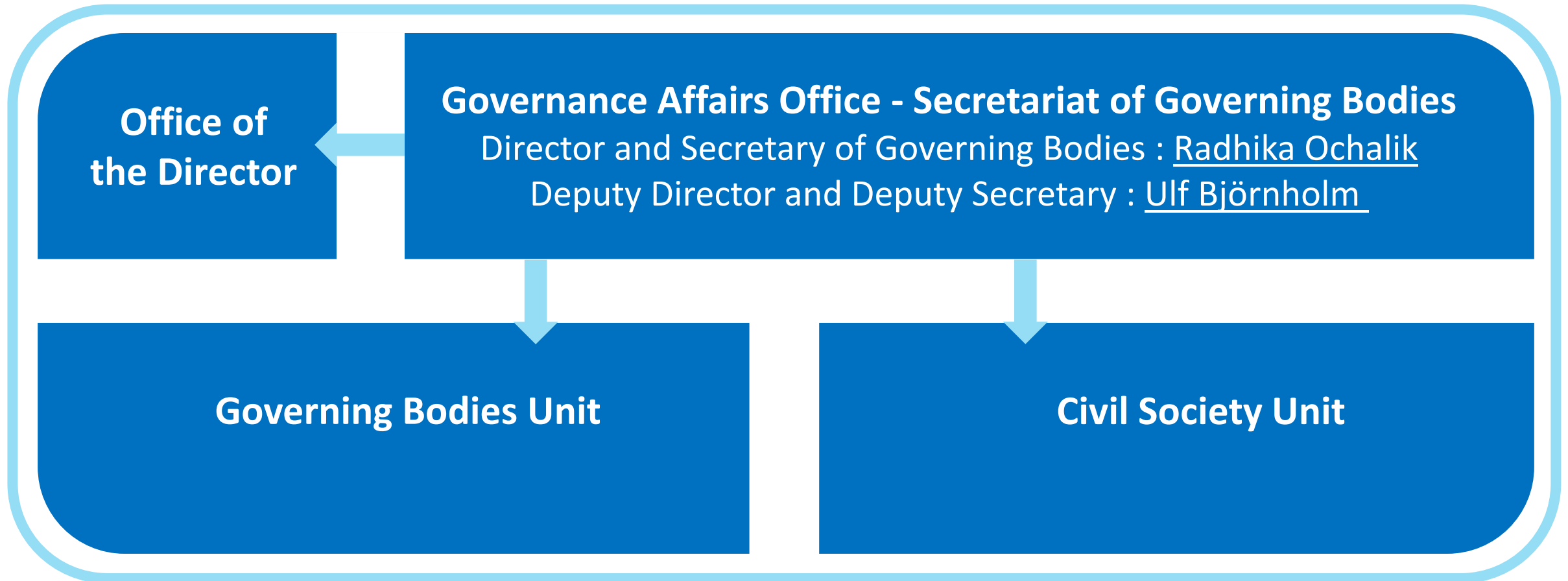


Orientation session for the members of the Committee of Permanent Representatives

Tuesday, 17 September 2024
Governance Affairs Office, United Nations Environment Programme

