

The Global Framework on Chemicals Fund

Webinar 2: Completing an application for the Global Framework on Chemicals Fund

30 October 2024

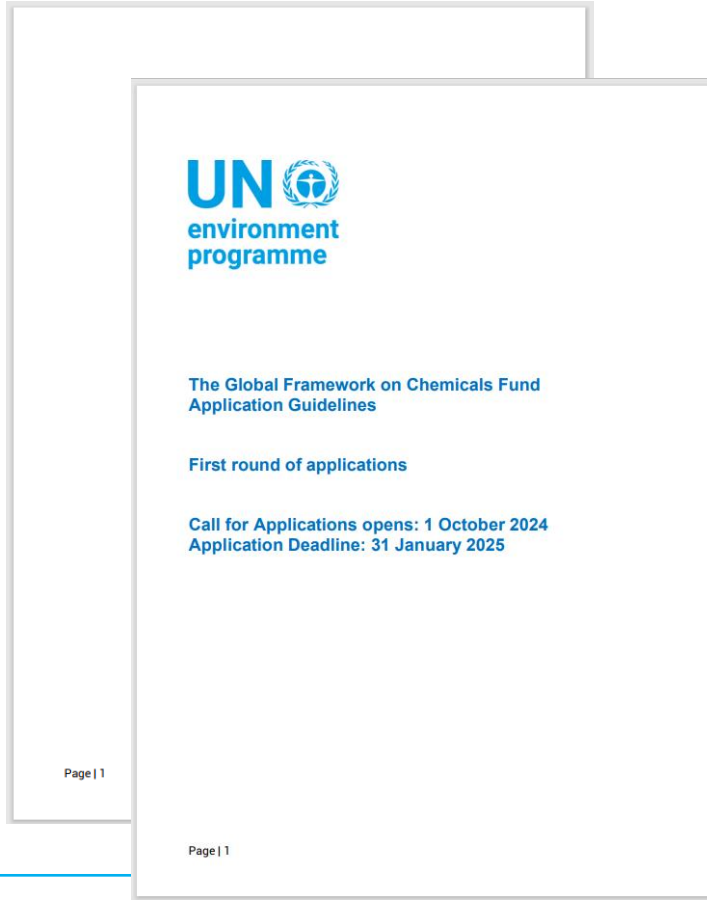
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What will happen today



- Learn about key concepts of the application documents
- Step-by-step information on how to apply results-based management approaches
- Learn about how to fill in the budget form

Guidance document and application guidelines



Guidance document on the scope of the Fund

Available in:

[English](#) | [French](#) | [Spanish](#)

Application guidelines

Available in:

[English](#) | [French](#) | [Spanish](#)

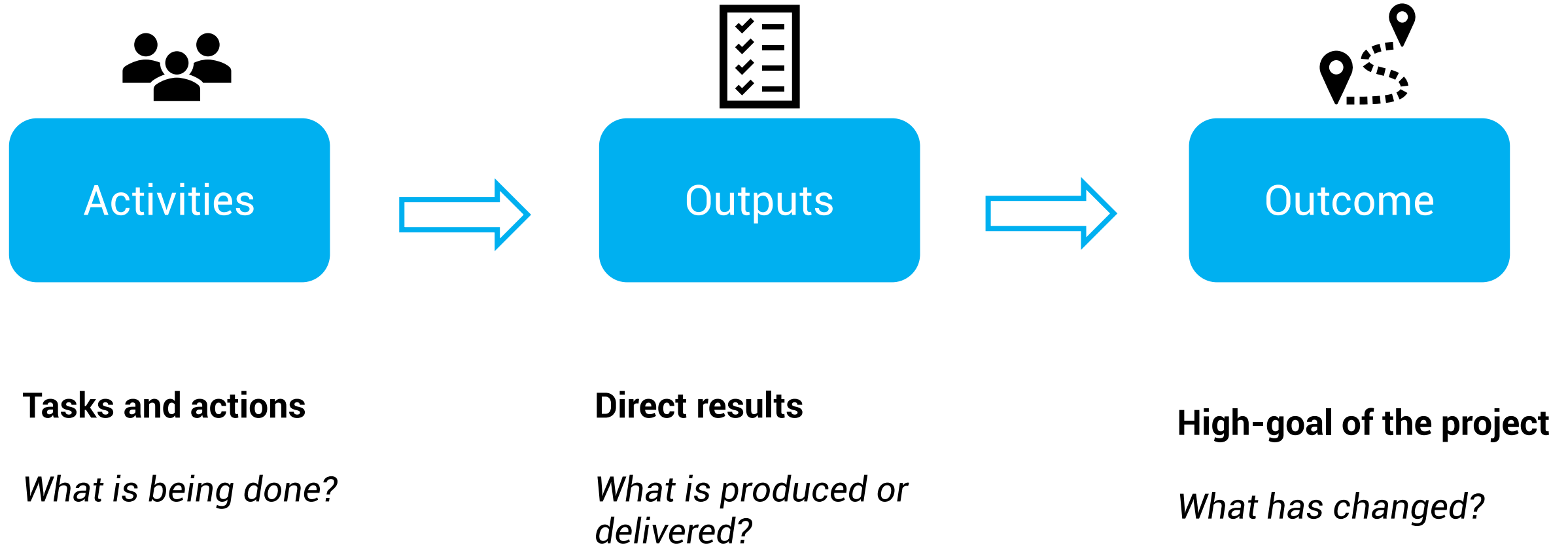
The webinar will be recorded and the presentation slides will be uploaded on our website.



