



Project Proposal to the African Elephant Fund (AEF)

1.1: Country:

1.2: Project title:

1.3: Project location:

1.4: Overall project cost (USD):

Amount Requested from African Elephant Fund (USD):

Co-funding source and amount (USD):

1.5: Project duration: *(should be at least 9 months):*

1.6: Project proponent:

Other project partners (if any) *(for multi-country/transboundary projects and for proposals submitted by non-profit organizations, please attach an endorsement letter from the national government entity responsible for wildlife):*

1.7: Name and institution of project supervisor:

1.8: Address of project supervisor:

1.9: Telephone number:

1.10: Email:

1.11: Date of submission:

2.0: Project summary - Overall rationale, objectives of the project, expected outputs and expected results *(maximum 1 page)*.



3.0: Which priority objectives, strategies and activities of the project (there may be more than one) are related to the African Elephant Action Plan (AEAP)?

AEAP objectives: (For reference)

Objective 1: Reduce Human Elephant Conflict (HEC);

Objective 2: Maintain African elephant habitats and restore connectivity;

Objective 3: Reduce illegal killing of elephants and illegal trade in elephant products;

Objective 4: Increase awareness of key stakeholders on African elephant conservation and management;

Objective 5: Strengthen range State knowledge on African elephant conservation and management;

Objective 6: Strengthen cooperation and understanding among range States;

Objective 7: Improved cooperation and collaboration with local communities on African elephant conservation and management;

Objective 8: The African Elephant Action Plan is adequately and sustainably funded and effectively implemented at all levels.

4.0: Project Rationale - Why is this project necessary? What are the threats faced by this elephant population (for example, what information you have regarding population details, trends in population (downward or upward), human-elephant conflict, habitat loss, ivory seizure information, details about levels of poaching, etc.) (2 pages maximum)

5.0: Detailed Proposal - Outline the activities to be carried out, timelines, deliverables/anticipated results and outcomes, reporting channels and procedures, participation and roles of project partners, communities affected, etc. (3 pages maximum).

(Utilize the tables below to respond to this section):

5.1: Planning

Statement of the objectives	Activities	Timeframe	Anticipated milestones	Indicators	Roles of partners/ stakeholders



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5.2: Procurement (*goods, services, equipment, travel, workshop, accommodation etc*) - Please explain what goods and services you will be procuring and for what purpose. Also explain the procurement approach that will be utilized with reference to national procurement policy or organizational procurement policy and the UN rules ([UN Procurement Manual](#)), particularly for procurement above 15% of the project budget or over USD 10,000 (whichever is lower).

5.3: Implementation: activity plan, timeline

Activities	Outputs	Delivery Date
Activity 1.1. (state activity here)		
Activity 1.2. (state activity here)		

5.4: Monitoring and evaluation measures of the project - Please explain how the monitoring and evaluation of the project will be conducted.

5.5: Technical and financial reporting - You will be expected to submit interim and final reports for this project in the UN standard template: Please provide details of the responsible officer/entity who will be responsible for preparing these reports and please confirm your capacity to comply with these requirements.

6.0: Please explain long term measures to ensure sustainability of the project beyond the funding period.

7.0: Please explain how gender considerations relevant to the project have been identified. Where appropriate, please explain how they will be addressed in the project design or implementation. If not relevant, please give reasoning.



8.0: Please explain how social and environmental safeguards relevant to the project have been identified. Where appropriate, please explain how potential negative impacts will be mitigated, and how the project will benefit local communities and protect vulnerable populations and environmental ecosystems during implementation.

9.1: Will this project receive any other funding other than AEF (co-funding)? Give all relevant details for example, amount in USD, source of funds, any restrictions? Please specify.

9.2: Please provide a detailed proposed activity-based budget for this project (in USD) as per table below:
(N/B: Expenses that fall under incidental procurement* which amounts to \$10,000 or above, or 15% of the total budget (whichever is lower), will require that the implementing partner is subject to the UN procurement assessment, please see the guidelines [UN Procurement Manual](#)).

**Incidental procurement: equipment, vehicles, services, travel, furniture, supplies, commodities and materials.*

Budget						
Activity	Quantity	Unit	Unit Cost (USD)	Total Cost (USD)	AEF budget	Co-funding (Non-AEF Budget)
Activity 1:						
Sub-total						
Activity 2:						
Sub-total						
Activity 3:						
Sub-total						
Activity 4:						
Sub-total						
Total Cost						



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The following budget items are not funded by the AEF, as agreed per its rules of procedures of the AEF Steering Committee:

1. Salaries, excluding experts/consultants hired for specific activities related to project implementation;
2. Daily subsistence allowances and accommodation, unless it is part of training or activities in remote/rural areas;
3. Flight tickets, purchase of vehicles, excluding bicycles and motorbikes;
4. Educational programmes including bursaries & interns.

Please submit the completed project proposal to unep-africanelephantfund@un.org.

Please note that the full project proposal should be translated into a two-page executive summary in the other working languages of the AEF Steering Committee (English/French and vice-versa).

Additional information on the project proposal may be requested by the Steering Committee of the African Elephant Fund.

You should receive acknowledgement of receipt of your proposal within 14 days. If you do not receive an acknowledgement, please write to unep-africanelephantfund@un.org.

For any questions on the application procedure, please write to the AEF Secretariat at unep-africanelephantfund@un.org.

For more information, please visit our website: www.africanelephantfund.org.