Structure of the UNEP Governance Affairs Office

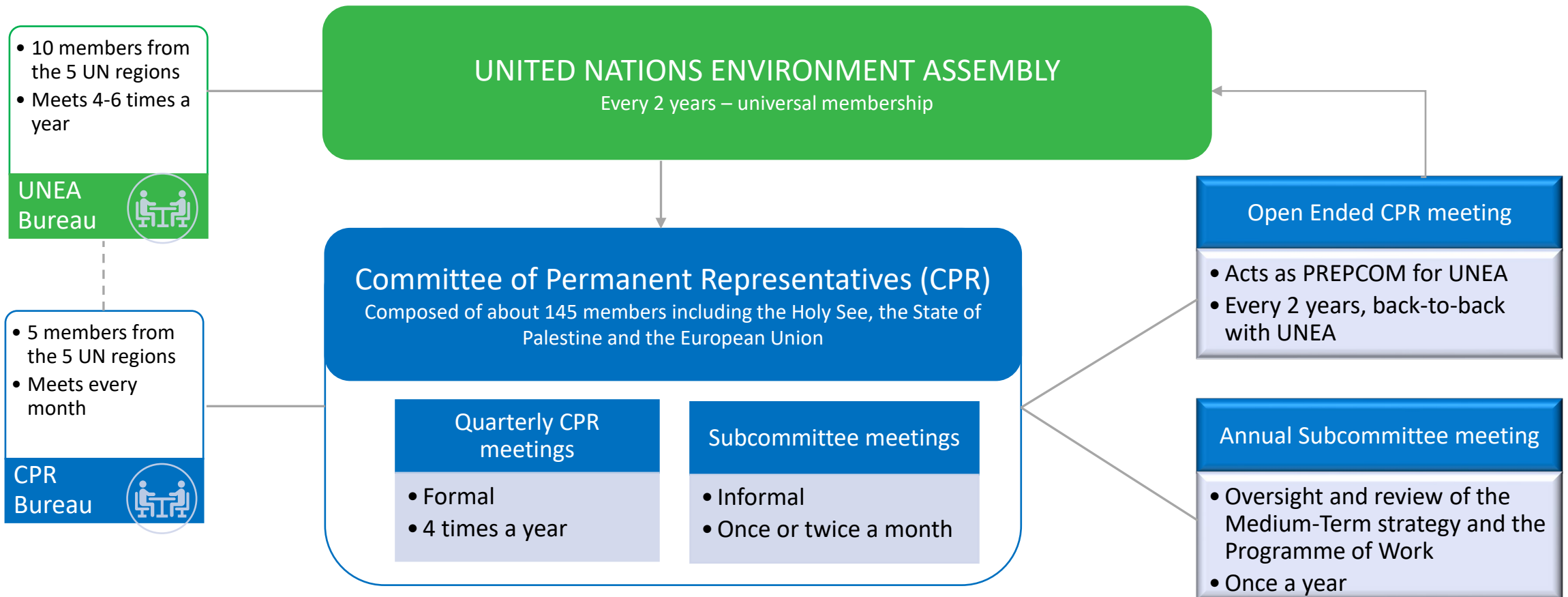


Contact: unep-sgb@un.org

Structure and functions of UNEA and its Bureau

Ms. Radhika Ochalik
Secretary of Governing Bodies
Director, Governance Affairs Office

UN Environment Programme Governance Structure



United Nations Environment Assembly (UNEA)

UNEA Bureau



Bureau

- **10 members** - a President; 8 Vice-Presidents; and a Rapporteur
- **Elected** at the final meeting of a session and members hold office until their successors are elected
- **Eligible for re-election**
- **Replacement** of a Bureau member is **governed by rule 19**
- **Oversees the preparations** of UNEA and supports the **general conduct of business** of UNEA

President



His Excellency Abdullah Bin Ali Al-Amri

President of UNEA and Chair of the Environment Authority of Oman

Vice Presidents



Her Excellency Fitsum Assefa Adela

Vice President of UNEA and Minister of Planning and Development of Ethiopia



His Excellency Mike Mposha

Vice President of UNEA and Minister of Green Economy and Environment of Zambia



His Excellency Ali Gholampour

Vice President of UNEA and Ambassador and Permanent Representative of the Islamic Republic of Iran to UNEP



Her Excellency Anikó Raisz

Vice President of UNEA and Minister of State for Environmental Policy and Circular Economy of Hungary



Her Excellency Nino Tandilashvili

Vice President of UNEA and First Deputy Minister of Environmental Protection and Agriculture of Georgia



His Excellency Juan Carlos Castro Vargas

Vice President of UNEA and Minister of Environment of Peru



Her Excellency Zakia Khattabi

Vice President of UNEA and Federal Minister of Climate, Environment, Sustainable Development and Green Deal of Belgium



Her Excellency Johanna Lissinger Peitz

Vice President of UNEA and Senior Advisor, Ministry of Climate and Enterprise, Government Offices of Sweden