Key concepts




Results-based management within the Fund (1)



Results-based management within the Fund (2)

- You will be requested to describe the project outcome, outputs and activities within the project application form.

PROJECT OUTCOME¹ [INSERT TITLE HERE]		OUTCOME
<i>Provide a brief description of the project outcome.</i> [1500 characters max]		
OUTPUT 1: [INSERT TITLE HERE]		
<i>Provide a brief description of the output and how it will contribute to the objective of the project</i> [1500 characters max]		OUTPUT
<i>Explain how this output will contribute to implementation of the Global Framework on Chemicals</i>		
Activity 1.1:	ACTIVITY	Proposed cost: [Enter the amount in USD]
<i>Provide a description of the activity, who will implement it and how it will be implemented</i> [1500 characters max]		
Activity 1.2: [insert title here]		Proposed cost: [Enter the amount in USD]

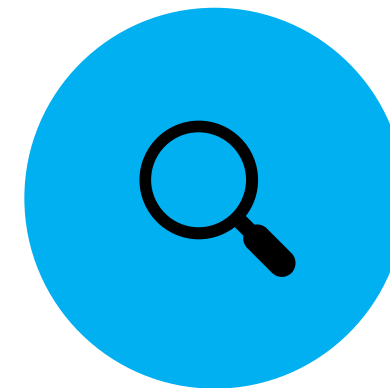
Results-based management within the Fund (3)

- Once a project is approved, applicants will need to develop a logical framework (logframe).
- In addition to the outcome, outputs and activities you will be asked to develop indicators and means of verification.
- The logframe is already available on our website ([Project application form C](#)).



Indicator

How do we measure progress?



Means of verification

*Where did we start?
Where are we going?*

Co-financing and beneficiary contributions

- Each project should aim to achieve at least 25% of co-financing which can include in-kind contributions.
- In-kind contributions should be reflected under the third tab of the budget application form. They are not part of the budget you are applying for.



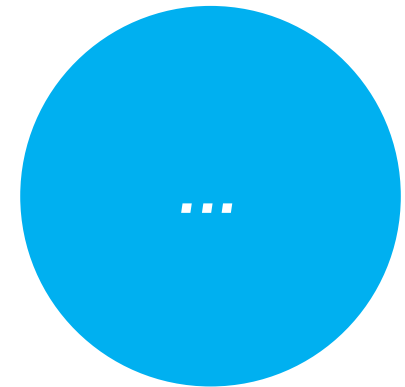
Office space



Equipment



Staff time

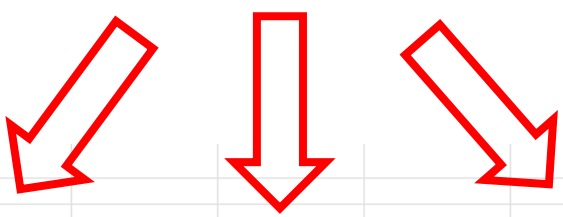


Co-financing and beneficiary contributions

- Provide information in the third tab of the budget form.

