	57,995
	1	Subtotal	1,410,076	971,470
Meetings and training events				
Meetings and conferences	2.1	Resumed 3rd session (OEWG 3.2) + Intergovernmental Meeting (IM)	1,609,768	1,609,768
	2.2	Preparatory Meeting for OEWG 3.2	61,740	61,740
	2.3	Heads of Delegation Meeting (prior to OEWG 3.2)	191,760	191,760
	2.4	1st Meeting of the SPP Governing Body/Plenary (TBC - could be late 2025 or early 2026)	-	-
	2	Subtotal	1,863,268	1,863,268
Premises and other				
Fixed operating costs	3.1	Operational costs for secretariat staff	57,187	57,187
	3	Subtotal	57,187	57,187
		Total	3,330,531	2,891,924
	4	Programme indirect support cost	432,969	375,950
		Total general	3,763,500	3,267,875
Cash at end of OEWG 3.1 (Estimate)				\$ 350,000
Funding to be raised				\$ 2,917,875