Rapporteur

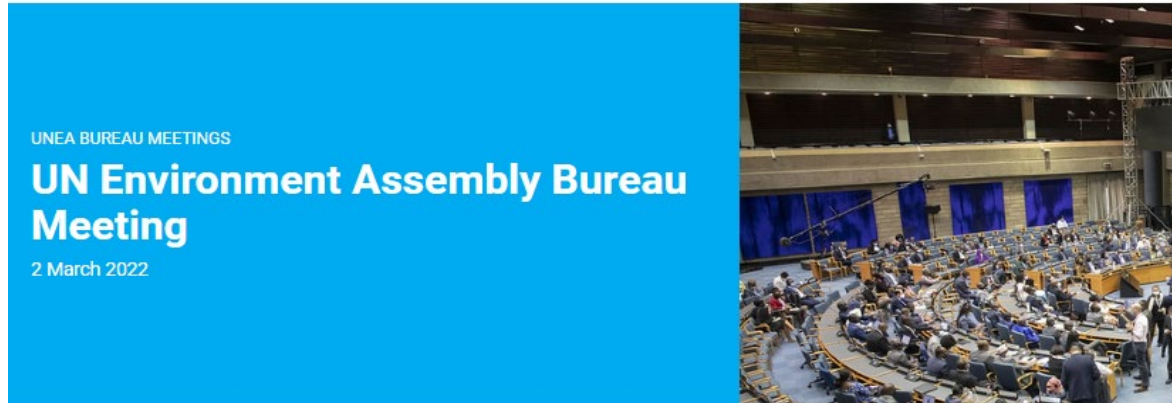


Her Excellency Joyelle Clarke

Rapporteur of UNEA and Minister of Environment of Saint Kitts and Nevis

- Carry out tasks given by UNEA and President
- Assist the President
- Prepare for upcoming UNEA session
- Coordinate with the CPR Bureau and Chair
- Review credentials of representatives to UNEA

UNEA Bureau meetings



[Overview](#)

[Pre-Session Documents](#)

[Post Meeting Resources](#)

Time: 8:00 - 9:00

Venue: Hybrid (Conference Room 11 and Online)

CHAIR: H.E. Mr. Espen Barth Eide, President of the UN Environment Assembly & Minister of Climate and the Environment of Norway

[Annotated provisional agenda](#) *Uploaded on 21 March 2022*

[Meeting Summary](#) *Uploaded on 31 March 2022*

- In English
- Can be attended online
- Takes its decisions by consensus
- CPR Chair invited

UNEA and CPR Joint Bureaux meetings

- Joint Bureaux meetings are regularly organized and co-chaired by the UNEA President and the Chair of the CPR.
- Some joint meetings take the form of a “retreat”, often with a specific topic to be discussed; these meetings are typically longer (1-2 days) and may be hosted by the President.
- Relevant decisions are taken separately by each Bureau

Role of the UNEA president



- declares the opening and closing of each meeting
- rules on points of order
- proposes to the Assembly the limitation of time to be allowed to speakers,
- proposes the suspension or the adjournment of the meeting
- calls upon speakers
- calls a speaker to order
- announces the list of speakers
- represents the Environment Assembly

United Nations Environment Assembly (UNEA)

Agenda

Agenda

- Adopted at the start of the session
- UNEA approves the provisional agenda ahead of a session

Approves the provisional agenda for the seventh session as follows:

1. Opening of the session.
2. Adoption of the agenda and organization of work.
3. Credentials of representatives.
4. Report of the Committee of Permanent Representatives.
5. International environmental policy and governance issues.
6. Programme of work and budget; other administrative and budgetary issues.
7. Stakeholder engagement.
8. Contributions to the meetings of the high-level political forum on sustainable development and implementation of the environmental dimension of the 2030 Agenda for Sustainable Development.
9. High-level segment.
10. Cooperation with multilateral environmental agreements.
11. Provisional agenda, dates and venue of the eighth session of the Environment Assembly.
12. Adoption of the resolutions, decisions and outcome document of the session.
13. Election of officers.
14. Other matters.
15. Adoption of the report.
16. Closure of the session.