Global Framework on Chemicals Fund; Project Application Form B: Project Budget Summary

Project Title:



Source of Funds	Project Output / Activities	Staff and Other Personnel Costs			Contractual Services			Equipment Vehicles and Furniture			Travel			Grand Total
		Year 1	Year 2	Year 3	Year 1	Year 2	Year 3	Year 1	Year 2	Year 3	Year 1	Year 2	Year 3	
Beneficiary contribution	Output 1													0
	Output 2													0
	Output 3													0
	Output 4													0
	Output 5													0
	Total beneficiary contribution costs	0	0	0	0	0	0	0	0	0	0	0	0	0
	Class Total			0			0			0			0	

> ≡ 1_Budget Summary 2_Budget by year and class 3_Beneficiary contrib. Class Explanation +

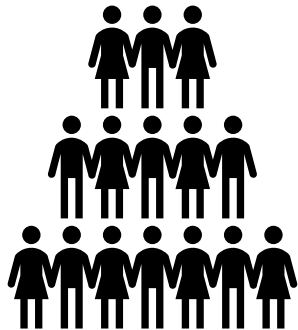


Sustainability of projects

- The Fund aims to support projects that have sustainable results that go beyond the financing from the Fund
- During the project development you should consider:
 - Connecting project activities with national priorities on chemicals and waste
 - Mainstreaming activities into national budgets
 - Making training material and other results of the project available for further use
 - Building financial capacities e.g. through tax-based or fee-based mechanisms

Gender and safeguards

- Fund projects need to use gender sensitive approaches and consider gender aspects throughout the project cycle
- Examining gender roles can help develop effective solutions



- During the project development you should consider:
 - **Equal/appropriate participation or representation** of women and men – in decision-making as well as project implementation activities.
 - Women's and men's **different needs** based on their concerns, experiences and constraints
 - Whether proposed activities/approaches will lead to **gender-sensitive results** (and not unintendedly reinforce gender inequity)
 - Collection of **disaggregated data**

Gender and safeguards

- When designing a project, take a close look at your stakeholders:
 - Who does what? When? Where?
 - Who has what? Who has access to what?
 - Who decides and how?
 - Who might gain? Who might lose?

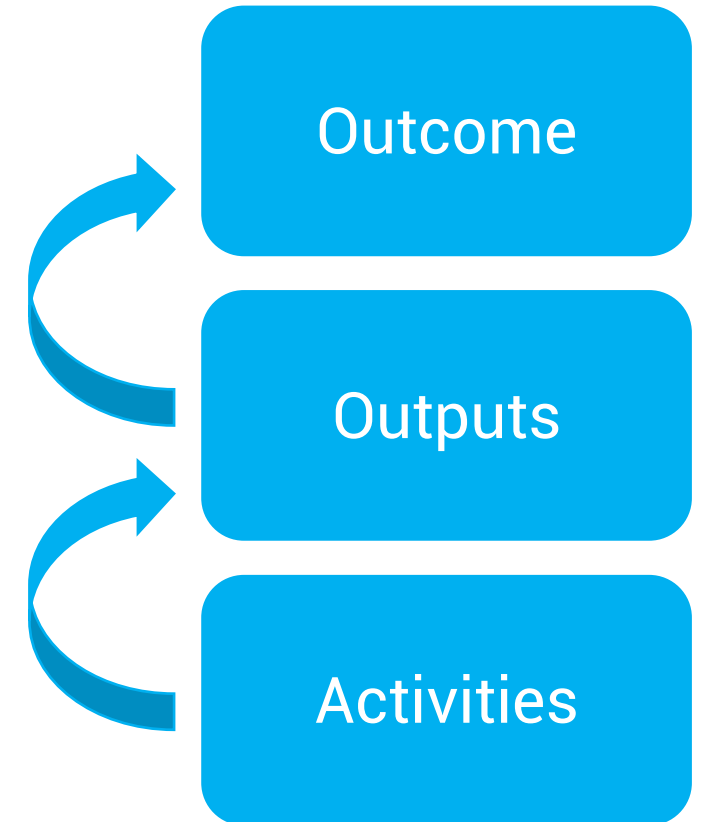


Examples



Example 1: Establishing a project secretariat

- Nala is drafting an application for the Fund
- She would like to **establish a project secretariat** as an **output** of the project
- This output would include **hiring a national project manager** as an **activity**.



Example 1: How does Nala reflect this in her application form?

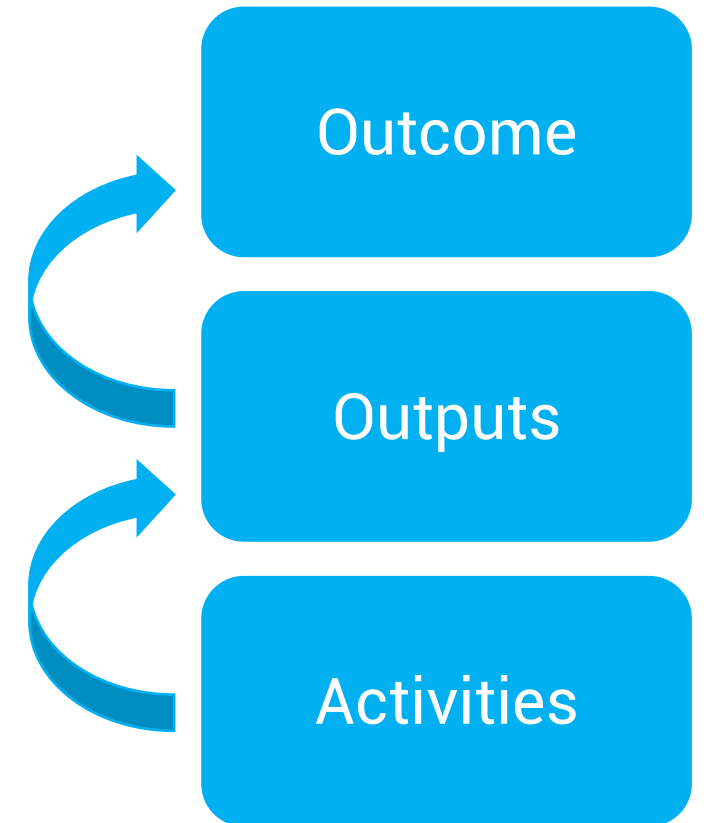
OUTPUT-1: ESTABLISH-A-PROJECT-SECRETARIAT	1
<i>Provide-a-brief-description-of-the-output-and-how-it-will-contribute-to-the-objective-of-the-project.</i> [1500-characters-max]	
<i>Explain-how-this-output-will-contribute-to-implementation-of-the-Global-Framework-on-Chemicals.</i> [1500-characters-max]	
Activity-1.1: Develop Terms-of-Reference-for-a-National-Project-Manager	2 Proposed-cost: 0
<i>Provide-a-description-of-the-activity,-who-will-implement-it-and-how-it-will-be-implemented.</i> [1500-characters-max]	
Activity-1.2: Hire-a-National-Project-Manager	3 Proposed-cost: 72000-USD
<i>Provide-a-description-of-the-activity,-who-will-implement-it-and-how-it-will-be-implemented.</i> [1500-characters-max]	

Class explanations and recommended budget allocation

Commitment Class	Commitment Class Name	Explanation	Recommended Percentage of Budget under each category
FT30_Class_010	Staff and Other Personnel Costs	(i) Includes all costs and entitlements of personnel including staff, consultants, administrative staff, interns. (ii) Meeting facilitators, interpreters, Evaluation consultants all to be budgeted under this Class.	Combined 50%
FT30_Class_120	Contractual Services	(i) Works and services of a commercial nature contracted following procurement procedures. This could include contracts given to NGOs if they are more similar to procurement of services than a grant transfer. (ii) Where meetings/workshops require venue to be hired e.g. Hotel, then relevant costs to be budgeted under this Class. (iii) Commercial printing/publication contracts to be budgeted here	
FT30_Class_135	Equipment	(i) Procurement of non-consumables and specialized and technical equipment costs e.g. IT equipment.	10%
FT30_Class_160	Travel	(i) All meeting costs including staff/consultant/meeting participant travel [per diem/tickets as applicable] (ii) Road / train /Fuel and vehicle/boat rental costs for staff, consultants and other project personnel	N/A

Example 2: Strengthening the legal framework

- Nala's proposal also includes an **output** on the **Strengthening of legal frameworks on chemicals management**
- She wants to conduct two **activities** under this output:
 - Activity 2.1: Conducting a legislative analysis
 - Activity 2.2: Drafting a package of recommendations



Example 2: How does Nala reflect this in her application form?