United Nations Environment Assembly (UNEA)

Structure



Structure of UNEA

- Opening plenary
- Leadership dialogues
- Multi-stakeholder dialogue
- High-level segment
- National statements
- Cooperation with Multilateral Environmental Agreements
- Closing segment
- Committee of the whole

United Nations Environment Assembly (UNEA)

Reporting and Special Sessions



Reporting

- UN General Assembly – (document symbol A/GA session number/25)
- High-level political forum on sustainable development

Special Sessions

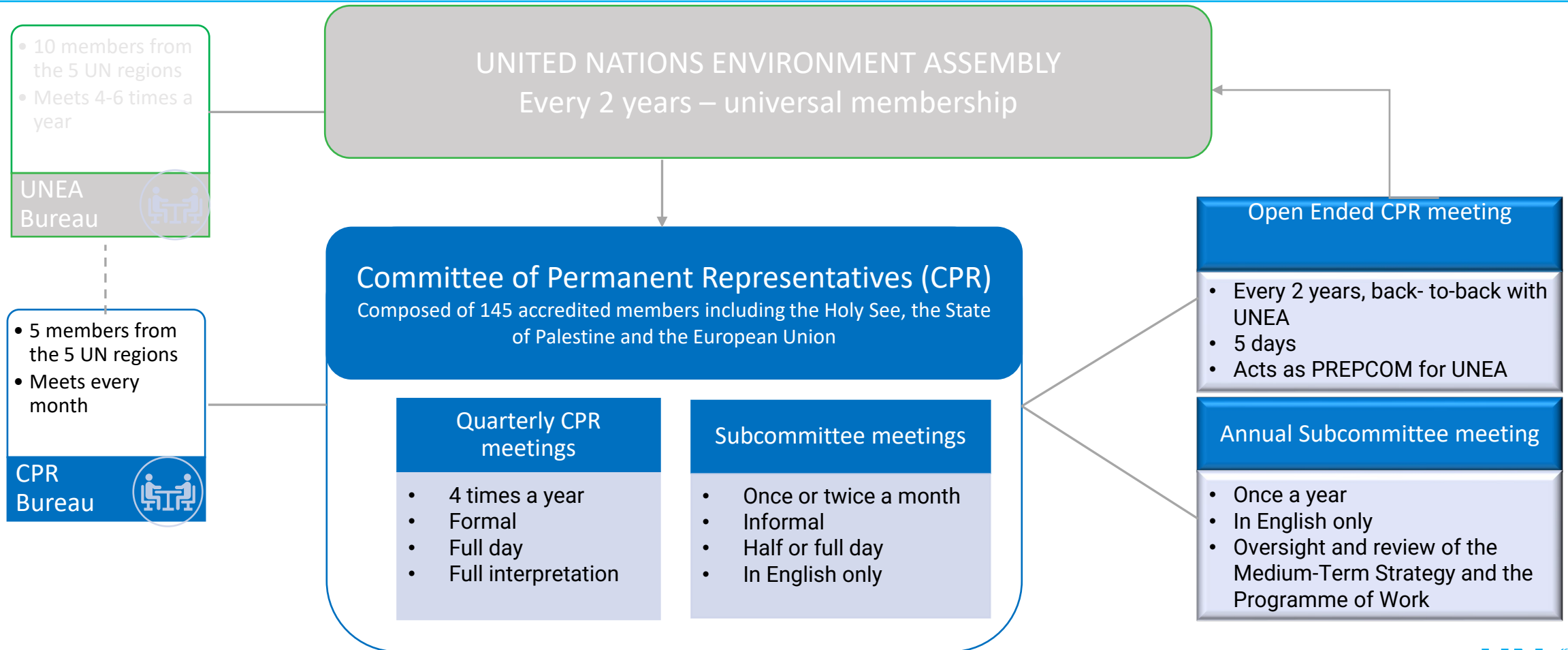
- UNEA can hold special sessions

Structure and functions of the CPR and its Bureau

Mr. Ulf Bjornholm
Deputy Secretary of Governing Bodies
Deputy Director, Governance Affairs Office
Head, Governing Bodies Unit
Head a.i., Civil Society unit