OUTPUT 2: STRENGTHEN THE LEGAL FRAMEWORK ON CHEMICALS MANAGEMENT	1	
<i>Provide a brief description of the output and how it will contribute to the objective of the project</i> [1500 characters max]		
<i>Explain how this output will contribute to implementation of the Global Framework on Chemicals</i> [1500 characters max]		
Activity 2.1: Conduct a legislative analysis	2	Proposed cost: 10000 USD
<i>Provide a brief description of the activity, who will implement it and how it will be implemented</i> [1500 characters max]		
Activity 2.2: Draft a package of recommendations	3	Proposed cost: 20000 USD
<i>Provide a brief description of the activity, who will implement it and how it will be implemented</i> [1500 characters max]		

How does Nala budget for her activity?

- Nala is calculating the budget needed for her activities

Activity 2.1: Conducting a legislative analysis

Consultant costs for 2 months in year 1:

1 Consultant x USD 5000 x 2 months

= USD 10'000

Activity 2.2: Drafting a package of recommendations

Consultant costs for 4 months in year 2:

1 Consultant x USD 5000 x 4 months

= USD 20'000

How does Nala budget for her activity?

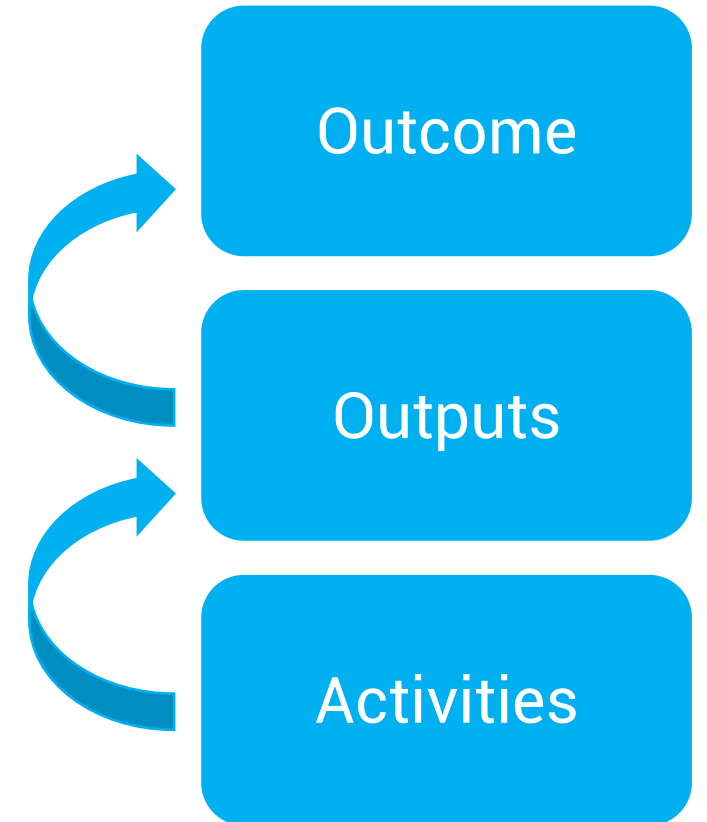
Activity 2.1: Conducting a legislative analysis
→ 2 months in year 1 → USD 10'000

Project Output	Activity No.	Activities	Staff and Other Personnel Costs (FT30_010)			
Output 2: Strengthening of legal frameworks on chemicals management						
	2.1	Conduct a legislative analysis	10'000	0	0	10'000
	2.2	Draft a package of recommendations	0	20'000	0	20'000
Sub-total for Output 2			10'000	20'000	0	30'000

Activity 2.2: Drafting a package of recommendations
→ 4 months in year 2 → USD 20'000

Example 3: Training on extended producer liability

- Nala's proposal also includes an **output** on Strengthening the national capacity to manage chemicals along the textile value chain
- She wants to conduct one **activity** under this output:
→ **Activity 3.1: Conducting a training on extended producer responsibility**
with 50 participants from the Ministry of Environment, Ministry of Finance and producers



Example 3: How does Nala reflect this in her application form?