Committee of Permanent Representative (CPR)

Overview of Meetings



After consultation with the CPR bureau or at the request of at least 5 members, **extraordinary CPR meetings** may be convened

Committee of Permanent Representative (CPR)

Overview



- Established in [May 1985](#) (GC decision 13/2) to create a forum for dialogue between Member State missions in Nairobi and UNEP's Executive Director
- Open to [all UN Member States and members of the specialized agencies](#) (incl the European Union)
- Accredited [Major Groups and Stakeholders](#) representatives participate as observers, with the right to intervene and put forward proposals.
- Meets under the leadership of a [5-member Bureau comprising of a Chair, 3 Vice-Chairs and a Rapporteur](#) based on nominations by regional groups and elected for a period of two years

Committee of Permanent Representative (CPR)

Mandate



2 main functions:

1. Provides review and oversight of UNEP's Programme of Work and implementation of UNEA resolutions
2. Prepares decisions for upcoming UNEA sessions

Based on *Governing Council decision 19/32, 1997*

Committee of Permanent Representative (CPR)

Membership - Regular and subcommittee meetings



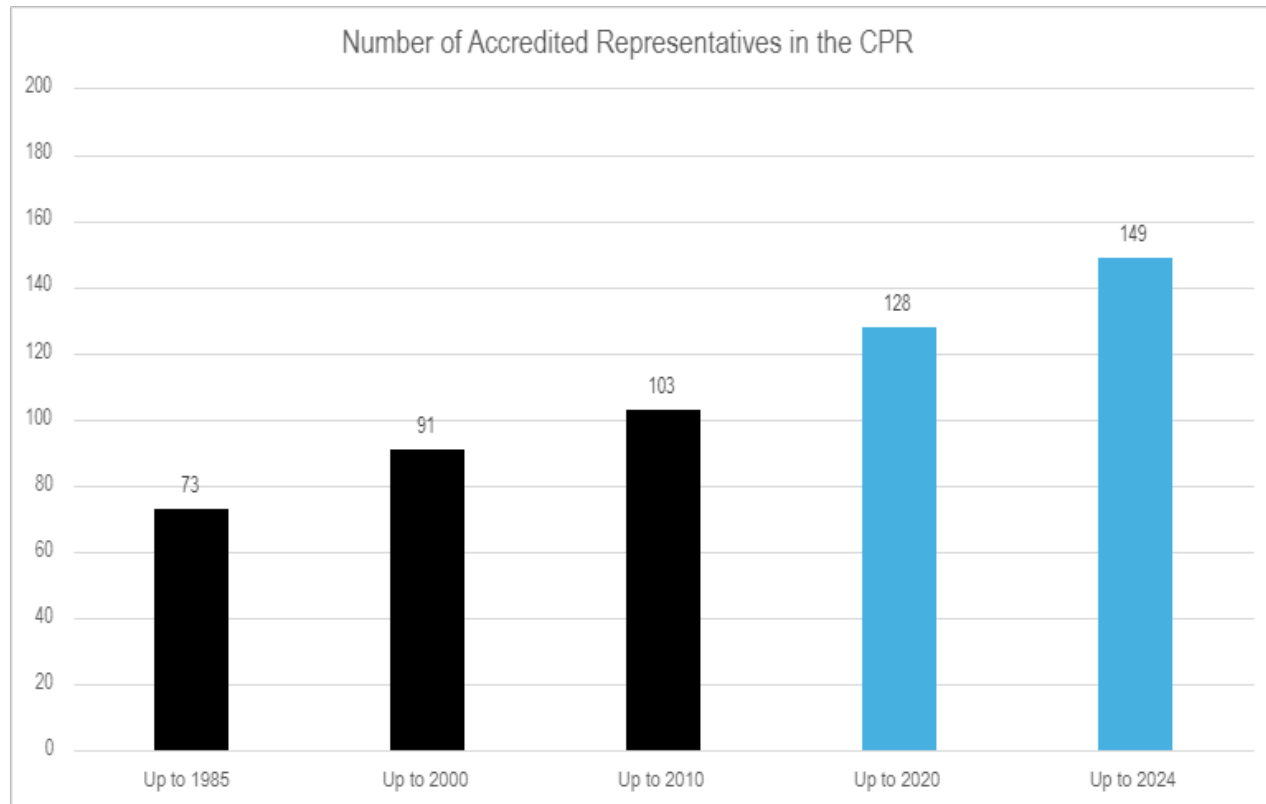
“Representatives of all States Members of the UN, members of the specialized agencies and the European Union, accredited to the UN Environment Programme, **based in Nairobi or outside**” (GC decision 19/32 Para 8).

Meets formally 4 times per year; interpretation provided
In addition, meets informally 1-2 times per month; English only

A detailed online [roadmap of meetings](#) with live links is prepared on an annual basis

Committee of Permanent Representative (CPR)

Membership - Regular and subcommittee meetings



Current membership – **149 members**
(97 in Nairobi; 52 outside Nairobi)

Accredited Member States: **143**
Member States

Accredited Non-Member States: The
European Union+ Holy See + State of
Palestine + Cook Islands

Observers: League of Arab
States + Sovereign Military Order of
Malta

More than **1000 accredited Major**
Groups and Stakeholders

Committee of Permanent Representative (CPR)

Annual Subcommittee of the Committee of Permanent Representatives (ASC)



Governing Council decision 27/2, February 2013

- Meets **annually** for 5 days
- Reviews the **Medium-Term Strategy and Programme of Work** and budget, to be endorsed by the CPR and for the governing body's approval
- If preceding a UNEA session, initiates preparations for the Environment Assembly
- Oversees their **implementation and accountability** of the Secretariat
- Conducts its meetings in English only

Committee of Permanent Representative (CPR)

Open-ended Committee of Permanent Representatives (OECPR)



Governing Council decision 27/2, February 2013

- Contributes to the [preparation of the agenda](#) of UNEA;
- Provides [advice](#) to UNEA on policy matters;
- Prepares [decisions for adoption](#) by UNEA oversee implementation;
- Convenes thematic / programmatic [debates](#);
- Promotes [participation of the non-resident members](#) of the Committee, particularly from developing countries;

Takes place back-to-back with the UN Environment Assembly (unless otherwise decided by UNEA)

Working methods



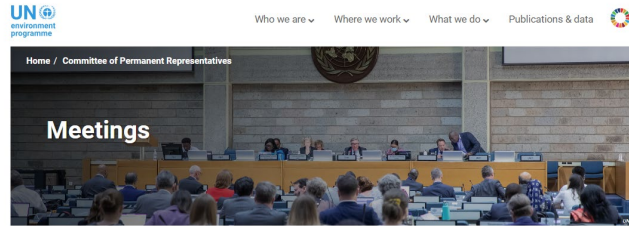
Based on the outcomes of the [Consensual Process for Review by the CPR](#), the **paragraph 41 (j)** of the [Chair's Summary](#) of the 9th ASC recommended that the CPR bureau, supported by the Secretariat

- Prepare a strategically planned roadmap for CPR quarterly and subcommittee meetings
- Develop a standing agenda for quarterly CPR meetings
- Prepare annotated agendas well in advance to the meetings
- Prepare background documents well in advance
- Clearly outline agreed recommendations and decisions in the report of the CPR

Further consensual conclusions, such as working timelines and arrangements are included in the [guidance on the organization of work for the Committee of Permanent Representatives](#), endorsed by the CPR as its resumed 162nd meeting

Meeting portal

<https://www.unep.org/cpr/meetings>



Roadmap for UNEP

www.unep.org/cpr/roadmap-un-environment-programme-governing-bodies

Version: 22 April 2024. This is a "living document" which is updated regularly, building on guidance from the CPR Chair and Bureau. Dates are tentative and may be subject to change. Roadmaps for previous years are available [here](#). An online overview of upcoming meetings is available [here](#).