OUTPUT 3: STRENGTHEN THE NATIONAL CAPACITY TO MANAGE CHEMICALS ALONG THE TEXTILE VALUE CHAIN		1
<i>Provide a brief description of the output and how it will contribute to the objective of the project</i> [1500 characters max]		
<i>Explain how this output will contribute to implementation of the Global Framework on Chemicals</i> [1500 characters max]		
Activity 3.1: Conduct a training on extended producer responsibility	2	Proposed cost: 23.000 USD
<i>Provide a brief description of the activity, who will implement it and how it will be implemented</i> [1500 characters max]		

How does Nala budget for her activity?

- Nala is calculating the budget needed for this activity

Travel costs for paid participants

The project will cover accommodation & travel costs for 20 participants:

20 people x USD 150 per person/day x 5 days

= USD 15'000

Meeting room/conference costs

The project will cover costs for all 50 participants:

50 people x USD 40 per person/day x 4 days

= USD 8'000

How does Nala budget for her activity?

Conference room: USD 8'000

Travel and accommodation: USD 15'000

Project Output	Activity No.	Activities	Staff and Other Personnel Costs (FT30_010)				Contractual Services (FT30_120)				Equipment				Travel (FT30_160)				Grand Total
			Y1	Y2	Y3	Tot	Y1	Y2	Y3	Total	Y1	Y2	Y3	Total	Y1	Y2	Y3	Total	
Output 3: Strangthen the national capacity to manage chemicals along the textile calue chain																			
	3.1	Conduct a training on extended producer responsibility				0	8'000			8'000				0	15'000			15'000	23'000
	3.2					0				0				0				0	0
	3.3					0				0				0				0	0
	3.4					0				0				0				0	0
Sub-total for Output 3			0	0	0	0	8'000	0	0	8'000	0	0	0	0	15'000	0	0	15'000	23'000

Operating costs

- The project's operating costs are 4%
- This is applied to all budget categories and covers for office operating costs.

Subtotal eligible costs [secured]	34'000	44'000	24'000	102'000	8'000	0	0	8'000	0	0	15'000	0	0	15'000	125'000
Operating Costs (Maximum 5% of the total eligible costs)	1'360	1'760	960	4'080	320	0	0	320	0	0	600	0	0	600	5'000
Total eligible costs [Secured]	35'360	45'760	24'960	106'080	8'320	0	0	8'320	0	0	15'600	0	0	15'600	130'000

The complete budget table

Project Output	Activity No.	Activities	Staff and Other Personnel Costs (FT30_010)			Contractual Services (FT30_120)			Equipment			Travel (FT30_160)			Grand Total
			Y1	Y2	Y3	Y1	Y2	Y3	Y1	Y2	Y3	Y1	Y2	Y3	
Output 1: Establish a project secretariat															
	1.1	Develop Terms of Reference for a National Project manager	0	0	0										0
	1.2	Hire a national project manager	24'000	24'000	24'000										72'000
Sub-total for Output 1			24'000	24'000	24'000	0	0	0	0	0	0	0	0	0	72'000
Output 2: Strengthening of legal frameworks on chemicals management															
	2.1	Conduct a legislative analysis	10'000	0	0										10'000
	2.2	Draft a package of recommendations	0	20'000	0										20'000
Sub-total for Output 2			10'000	20'000	0	0	0	0	0	0	0	0	0	0	30'000
Output 3: Strangthen the national capacity to manage chemicals along the textile calue chain															
	3.1	Conduct a training on extended producer responsibility				8'000						15'000			23'000
Sub-total for Output 3			0	0	0	8'000	0	0	0	0	0	15'000	0	0	23'000
Subtotal eligible costs [secured]			34'000	44'000	24'000	8'000	0	0	0	0	0	15'000	0	0	125'000
Operating Costs costs (Maximim 5% of the total eligible costs)			1'360	1'760	960	320	0	0	0	0	0	600	0	0	5'000
Total eligible costs [Secured]			35'360	45'760	24'960	8'320	0	0	0	0	0	15'600	0	0	130'000

Thank you



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