Roadmap for UNEP Governing Bodies: March 2024 – December 2024

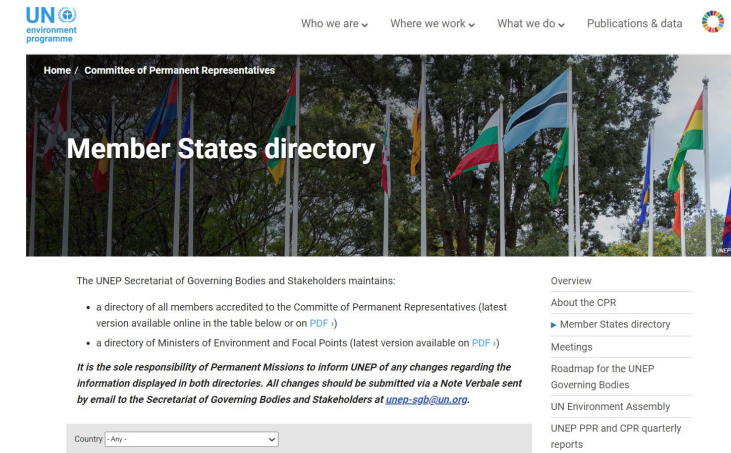
Legend:

Regular CPR meetings	Subcommittee meetings	CPR/UNEA Bureau meetings	Processes emanating from UNEA	UNEA/ASC/OECPR meetings	Other meetings/official holidays
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Meetings dates of the Governing Bodies of UNEP	Agenda Items	Other relevant meetings
May 2024		
<p>2 May – CPR Subcommittee Meeting (09:00 – 12:00 and 13:00 to 16:00) hybrid Additional information here.</p>	<p>Agenda</p> <ul style="list-style-type: none"> Briefing on human rights and the environment. UNEA-6 assessment and lessons learned. Review of UNEP thematic programmes. Briefing on the preparations for the third session of the ad hoc open-ended working group on a science policy panel (OEWG-3). Briefing on World Environment Day. Briefing on the new UNEP Youth and Education Programme. 	<p>1 May – Labor Day (UN holiday) 3 May – Orthodox Good Friday (floating holiday) 6-8 May – First session of the Executive Board for the year 2024, UN-Habitat 6-10 May – 19th session of the UN Forum on Forests (UNFF 19) (New York) 9-10 May – UN Civil Society Conference in preparation for the 2024 Summit of the Future (Nairobi) 9-10 May – UN Multi-stakeholder Forum on Science, Technology and Innovation for the SDGs (STI Forum) 2024 (New York) 13-17 May – SBSTTA 26 (TBA) 14-16 May – ECOSOC Operational Activities for Development Segment 2024 (New York) 18-24 May – 10th World Water Forum (Bali, Indonesia) 23 May – Day of Vesak (floating holiday) 20-29 May – Fourth meeting of the Subsidiary Body on Implementation of the CBD (TBA) 31 May – Madaraka Day (in lieu of Saturday, 1 June) (UN holiday)</p>
<p>8 May – Joint briefing convened by UNEP and UN-Habitat on the informal consultations on the preparations of the Pact for the Future (17:00-18:30) hybrid Additional information here</p>	<p>Agenda</p> <ul style="list-style-type: none"> Joint briefing convened by UNEP and UN-Habitat on the informal consultations on the preparations of the Pact for the Future. 	
<p>16 May – Meeting of UNEA-7 Bureau (16:00 – 18:00), hybrid Additional information here</p>	<p>Tentative agenda</p> <ul style="list-style-type: none"> Induction of the UNEA Bureau members Organization of work UNEA-6 assessment and lessons learned Consideration of the process to define the theme for UNEA-7 	

Member States directory

www.unep.org/cpr/member-states-directory



Thank you



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